

# Grayson County High School

# Just Can't Hide that Blue Devil...

Be Positive

Be Respectful

Show Integrity

Be Determined

Strive for Excellence



**Student Handbook**

**2017-2018**



**Grayson County High School Students and Parents/Guardians:**

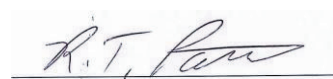
Welcome to Grayson County High School and the 2017-2018 school year. The faculty of Grayson County High School, your family, and this community work together to provide you with quality educational experiences that will prepare you for a future of success. We are committed to providing you with the best possible educational opportunities.

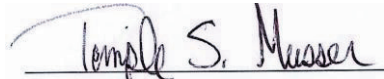
There is always a lot happening at GCHS. We encourage you to get involved fully in the life of the school and to take advantage of opportunities to develop your talents through participation in sports, membership in clubs, organizations, etc.

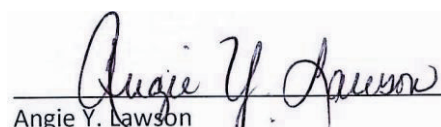
We are providing this handbook as a guide to help you become acquainted with the policies and procedures of our school. This handbook helps enable us to provide a safe, positive and productive school environment. **It is necessary that all students and parents/guardians read this handbook carefully and complete all forms located in the back of this handbook.**

We look forward to working with each of you to make this a successful and rewarding school year. Please do not hesitate to contact us if you have questions or concerns throughout the year.

Sincerely,

  
Robbie T. Patton  
GCHS Principal

  
Temple S. Musser  
Assistant Principal

  
Angie Y. Lawson  
CATE Center Principal



**Grayson County High School  
Administrative Staff  
2017 – 2018**

Robbie Patton

Principal

Temple Musser

Assistant Principal

Angie Lawson

CATE Center Principal

Margit West

Guidance Counselors

Angel Halsey

Debbie Osborne

School Testing Coordinator

Zachary Hill

Athletic/Activities Director

Vernon Landreth

School Resource Officer

## **MISSION STATEMENT**

Grayson County High School will *prepare students for success* in a world of increasing diversity, technological change and global challenges. Educators, students, parents, and community members will create an environment in which all students have the opportunity to reach their greatest academic potential and to facilitate their growth as responsible members of society.

## **BELIEF STATEMENT**

We at GCHS, along with all stakeholders, take pride in knowing that success comes from:

Being **P**ositive  
Being **R**espectful  
Showing **I**ntegrity  
Being **D**etermined  
Striving for **E**xcellence

## **VISION**

Inform and Inspire

## **GOALS**

- ▶ Student performance will improve, especially in the areas of technical, artistic and academic assessment.
- ▶ Student absenteeism and disciplinary incidents will decrease.
- ▶ Collaboration among all stakeholders will become more effective.

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# **Section 1A: Daily Schedules & General Procedures**

## **BEFORE SCHOOL REGULATIONS**

Students should not be in the building or on campus before 7:45 a.m. This includes the Career and Technical Education building. Upon arrival to school, all students will report to the old gym. Students who need to eat breakfast may report to the cafeteria. Seniors will be allowed to remain in the senior hall. **Once students have arrived on campus, they are not allowed to leave unless they are being checked out by a parent or guardian, or have permission from the principal or designee.**

While in the gym, all students will remain seated at all times, with no exceptions.

At 8:15 a.m., the bell will release students to report to their lockers, use the restroom and make their way to first block class. At this time, all teachers will be at their classroom doors and monitoring the hallways. First bell to begin school will ring at 8:23 a.m.

## **BEGINNING OF SCHOOL DAY**

Each school day will begin with a moment of silence and the Pledge of Allegiance.

## **MOMENT OF SILENCE**

In order that the right of every pupil to the free exercise of religion be guaranteed within the schools and that the freedom of each individual pupil be subject to the least possible pressure from the commonwealth either to engage in, or to refrain from, religious observation on school grounds, the school board of each school division shall establish the daily observance of one minute of silence in each classroom of the division. During such period of silence, the teacher responsible for the classroom shall take care that all pupils remain seated and silent and make no distracting display to the end that each pupil may, in the exercise of his or her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract, or impede other pupils in the like exercise of individual choice. Code of VA 22.1-203. Students who fail to comply with this policy will be disciplined.

## **PLEDGE OF ALLEGIANCE**

Students are to stand and recite the pledge while facing the flag with the right hand over the heart or in an appropriate salute if in uniform. No student, however, can be compelled to recite the pledge if he, his parent, or guardian objects on religious, philosophical, or other grounds to participating in this exercise. Students who are exempt are to remain quietly standing or sitting at their desks while others recite the pledge and are to make no display that disrupts or distracts others who are reciting the pledge. Code of VA 22.1-202.

Students who fail to comply with this policy will be disciplined in accordance with the Student Code of Conduct.

### **DAILY BELL SCHEDULE**

Dismissal from Gym .....	8:15
First Bell.....	8:23
First Block.....	8:27-10:00
Class Change.....	10:00-10:05
Second Block.....	10:05-11:35
Class Change.....	11:35-11:40
Third Block with Lunch .....	11:40-1:40
First High School Lunch .....	11:35-12:05
Second High School Lunch .....	12:40-1:10
Third High School Lunch .....	1:10-1:40
Class Change.....	1:40-1:45
Fourth Block .....	1:45-3:15

### **ONE HOUR DELAY**

In the event of a delayed opening because of inclement weather, an abbreviated A.M. schedule as shown below will be used. All students are to report to First Block when arriving late because of a delayed opening.

Dismissal from Gym .....	9:15
First Bell.....	9:23
First Block.....	9:23-10:20
Second Block.....	10:25-11:35
Regular Schedule.....	11:40-3:15

### **TWO HOUR DELAY**

Dismissal from Gym .....	10:15
First Bell.....	10:23
First Block.....	10:27-11:10
Second Block.....	11:15-12:00
Third Block with Lunch .....	12:05-2:05
First High School Lunch .....	12:05-12:35
Second High School Lunch .....	1:05-1:35
Third High School Lunch .....	1:35-2:05
Fourth Block .....	2:10-3:15

## EARLY DISMISSAL SCHEDULE

Dismissal from Gym .....	8:15
First Block.....	8:23-9:15
Second Block.....	9:20-10:15
Third Block with Lunch .....	10:15 - 12:15
First High School Lunch .....	10:15-10:45
Alternative Ed Lunch .....	11:05
Second High School Lunch .....	10:45-11:15
Third High School Lunch .....	11:45-12:15
Fourth Block .....	12:20-1:00
DISMISS .....	1:00

### LUNCH PRICES

High School full price breakfast \$1.10

High School full price lunch \$2.15; milk \$.50 per carton

All reduced prices remain the same: Breakfast \$0.30 and Lunch \$0.40

### CHECK-IN PROCEDURE

All students checking in late to school must report to the Main Office immediately upon arrival to campus to obtain an Admit Slip. Students must be signed in by a parent/guardian or provide a doctor's note or a signed note from a parent/guardian, **with a valid phone number.**

### CHECK-OUT PROCEDURE

Students checking out must bring a note, **signed by a parent or guardian and with a valid phone number**, to the Main Office that morning before 8:20 a.m. These notes will be verified by a call to the parents or guardians. Checkouts will not be allowed unless notes can be verified. Parents, guardians, or designees who wish to pick up a child at the school, must report to the main office to sign the student out. **No designee or emergency contact will be allowed to check students out of school without parent contact to the school. Check-out procedures apply to all students, regardless of age. Students will not be allowed to check out for lunch.**

More specific guidelines will be provided during the school year, based on the testing schedule.

