## Join your colleagues this winter for

# Making the OH Professional Licensure Code of Ethics Work in your District!



Learn to Lead your Employees to Success During this Leadership Staff Development Event for Principals, Supervisors, HR Directors, and Superintendents.



## **Module #2: Reinforcing Behavioral Expectations**

### **REGISTRATION FEE:**

\$159.00 BASA Member \$209.00 Non-Member

## **REGISTRATION DEADLINE:**

January 20, 2017

Registration fee includes Materials, Continental Breakfast, Lunch, Breaks & Parking.

Register

**For Principals and Supervisors**: This session demonstrates how an Employee Code of Conduct inspires school leaders to modify employee behavior.

**For HR Directors:** This session details: (1) the framework for such a code; (2) the procedures that need to be included for principals and supervisors; and (3) how to implement such a code.

**For Superintendents:** This session explores criteria for implementing such a code using state law, board policies, and current operational practices.

## **Two Dates & Locations to Choose From:**

Tuesday, January 24, 2017

The ESC Conference Center (Cuyahoga) 6393 Oak Tree Blvd Independence, Ohio 44131 Thursday, January 26, 2017

BASA

8050 N. High Street, Suite 150 Columbus, Ohio 43235

Schedule		
8:30 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 3:30 pm
<ul> <li>Introduction to Seminar and Grounds for Employee Discipline</li> <li>Considerations for Structuring the Code of Employee Conduct</li> <li>Lack of Professional Competence as Grounds for Employee Discipline</li> <li>Differentiating Board Policy Violations from Other forms of Employee Misconduct</li> <li>Dishonesty, Records Falsification or Failure to Accurately Provide Requested Information</li> <li>Insubordination and Related Forms of Non-Compliance</li> <li>Attendance, Leave or Contract Day Policy Violations</li> </ul>	<ul> <li>Inappropriate, Abusive or Offensive Conduct</li> <li>Working Lunch</li> <li>Considerations in Cases of Alleged Criminal Misconduct by Employees</li> </ul>	<ul> <li>Examples of Employee Misconduct with Potential Criminal Consequences</li> <li>Examples of Employee Misconduct with Potential Civil Consequences</li> <li>Addressing Potential Gaps in the Code of Employee Conduct</li> <li>The Role of Federal and State Statutes in the Code of Employee Conduct</li> <li>The Role of Negotiated Agreements in the Code of Employee Conduct</li> <li>Session Experience Survey</li> </ul>

"This workshop put employee discipline into the perspective of improving staff behaviors to benefit student achievement. A much more collaborative approach to why and how to assist, share, and support staff with attention to consistent, fair, and reasonable criteria."

Jodi Riedel, Director of HR
Trumbull Career and Technical Center



Ohio's Superintendent Association

**Full Name:** 

# Employee Discipline Module 2





Complete registration form and enclose a check or purchase order and mail to:

**BASA** 

8050 North High Street, Suite 150
Columbus, OH 43235 or Fax to (614) 846-4081 or
Register Online at www.basa-ohio.org

**REGISTRATION DEADLINE:** January 20, 2017

Title:

Organiza	ation/School District:		
Address: (Street/City			
Phone #:		Fax #: 	
Email:			
	Date/Location (choose one)		
	Tuesday, January 24, 2017: The ESC Conference Center (Cuyahoga)		
	Thursday, January 26, 2017: BASA		
Workshop Fees		Workshop Payment Type	
\$159.00 BASA Member (single day) \$209.00 Non-Member (single day)		Check Enclosed (payable to BASA)	
		Purchase Order Number (if applicable):	
		Invoice Me	

### **Cancellations & Refunds:**

Refunds or credit will be given only for cancellations made in writing & received by the BASA office up to five business days prior to the event date. Cancellations 5 business days or less prior to the event are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

#### Additional Information:

Participants will receive a certificate of completion and should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC). Graduate credit is available for the Employee Discipline in an Education Environment program; for details, email gcu@upslopes.com prior to the workshop.

## **Questions?**

For additional information, contact BASA via email at events@basa-ohio.org or by phone at 614-846-4080.