### STUDENT ABSENCES

In order for a student's absence to be excused, a doctor note, court documentation or note from a parent or guardian (**up to a total of five (5) days**), must be provided in a timely manner. **All parent notes received later than three school days after a student's return from a posted absence will not be considered valid.**

### BUS NOTES

Students requesting bus notes must bring a note, **signed by a parent or guardian and with a valid phone number**, to the Main Office that morning before 8:20 a.m. **All bus notes must include the correct bus number(s).** All bus notes will be verified by a call to parents or guardians. No bus notes, or phone calls requesting changes to a student's bus schedule for that particular day, will be taken after 2:45 p.m. Additionally a student's destination will not be changed once that student is on the bus.

## **VISITORS**

All visitors must report directly to the Main Office and obtain a visitor's pass to be worn while on school grounds. These passes must be turned in to the office upon signing out. Students will not be called to the office during school hours to see visitors. Any items brought to students (i.e., gym clothes, shoes, money) will be kept in the Main Office and students will be allowed to pick these items up between classes. In cases of emergencies, messages will be delivered through the Main Office. Frequent disruptions to class time interfere seriously with the students' instructional time and the operation of the school.

Students are not allowed to have visitors with them during the school day. No visitors are allowed to eat with students in the cafeteria. Visitors are not permitted to bring food to students for lunch or at any time during the school day.

Please see the Grayson County Public Schools Policy Manual located at <http://www.grayson.k12.va.us> for full policy description regarding School Visitors.

## **SIGNS, ANNOUNCEMENTS and ADVERTISEMENTS**

All signs, posters, announcements or advertisements that are to be displayed anywhere on school property must be approved by the principal or designee and must be removed promptly at the conclusion of the event. No advertisements (notices, announcements) may be placed in the school building or on the school grounds for out-of-school activities without permission of the principal or designee.

## **PUBLIC ANNOUNCEMENT SYSTEM and WRITTEN ANNOUNCEMENTS**

Students needing school-related written or verbal announcements made should do so through their club or activity sponsor.

## **NEWS MEDIA**

Students needing school-related announcements made in local media should do so through their club or activity sponsor.

## **COMMUNICATION WITH PARENTS**

### **School Messenger**

Throughout the school year, GCHS sends automated messages to students and parents/guardians relating to a variety of important matters such as student attendance, school closing or delays and school-related activities. It is important that GCHS is notified of any changes to students' phone numbers, due to the fact that this system updates daily, so that these important messages are received.

### **Emergency School Closings**

Every effort is made to announce school closing by 6:00 a.m. However, a borderline case might possibly come later than 6:00 a.m. This possibility is somewhat rare.

### **Announcements Will Be Made On:**

WBRF – Galax  
WOLD – Marion  
WXLX – Roanoke

WXII Channel 12 – Winston Salem  
WDBJ Channel 7 – Roanoke  
WSLS Channel 10 – Roanoke

WMEV – Marion  
WKSK – West Jefferson  
WWWJ – Galax

WCBY Channel 5 – Public Radio  
WVTF Public Radio – Roanoke

Announcements will be posted to the Grayson County Public Schools website and the School Messenger Instant Alert System will also be utilized to attempt phone contact with parents/guardians. If announcements are not made, schools will continue on schedule. Students and personnel should refrain from making telephone calls to the School Board Office, the bus garage, the schools, or the radio and television stations. In case of unexpected school closing, such as water or heating problems, all students should know where they are to go if parents are working or not home.

### **Web Page**

Grayson County Public Schools website is: <http://www.grayson.k12.va.us>. Our web page includes an up-to-date calendar of school events.

### **DRILLS**

#### **FIRE DRILLS**

Fire drills are required by state fire regulations for the protection of students in case of an emergency. Each room in the school has posted directions for evacuation of the building during a fire drill.

1. At the fire alarm, all students will stand until ordered to leave the room.
2. Designated students will close all windows in the classroom.
3. Students will walk in single file to the designated exit.
4. Two students will be assigned to assist physically handicapped students.
5. The teacher will assure each student is out of the room and shut the classroom door when leaving.
6. Do not enter the building when the fire alarm stops sounding. No one returns to the building until you receive a command from administration or designee.

#### **TORNADO DRILLS**

GCHS Faculty and students participate in a statewide tornado drill during Tornado Preparedness Month (March) as mandated by the Governor of Virginia.

#### **EVACUATION/CRISIS DRILL**

GCHS Faculty and students will participate in evacuation drills and lock-down drills periodically throughout the school year.

#### **OTHER WEAPONS AND THREATS**

Students shall not engage in any illegal conduct involving firebombs, explosive or incendiary materials or devices or hoax explosive devices or chemical bombs as defined by the Code of Virginia. Moreover, students shall not make any threats or false threats to bomb school personnel or school property.

#### **BULLYING**

A student, either individually or as a part of a group, shall not bully others either in person or by the use of any communication technology including computer systems,

telephones, pagers, or instant messaging systems. Prohibited conduct includes, but is not limited to, physical, verbal, or written intimidation, taunting, name-calling, and insults and any combination of prohibited activities.

"Bullying" means any aggressive and unwanted behavior that is intended to harm, intimidate, or humiliate the victim; involves a real or perceived power imbalance between the aggressor or aggressors and victim; and is repeated over time or causes severe emotional trauma. "Bullying" includes cyber bullying. "Bullying" does not include ordinary teasing, horseplay, argument or peer conflict.

### **CHILD ABUSE/HARASSMENT**

Any student who suspects they are being abused should immediately contact the principal, assistant principal, or guidance counselor. Abuse/harassment is any inappropriate touching, contact or comments by another person. Any staff member who suspects that a student is being abused is obligated by law to contact an administrator.

### **DEFIANCE OF THE AUTHORITY OF SCHOOL PERSONNEL**

Students shall comply with any oral or written instructions made by school personnel within the scope of their authority as provided by Board policies and regulations.

### **HARASSMENT**

The Grayson County School Board is committed to maintaining an educational environment and workplace that is free from harassment. In accordance with law, the Board prohibits harassment against students, employees, or others on the basis of sex, gender, race, color, national origin, disability, religion, ancestry, age, marital status, genetic information or any other characteristic protected by law and based on a belief that such characteristic exists at school or any school sponsored activity.

A student shall not harass another student or any school employee, volunteer, student teacher or any other person present in school facilities or at school functions.

Harassment based on sex consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication, which may include the use of cell phones or the internet.

Harassment based on race, national origin, disability or religion consists of physical or verbal conduct, which may include use of cell phones or the internet, relating to an individual's race, national origin, disability or religion.

The following persons have been designated to handle inquiries regarding the harassment policies:

Susie Funk, Director of Student Learning  
P. O. Box 888  
Independence, VA 24348  
(276) 773-2832  
[sfunk@grayson.k12.va.us](mailto:sfunk@grayson.k12.va.us)

Doug Lawson, Special Education Supervisor  
P. O. Box 888  
Independence, VA 24348  
(276) 773-2832  
[dlawson@grayson.k12.va.us](mailto:dlawson@grayson.k12.va.us)

Please see the Grayson County Public Schools' Policy Manual located at <http://www.grayson.k12.va.us> for full policy description.

### **HAZING**

Students shall not engage in hazing.

Hazing means to recklessly or intentionally endanger the health or safety of a student or students or to inflict bodily harm on a student or students in connection with or for the purpose of initiation, admission into or affiliation with or as a condition for continued membership in a club, organization, association, fraternity, sorority, or student body regardless of whether the student or students so endangered or injured participated voluntarily in the relevant activity.

The principal of any school at which hazing which causes bodily injury occurs shall report the hazing to the local Commonwealth Attorney.

### **DISCRIMINATION**

The Grayson County School Board does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Susie Funk, Director of Student Learning  
P. O. Box 888  
Independence, VA 24348  
(276) 773-2832  
[sfunk@grayson.k12.va.us](mailto:sfunk@grayson.k12.va.us)

Doug Lawson, Special Education Supervisor  
P. O. Box 888  
Independence, VA 24348  
(276) 773-2832  
[dlawson@grayson.k12.va.us](mailto:dlawson@grayson.k12.va.us)

Please see the Grayson County Public Schools' Policy Manual located at <http://www.grayson.k12.va.us> for full policy description.

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

## **ADMINISTERING MEDICINES TO STUDENTS**

### **Medications Prescribed for Individual Students**

Employees of Grayson County School Board may give medication prescribed for individual students only pursuant to the written order of a physician, physician assistant, or nurse practitioner and with written permission from the student's parent or guardian. Such medicine must be in the original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student.

### **Nonprescription Medications**

Employees of Grayson County School Board may give nonprescription medication to students only with the written permission of the parent or guardian. Such permission shall include the name of the medication, the required dosage of the medication, and the time the medicine is to be given. Such medicine must be in the original container and delivered to the principal, school nurse, or school division designee by the parent or guardian of the student.

### **Self-Care and Self-Administration of Medication**

Each enrolled student who is diagnosed with diabetes, with parental consent and written approval from the prescriber, is permitted to provide self-care and medication under the supervision of the school nurse. Please see the school nurse for more details about this policy.

Students may be permitted to carry and self-administer other medications under certain special circumstances. Please see the school nurse for more information.

Sharing, borrowing, distributing, manufacturing or selling any medication is prohibited. Permission to self-administer non-prescription medication may be revoked if the student violates this policy and the student may be subject to disciplinary action in accordance with the Standards of Student Conduct.

### **Self-Administration of Asthma Medications and Auto-Injectable Epinephrine**

Students with a diagnosis of asthma or anaphylaxis, or both, are permitted to possess and self-administer inhaled asthma medications or auto-injectable epinephrine, or both, as the case may be, in accordance with this policy during the school day, at school-sponsored activities, or while on a school bus or other school property. Please see the school nurse for more details about this policy.

### **Epinephrine**

Pursuant to an order or standing protocol issued by the prescriber within the course of his professional practice, any school nurse, School Board employee, employee of a local appropriating body or employee of a local health department who is authorized by a prescriber and trained in the administration of epinephrine may possess epinephrine and administer it to any student believed to be having an anaphylactic reaction.



### **SCHOOL NURSE**

A school nurse is available to assist in medical emergencies. Students needing to see a nurse must report to the main office **with the appropriate form filled out by their teacher**, sign out, and get a nurse's pass before going to the nurse's station. Upon return from the nurse's station, students should report back to the main office, sign in, and return the nurse's pass before returning to class.

### **SCHOOL HEALTH SERVICES**

Four full-time registered nurses and one part-time registered nurse provide health care for Grayson County Students. The School Health Office is located in the Grayson County School Health Services Clinic, which adjoins the GCHS Campus. Services include screening, staff training, development of health care plans for students with special health needs, special education health services, preventative and primary health care, records review, health education, and wellness promotion. You may access the School Health Office at 276-773-2906.

### **ACCIDENT/ILLNESS NOTIFICATION**

In case of emergency, the school will first notify the student's parents or guardians. If they cannot be reached, the emergency phone number will be called. Emergency numbers should be given on the registration form. Please be sure to notify the people whose numbers you give your school to use in case of emergency. Please also notify your school whenever a telephone number changes.

### **PROTECTIVE EYE DEVICES**

Pupils shall wear protective eye devices in those areas required by law and in areas that may be considered dangerous by the principal and division superintendent.

### **VISITING TEACHER/SCHOOL SOCIAL WORKER**

The visiting teacher/school social worker is a practice specialty that provides unique services to students, families, and communities in order to help students receive maximum benefits from the school program. Students are the primary focus of the educational process and are viewed by the visiting teacher/school social worker in relation to the family, school, neighborhood, and community. This individual contributes knowledge of and concern for the wide range of social, emotional, cultural, and economic differences among children, families, and communities and is experienced and trained to deal with students through parent contact, counseling students, or consulting with school personnel.

### **VENDING MACHINES**

The vending machines are turned off during breakfast and during lunch.

Operation Schedule for Drink/Snack Machines	ON:	8:30 a.m. - 11:30 a.m.
		1:40 p.m. - 6:00 a.m.
	OFF:	6:00 a.m. - 8:30 a.m.
		11:30 a.m. - 1:40 p.m.

### **GLASS BOTTLES**

Drinks in glass containers are forbidden on school property.

## **Section 1B: Positive Behavioral Intervention & Support Program and Expectations**

### **STUDENT CONDUCT/DISCIPLINE**

Refer to the Grayson County Public Schools' Student Code of Conduct.

PBIS is a Commonwealth of Virginia initiative to support positive academic and behavioral outcomes for all students; reducing the amount of time spent dealing with discipline, thereby increasing the time spent teaching and learning. PBIS ultimately impacts the very culture of the school to shift attention to positive behavior and successful learning systems for students, teachers, and administrators.

<b>GC PRIDE</b>	<b>Cafeteria</b>	<b>Transition</b>	<b>CATE Courtyard</b>	<b>Assembly Areas</b>
<b>Be Positive</b>	Show appreciation for food and services provided.	Use courteous language toward other students and adults.	Greet staff and students in a friendly manner.	Display positive behavior for accomplishments recognized during assemblies.
<b>Be Respectful</b>	Say please and thank you. Wait your turn. Treat others the way you wish to be treated.	Be considerate of personal space and belongings. Stand to the side so others may pass. Follow staff directions.	Keep courtyard clean. Be considerate of others' personal space.	Enter the designated area quietly, sit in assigned areas, and follow any additional directions given.
<b>Show Integrity</b>	Clean up after yourself. Practice appropriate table manners.	Encourage positive behavior toward other students.	Instruct and encourage all students to use acceptable behavior.	Display positive leadership when gathered in these areas, being mindful of safety.
<b>Be Determined</b>	Stay in line. Have money ready. Remain seated.	Go directly to your destination. Use a pass when necessary.	Leave the courtyard area in better shape than you found it.	Follow directions by assembling quickly, quietly, and safely.
<b>Strive for Excellence</b>	Keeping the cafeteria clean and behaving appropriately shows pride in your school.	Make hall time experience one that will promote an excellent day.	Monitor your own behavior to maintain a peaceful environment.	Always display leadership qualities that exhibit your GCHS PRIDE.

A PBIS Reward Day will be held each semester. The criteria for attendance: no In-School Suspension (ISS) or OSS in the respective semester, as well as exceptional attendance to be determined by the PBIS Committee.

## **DISCIPLINE GUIDELINES OF CONSEQUENCES**

<b><u>BEHAVIORS:</u></b>	<b><u>Range of CONSEQUENCES:</u></b>
Abusive language or behaviors/harassment	<ol style="list-style-type: none"> <li>1-3 Detention or ISS (parent contact)</li> <li>1-3 ISS or OSS (parent contact)</li> <li>1-10 OSS (parent contact)</li> </ol>
Bomb Threats/False Fire Alarms	<ol style="list-style-type: none"> <li>1-5 OSS &amp; law</li> <li>5-10 OSS &amp; law, may recommend long term OSS</li> <li>10 OSS &amp; law &amp; expel</li> </ol>
Cell Phone	<ol style="list-style-type: none"> <li>Confiscation &amp; parent pickup phone</li> <li>1-5 Detention, Confiscation &amp; parent pickup phone</li> <li>1-5 ISS parent pick up</li> </ol>
Cheating/Plagiarism/Forgery	<ol style="list-style-type: none"> <li>Get an F &amp; redo</li> <li>1 ISS or detention &amp; get a zero (parent contact)</li> <li>1-3 ISS or OSS &amp; get a zero (parent contact)</li> </ol>
Conduct on Bus	<ol style="list-style-type: none"> <li>Assign seat, 1-3 days no bus privilege (parent contact)</li> <li>1-5 days no bus privilege (parent contact)</li> <li>3-10 days no bus privilege, may lose privilege 180 days</li> </ol>
Uncooperative with School Personnel	<ol style="list-style-type: none"> <li>1-3 days detention, ISS or OSS (parent contact)</li> <li>1-5 days detention, ISS or OSS (parent contact)</li> <li>1-10 OSS (parent contact)</li> </ol>
Disruptive Behavior	<ol style="list-style-type: none"> <li>1-3 days detention, ISS or OSS (parent contact)</li> <li>1-5 days detention, ISS or OSS (parent contact)</li> <li>1-10 OSS (parent contact)</li> </ol>
Minor Classroom Misbehavior	<ol style="list-style-type: none"> <li>Warning – Detention</li> <li>1-3 days detention, ISS or OSS (parent contact)</li> <li>1-5 days detention, ISS or OSS (parent contact)</li> </ol>
Dress Code Disruption	<ol style="list-style-type: none"> <li>Change &amp; call parents</li> <li>Change &amp; call parents, 1-3 Detention</li> <li>Call parents &amp; 1-3 days detention or ISS or OSS</li> </ol>
Drugs & Alcohol	<ol style="list-style-type: none"> <li>5-10 OSS, long term OSS &amp; law (parent contact), possible change in placement</li> <li>10 OSS &amp; law &amp; expel (parent contact)</li> </ol>
Tobacco Related Violations	<ol style="list-style-type: none"> <li>1-5 detention &amp; law (parent contact)</li> <li>1-5 days OSS &amp; law (parent contact)</li> <li>5-10 OSS &amp; law (parent contact)</li> </ol>

Bullying/Fighting	<ol style="list-style-type: none"> <li>1. 1-5 days detention, ISS or OSS (parent contact)</li> <li>2. 5-10 ISS or OSS (parent contact)</li> <li>3. 10 OSS &amp; law &amp; may long-term suspend</li> </ol>
Internet & computer use Violations	<ol style="list-style-type: none"> <li>1. Conference &amp; 1-3 days detention</li> <li>2. Parent contact, 1-3 days detention/OSS, revoke access</li> </ol>
Property Damage/Vandal/Theft <i>(Restitution required)</i>	<ol style="list-style-type: none"> <li>1. Law &amp; 1-5 days detention, ISS or OSS (parent contact)</li> <li>2. Law &amp; 5-10 days detention, ISS or OSS (parent contact)</li> <li>3. Law &amp; 10 days detention, ISS or OSS (parent contact)</li> </ol>
Sexual Harassment of Student	<ol style="list-style-type: none"> <li>1. 1-5 days detention, ISS or OSS</li> <li>2. 1-10 days detention, ISS or OSS</li> <li>3. 10 OSS &amp; law &amp; long term OSS</li> </ol>
Skipping Class/Leaving School	<ol style="list-style-type: none"> <li>1. 1-3 days detention, ISS or OSS</li> <li>2. 1-5 days detention, ISS or OSS</li> <li>3. 1-10 days OSS</li> </ol>
Threats	<ol style="list-style-type: none"> <li>1. 1-5 days detention, ISS or OSS &amp; law</li> <li>2. 1-10 days det., ISS or OSS &amp; law, may long term OSS</li> <li>3. 10 OSS &amp; law &amp; long term suspend</li> </ol>
Trespassing/unauthorized presence	<ol style="list-style-type: none"> <li>1. 1-5 days detention, ISS or OSS &amp; law</li> <li>2. 1-10 days detention, ISS or OSS &amp; law</li> <li>3. 10 OSS &amp; law</li> </ol>
Weapons & Look-a-likes	<ol style="list-style-type: none"> <li>1. Confiscate, 5-10 OSS, law, long term OSS, may expel</li> <li>2. Confiscate, 10 OSS, law, long term OSS, may expel</li> <li>3. Confiscate, 10 OSS, law, expel</li> </ol>

Note: OSS = Out of School Suspension  
ISS = In-School Suspension

## **TRANSPORTATION**

Forty-five school buses travel regular home-to-school routes each school day to provide transportation for students in all areas of the county. Information about bus routes and bus numbers should be directed to individual school principals. Bus rules and regulations, which are vital to the safe transportation of students, are distributed during school business days or the first day of class. Parents are asked to read these carefully, sign the form, and return the completed form to the school office. Requests for any change in a student's normal bus routine must be written, dated, and signed by the student's parent or guardian and presented to the school principal for consideration. To enhance safe pupil transportation, each bus is equipped with an audio and video surveillance system, which allows monitoring of students and driver. Emergency evacuation drills are practiced twice during the school year. All buses are equipped with a two-way radio communication system.

Activity buses provide transportation for secondary students participating in school-related activities scheduled after regular school hours. Designated stops for school buses are generally assigned to central locations in the county.

## **SCHOOL BUS BEHAVIOR/BUS-RELATED OFFENSES**

Students shall not behave in a disruptive manner or otherwise violate these Standards of Conduct while waiting for a school bus, while on a school bus or after being discharged from a school bus. **Riding the bus is a privilege that can be lost if the student's conduct is detrimental to the safety of other people on the bus.** The following rules relate to behavior on school buses and any vehicle used to transport students:

1. The bus driver can assign seats to students.
2. Keep head, hands, and feet inside the bus at all times.
3. No tobacco is allowed on the bus.
4. Do not eat or drink on the bus.
5. Do not be destructive.
6. Do not use profane language.
7. Cooperate with the driver in keeping the bus clean.
8. Students are to stay in their seats.

## **School Authority**

Pupils shall be under the jurisdiction of the Grayson County School Board and its agents while in school, when going to and from school on school transportation, and when on school-sponsored field trips and athletic events.

School board employees are responsible for the general welfare and care of students under their jurisdiction.

## **CAFETERIA CONDUCT**

Breakfast and lunch will be served to students each day school is in session. All students are encouraged to eat each day. Free and reduced priced meals are available to certain students who qualify under state and federal school lunch programs. Application forms are available in the main office and must be renewed annually.

1. Throwing food or other items will not be tolerated.
2. After eating lunch, all students must remove all trash from the table.

3. No student is to break the lunch line.
4. Students are not to be out of the cafeteria without administrative permission. This means a student is not to be in any other room during lunch unless approved by an administrator.
5. Seniors are dismissed two minutes before the bell to go to lunch, but are not allowed to leave the cafeteria or patio/picnic area without administrative permission.
6. Students are to report to the cafeteria by the time the tardy bell rings.
7. Seniors only are allowed to eat outside on the patio/picnic area.
8. **All food items must be consumed in the cafeteria. This includes slushies.**
9. Students are not allowed to order lunch and have it delivered to school.
10. No food is to be brought into the gym in the morning or into the classrooms after lunch.

### **OTHER CONDUCT**

In addition to these specific standards, students shall not engage in any conduct which materially or substantially disrupts the ongoing educational process or which is otherwise a violation of federal, state or local law.

Please see the Grayson County Public Schools' Policy Manual located at <http://www.grayson.k12.va.us> for full policy description regarding Student Conduct, Standards of Student Conduct and Student Suspension/Expulsion.

### **TOBACCO-FREE SCHOOL CAMPUSES**

Grayson County School Board recognizes that the use of tobacco products is a health, safety, and environmental hazard for students, employees, visitors, and school facilities. The Board believes that the use of tobacco products on school grounds, in school buildings and facilities, on school property or at school-related or school-sponsored events is detrimental to the health and safety of students, staff and visitors.

The Board acknowledges that adult employees and visitors serve as role models for students. The Board recognizes that it has an obligation to promote positive role models in schools and to promote a healthy learning and working environment, free from unwanted smoke and tobacco use for the students, employees, and visitors on the school campus.

#### **Tobacco Use Prohibited**

No student, staff member or school visitor is permitted to use any tobacco product at any time, including non-school hours (24/7):

- in any building, facility, or vehicle owned, leased, rented or chartered by the Grayson County Public Schools;
- on any school grounds and property – including athletic fields and parking lots – owned leased, rented or chartered by Grayson County Public Schools; or
- at any school-sponsored or school-related event on-campus or off-campus.

In addition, school district employees, school volunteers, contractors or other persons performing services on behalf of Grayson County Public Schools also are prohibited from using tobacco products at any time while on duty and in the presence of students, either on or off school grounds.

Further, no student shall be permitted to possess a tobacco product while in any school building; while on school grounds or property; or at any school-sponsored or school-related event, or at any other time that students are under the authority of school personnel.

Tobacco products may be included in instructional or research activities in public school buildings, if the activity is conducted or supervised by the faculty member overseeing the instruction or research project, and the activity does not include smoking, chewing, or otherwise ingesting the tobacco product.

### **Definition of Tobacco Products and Tobacco Use**

For the purposes of this policy, “tobacco product” is defined to include cigarettes, cigars, blunts, bidis, pipes, lighters, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products. “Tobacco use” includes smoking, chewing, dipping, or any other use of tobacco products.

### **Electronic Cigarettes**

Students are prohibited from possessing electronic cigarettes on school buses, on school premises and at school-sponsored activities.

All other persons are prohibited from using electronic cigarettes on school premises and school vehicles.

### **Enforcement for Students**

Consequences for students engaging in the prohibited behavior will be provided in accordance with the Student Code of Conduct. Students who violate the school districts tobacco use policy will be referred to the guidance counselor, a school nurse, or other health or counseling services for all offenses for health information, counseling and referral. Parents/guardians will be notified of all violations and actions taken by the school.

### **Enforcement for Staff and Visitors**

Consequences for employees who violate the tobacco use policy will be in accordance with personnel policies and may include verbal warning, written reprimand, or termination. Visitors using tobacco products will be asked to refrain while on school property or leave the premises. Law enforcement officers may be contacted to escort the person off the premises or cite the person for trespassing if the person refuses to leave the school property. Forfeiture of any fee charged for admission will be enforced for visitors violating this policy.

Please see the Grayson County Public Schools’ Policy Manual located at <http://www.grayson.k12.va.us> for full policy description and other related policies.

## **DRUGS IN SCHOOL**

### **I. Generally**

Possession of a controlled substance, imitation controlled substance or marijuana, as defined in Va. Code § 18.2-247, or synthetic cannabinoids as defined in Va. Code § 18.2-248.1:1, on school property or at a school-sponsored activity is prohibited.

#### **A. Expulsion**

A student who is determined to have brought a controlled substance, imitation controlled substance or marijuana, or synthetic cannabinoids as defined in Va. Code § 18.2-248.1:1, onto school property or to a school-sponsored activity may be expelled in accordance with Policy JGD/JGE Student Suspension/Expulsion. The superintendent may determine, based on the facts of the particular case, that special circumstances exist and another form of discipline is appropriate. Any such disciplinary action shall be taken in accordance with Article 3 of Chapter 14 of Title 22.1 of the Code of Virginia.

#### **B. Prevention and Intervention**

Any student who violates this policy shall participate in the prevention and intervention activities identified in Grayson County school division's drug and violence prevention plan.

The School Board may require any student who is in possession of or under the influence of drugs at school or school-sponsored activities to: (1) undergo evaluation for drug abuse and (2) participate in a drug treatment program if recommended by the evaluator and if the student's parent consents.

#### **C. Required Reporting to Parents and Local Law Enforcement**

The Principal shall report a violation of this policy to parents and local law enforcement as required by Policy CLA.

Please see the Grayson County Public Schools' Policy Manual located at <http://www.grayson.k12.va.us> for other related policies.

### **Use and/or Possession of Alcohol, Tobacco, Anabolic Steroids and Other Drugs**

A student shall not possess, use, or distribute any of the restricted substances listed below on school property, on school buses or during school activities, on or off school property.

A student shall not attempt to possess, use, consume, procure and/or purchase, any of the restricted substances listed below or what is represented by or to the student to be any of the restricted substances listed below or what the student believes is any of the restricted substances listed below.

A student shall not be under the influence of any of the restricted substances listed below, regardless of whether the student's condition amounts to legal intoxication.

Restricted substances include but are not limited to alcohol, tobacco and inhalant products, and other controlled substances defined in the Drug Control Act, Chapter



15.1 of Title 54 of the Code of Virginia, such as anabolic steroids, stimulants, depressants, hallucinogens, marijuana, imitation and look-alike drugs, drug paraphernalia and any prescription or non-prescription drug possessed in violation of School Board policy.

The School Board may require any student who has been found in possession of, or under the influence of, drugs or alcohol in violation of School Board policy to undergo evaluation for drug or alcohol abuse, or both, and, if recommended by the evaluator and with the consent of the student's parent, to participate in a treatment program.

In addition to any other consequences which may result, a student who is a member of a school athletic team will be ineligible for two school years to compete in interscholastic athletic competition if the school principal and the division superintendent determine that the student used anabolic steroids during the training period immediately preceding or during the sport season of the athletic team, unless such steroid was prescribed by a licensed physician for a medical condition.

The laws regarding the sale, possession, and usage of drugs are clear. Appropriate penalties are provided for violators of these laws. All members of the school community are subject to these laws on school grounds as well as elsewhere. Neither persons under the influence nor thought to be under the influence of drugs will be allowed on school premises. This policy shall be strictly enforced by all concerned.

**Students found in possession of, distributing, or using tobacco, alcohol or any illegal substances are subject to disciplinary action and possible criminal charges.**

#### **POSSESSION OR USE OF WEAPONS OR OTHER DANGEROUS ARTICLES**

Students shall not have in their possession any type of unauthorized firearm or other article which may be used as a weapon, regardless of whether it is commonly accepted as such. (See Policy JFCD Weapons in School.)

#### **PROFANE, OBSCENE OR ABUSIVE LANGUAGE OR CONDUCT**

Students shall not use vulgar, profane or obscene language or gestures or engage in conduct that is vulgar, profane or obscene or disrupts the teaching and learning environment.

#### **THREATS OR INTIMIDATION**

Students shall not make any verbal, written, or physical threat of bodily injury or use of force directed toward another person. Students shall not use electronic technology or communication devices, such as the internet or cell phones, to intimidate or threaten for any reason.

#### **TRESPASSING**

Students shall not trespass on school property or use school facilities without proper authority or permission, or during a period of suspension or expulsion.

#### **VANDALISM**

Students shall not willfully or maliciously damage or deface any school building or other property owned or under the control of the School Board. In addition, students shall not

willfully or maliciously damage or deface property belonging to or under the control of any other person at school, on a school bus or at school-sponsored events.

**STUDENT DEBT**

If a student does not pay his/her debts, then he/she is considered “Not In Good Standing” with the school. This will result in prohibiting the student from participating in extra-curricular activities. This includes, but is not limited to, dances, athletics, clubs, organizations, field trips, and marching at graduation.

**STUDENT FEES, FINES AND CHARGES**

The School Board charges student fees and takes action to recover funds for the loss of or damage to School Board property in accordance with the state and federal law. No fee may be charged unless it has been approved by the School Board.

The School Board provides, free of charge, such textbooks as are required for courses of instruction for each child attending public schools. Consumable materials such as workbooks, writing books, and drawing books may be purchased by the School Board and either provided to students at no cost or sold to students at a retail price not to exceed seven percent added to the publisher’s price. If sold, the School Board shall ensure that workbooks, writing books, and drawing books are furnished to students who are unable to afford them at a reduced price or free of charge. Fees will not be charged to students for instructional materials, textbooks, or other materials used by a School Board employee that are not directly used by a public school student.

The following fees are assessed.

Science Lab Fees for Biology, Chemistry, Earth Science, Physical Science	\$5.00 per class per semester
Science Lab fees for College Credit Biology, Anatomy & Physiology	\$10.00 per class per semester
Junior Dues	\$20.00
Lost or Damaged Library Books	Replacement Cost
Lost or Damaged Textbooks	Replacement Cost
Lost or Damaged TI-83 Graphing Calculators	\$87.00 each
Lost or Damaged Laptop belonging to Library	\$200.00 each
Parking Fees	\$10.00
Lock Rental	\$1.00
Purchase of Instruments for Elective Music Courses	Varies
Lost or Damaged CATE Center Computer	Replacement Cost + \$50 Imaging Fee

Fees are reduced or waived for economically disadvantaged students and students whose families are undergoing economic hardships and are financially unable to pay them, including but not limited to, families receiving unemployment benefits or

public assistance, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) or Medicaid; foster families caring for children in foster care; and families that are homeless.

Each time a fee is charged, notice will be given that a fee waiver may be requested. The notice will include directions as to how to apply for a waiver.

This policy will be provided to parents annually and posted on the division's website.

The consequences for nonpayment of fees include exclusion from the activity related to the fee.

No student's report card, diploma or class schedule will be withheld because of nonpayment of fees or charges. No student will be suspended or expelled for nonpayment of fees or charges.

The School Board upon recommendation of the superintendent may take action against a pupil or the pupil's parent for any actual loss, breakage, or destruction of or failure to return property owned by or under the control of the School Board, caused or committed by such pupil in pursuit of his studies. Such action may include seeking reimbursement from a pupil or pupil's parent for any such loss, breakage, or destruction of or failure to return school property.

### **PUBLIC AFFECTION**

Under no circumstance should there be any physical contact or display of affection between students during school hours, on buses, in the parking lot or at any school sponsored event. This includes, but is not limited to, hugging, kissing, embracing and cuddling.

### **STUDENT DRESS**

Students are expected to dress appropriately for a K-12 educational environment. Any clothing that interferes with or disrupts the educational environment is unacceptable. Clothing with language or images that are vulgar, discriminatory, or obscene, or clothing that promotes illegal or violent conduct, such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia or clothing that contains threats such as gang symbols is prohibited.

Clothing should fit, be neat and clean, and conform to standards of safety, good taste and decency. Clothing that exposes cleavage, private parts, the midriff, or undergarments, or that is otherwise sexually provocative, is prohibited. Examples of prohibited clothing include, but are not limited to: sagging or low-cut pants, low-cut necklines that show cleavage, tube tops, halter tops, backless blouses or blouses with only ties in the back, clothing constructed of see-through materials and head coverings unless required for religious or medical purposes.

Additionally, disciplinary action will be taken against any student taking part in gang-related activities that are disruptive to the school environment, which include the display of any apparel, jewelry, accessory, tattoo, or manner of grooming that, by

virtue of its color, arrangement, trademark, or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior.

Parents of students requiring accommodation for religious beliefs, disabilities, or other good causes should contact the principal.

Students not complying with this policy will be asked to cover the noncomplying clothing, change clothes or go home.

This standard shall be enforced by all teachers, administrators, and classified employees.

Students are expected to dress in a decent and respectable manner **at all times**. The following are **NOT PERMITTED**:

1. Any type of headdress including, but not limited to, hats, hoods, bandanas, toboggans/stocking caps, large headbands or scarves.
2. See-through clothing of any kind.
3. Bare midriff shirts. All shirts must be able to be tucked in.
4. Shirts such as halter tops, tube tops, tank tops/ “wife beaters”, low-cut tops, spaghetti straps, or racer-back tops. Straps on sleeveless shirts must be at least 3” in width.
5. Writing, symbols, or logos on any clothing or shoes which pertain to vulgar or offensive language (including anything pertaining to tobacco, drugs, alcohol, gang-related or sexual content).
6. Pants must be worn on the hips at all times so that no undergarments will be shown. Any holes in pants must be below the fingertips when fully extended to the side.
7. No pajama bottoms are permitted.
8. Shorts, skirts and dresses must be of an appropriate length. A **general guideline** to follow is no shorter than mid-thigh of the individual. No sundresses will be permitted. Please refer to Rule #17.
9. Leggings will be allowed, provided that the shirt/top worn over the leggings is of an appropriate length. Please refer to Rule #8.
10. No compression pants or compression shorts are permitted.
11. Shoes must be worn at all times. No cleats, house shoes or slippers inside the school building are permitted.
12. Visible undergarments are not permitted including, but not limited to, bra straps, underwear, boxers or gym shorts.
13. Trench coats are not permitted.
14. Spikes, chains, safety pins, fish hooks or horseshoe nails on hats or other objects worn as an accessory or that could be perceived as weapons are not permitted.
15. No gloves or arm warmers to be worn in the building.
16. Only prescription contact lenses may be worn. Sunglasses are not to be worn in the building.
17. The administration reserves the right to determine what dress is appropriate and what is not (especially rule #8).

## **HALL PASSES/CONDUCT IN THE HALLS**

Any student leaving the classroom during class time is expected to have a hall pass from the classroom teacher. **The teacher must keep a log of the time of departure and time of return.** The student is to go directly to his/her destination and then directly back to the classroom. During class change, NO student will be permitted to exit the back door of the CATE center to go to annexes, learning cottages or shop classes.

## **RESTROOMS**

Restrooms are not places to loiter. Everyone is encouraged to do all that is possible to keep those areas clean. Restrooms are to be used before classes, between classes, and after school, unless there is an emergency.

Hall Passes and Restroom Passes will be given to the student upon their departure from the classroom. All passes are color-coded and students are expected to be in the designated areas.

Restroom Pass = Blue

Hall pass = Yellow

These passes are on color-coded lanyards.

CATE Center = Green

Cottages = Red

Upstairs hallway = Blue

Downstairs hallway = Yellow

## **COMMUNICATION DEVICES**

Students may possess a beeper, cellular telephone, smart phone, tablet, Personal Digital Assistant (PDA) or other communications device on school property, including school buses, provided that the device must remain off and out of sight during instructional time unless it is being used for instructional purposes at the direction of the student's teacher.

At no time may any device be used with an unfiltered connection to the Internet.

The division is not liable for devices brought to school or school activities.

If a student possesses or uses such a device other than as permitted in this policy, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student and returned only to the student's parent.

**FAILURE TO TURN IN A COMMUNICATION DEVICE TO A TEACHER, PRINCIPAL, OR STAFF MEMBER WILL BE AN AUTOMATIC REFERRAL TO THE OFFICE. FURTHER DISCIPLINARY ACTION MAY TAKE PLACE AT THAT TIME.**

Students may use these devices until 8:23 a.m., during class changes, during their respective lunch, and after 3:15 p.m.

Students may use the phone in the Main Office only in cases of an emergency and with permission from the high school secretary, assistant principal or principal. Students cannot make long distance calls on the school telephone except for official school business.

No other school phones are to be used by students. (This includes the chorus and band).

Students will not be called to the telephone during school hours. In cases of emergencies, messages will be delivered through the school office. Frequent use of the telephone by students interferes seriously with instructional time and the operation of the school.

**SKATEBOARDS**

Skateboards cannot be used on the Grayson County High School campus.

## **Section 2: Academic Guidelines & Procedures**

### **INSTRUCTIONAL ORGANIZATION**

It is the policy of the board to incorporate Department of Education guidelines, the Standards of Quality, and accreditation regulations in designing the programs of the system. All instructional programs are guided by the Virginia State Standards of Learning. These are supplemented by local curriculum efforts to address the needs of Grayson County students.

### **GIFTED EDUCATION**

The goal of the gifted education program for Grayson County is to provide a differentiated instructional program designed to meet the needs of students who are identified as having outstanding ability. Once identified, students may be served by enrichment in regular classrooms, special projects, by a resource teacher, or by special classes. Opportunities are available for high school students to participate in several programs such as advanced placement classes. In addition, summer Governor's Schools services are available for grades K-12.

### **SPECIAL EDUCATION**

The Grayson County School System provides programs to serve students from the ages of 2 through 21 inclusive that have disabilities and are in need of special education and related services. Students are provided a free and appropriate education in the least restrictive environment at no cost. Children with Disabilities include those with intellectual disability, physical impairments, serious emotional disability, speech or language impairments, hearing impairments, visual impairments, autism, other health impairments, developmental delay, traumatic brain injury, specific learning disabilities, deaf-blindness, multiple disability or disabilities, or developmental delay.

Related services, such as special transportation, physical therapy, occupational therapy, and speech and language therapy are provided when necessary for students with disabilities to benefit from their special education program.

The school system, along with Galax City and Carroll County Schools, operates regional programs for students with low incidence disabilities. For more information about special programs or to make a referral for evaluation for services, contact the school principal for enrolled students.

### **HOMEBOUND INSTRUCTION**

Homebound instruction is provided to students who are confined for an extended period of time which would prevent normal educational progress. To be eligible for homebound instruction, students are required to demonstrate the existence of an emotional or physical problem that prevents attendance at school. For more information, please contact the student's teacher, the school principal, or the Student Services Office at 276-773-2026.

## **GRADE LEVEL CLASSIFICATION**

Students are placed in grade levels based on the following:

- Grade 9: Student must pass 4 academic subjects including English and Math
- Grade 10: 5 credits, all from high school courses
- Grade 11: 11 credits
- Grade 12: 17 credits and enrolled in courses that lead to graduation

Grading Scale

- A 94 - 100
- B 86 - 93
- C 77 - 85
- D 70 - 76
- F Below 70

Wytheville Community College dual credit courses will follow WCC's grading scale. If a student taking a WCC dual credit class fails or drops the class, he or she is responsible for paying tuition.

### **Absence From An Exam**

If a student misses an exam, prior arrangements through the principal or a doctor's excuse are required. Non-compliance will result in a zero for that exam.

### **Final Grade Determination**

Grayson County High School will apply the following as the final grade determination for students grades 8-12:

### **Semester Courses Final Grade Calculation**

- 1<sup>st</sup> nine weeks' grade = 40%
- 2<sup>nd</sup> nine weeks' grade = 40%
- Exam = 20%

### **Year Long Courses Final Grade Calculation**

- 1<sup>st</sup> nine weeks' grade = 20%
- 2<sup>nd</sup> nine weeks' grade = 20%
- Mid-Term Exam = 10%
- 3<sup>rd</sup> nine weeks' grade = 20%
- 4<sup>th</sup> nine weeks' grade = 20%
- Final Exam = 10%

If a student is exam exempt, an average of the six week grading periods will be used to compute the student's final grade. Students qualifying for examination exemption may take the examination for grade improvement, but not to the detriment of the grade going into the examination.

For SOL courses, students will receive additional points to their final grade for passing the SOL in accordance with the following scale:

- Pass Proficient (400-499) - Three additional points added to final grade
- Pass Advanced (500-599) - Five additional points added to final grade
- Perfect Score (600) -Seven additional points added to final grade



Additional points on the final grade will not be allotted to a student who has previously passed the SOL but failed the course.

### **GRADE POINT AVERAGE**

A student's grade point average is computed on a 4.0 scale:

A 4.0  
B 3.0  
C 2.0  
D 1.0  
F 0.0

Weighted courses are weighted as follows:

A 5.0  
B 4.0  
C 3.0  
D 2.0

### **Weighted Courses**

All dual-credit courses  
4th and 5th level foreign language  
Physics  
Advanced Composition  
Advanced Math  
Advanced Virginia and U.S. History  
Advanced Virginia and U.S. Government

### **CLASS RANK**

Students in each class will be ranked according to their grade point average. The final ranking is calculated at the end of the second semester of a student's senior year.

### **HONOR ROLL**

An honor roll is compiled at the end of each nine weeks. For students to be included they must have all "A's" and/or "B's".

### **PARENTAL CONFERENCES**

Parents desiring conferences should call the student's guidance counselor or an administrator for an appointment. Appointments with a teacher will be scheduled during a teacher's planning period, before school, or after school, unless special circumstances exist. Upon request of the parent/teacher, an administrator will be present during the conference.

### **SUMMER SCHOOL**

Summer school is offered on campus every year.

### **ACADEMIC SUMMER SCHOOL**

Grayson County High School offers a remedial summer session for all students who fail an SOL test but pass the class.

### **EXPEDITED RETAKES**

Students scoring between 375 and 399 on SOL tests qualify for an expedited retake. This must be taken within four weeks after Grayson County High School receives the official score. Contact the School Testing Coordinator for details.

### **SOL REMEDIATION/TUTORING**

SOL remediation and tutoring are offered after school during the academic year.

Mondays and Wednesdays - English and Social Studies;  
Tuesdays and Thursdays - Math and Science.  
Sessions are from 3:30 to 5:00 p.m.  
Transportation is not provided.

## **LOCALLY AWARDED VERIFIED CREDITS**

### **Generally**

The Grayson County School Board awards verified credits toward a standard diploma in science and history/social sciences in accordance with this policy.

No student may earn more than four locally awarded verified credits except as noted below.

To be eligible to earn locally awarded credits, a student must:

- pass the high school course and not pass the related Standards of Learning test
- take the Standards of Learning test at least twice
- score within a 375-399 scale score range on any administration of the Standards of Learning test
- demonstrate achievement in the academic content through the following appeal process described below.

### **Locally Awarded Verified Credits as Credit Accommodations**

In addition to verified credits in science and history/social sciences, the School Board may also award verified credits toward a standard diploma in reading, writing and mathematics to students with disabilities as credit accommodations for the standard diploma. To be eligible for such credit accommodations, students with disabilities must meet all criteria established by Virginia law or regulation and eligibility for such credit accommodations must be established in the student's Individualized Education Plan (IEP) or Section 504 plan. There is no maximum number of locally awarded verified credits that a student with a disability may earn toward a standard diploma.

### **Appeal Process**

The Grayson County School Board shall appoint a review panel comprised of at least three educators. Different panels may be appointed for individual schools or groups of schools.

The review panel will review information which provides evidence of the student's achievement of adequate knowledge of the Standards of Learning content. The panel will have discretion in determining the information it will consider. That information may include, but is not limited to, results of classroom assignments, divisionwide exams, course grades and additional academic assignments (e.g. papers, projects, essays or written questions) as the panel deems appropriate.

Based on the evidence it reviews, the review panel may:

- award the verified credit;
- deny the verified credit;
- suggest participation in a remedial program and retesting; or

- make additional academic assignments prior to determining whether to award the verified credit.

The decision of the review panel will be final.

### **SCHEDULE CHANGES**

Every effort to accommodate the course selections of each student is made. Students are encouraged to make their course selections and alternative selections carefully. Schedule changes must be done within the first three (3) days of school, require parental permission, conference with a counselor, and possibly permission of the school administration.

### **CHEATING**

Students are expected to perform honestly on schoolwork and tests. The following actions are prohibited:

- cheating on a test or assigned work by giving, receiving, offering and/or soliciting information
- plagiarizing by copying the language, structure, idea and/or thoughts of another
- falsifying statements on any assigned schoolwork, tests or other school documents

### **TEXTBOOKS**

Students are issued textbooks at no charge. The student is, however, responsible for paying for lost books or those damaged or worn beyond normal wear. The charge is determined by the number of years remaining before textbook adoption occurs for that discipline.

### **LIBRARY/MEDIA CENTER**

All members of the student body and staff are entitled to the services of the library.

#### **Library services include:**

1. Borrowing materials
2. Use of materials in the library
3. Inter-library loans

#### **Library loans**

1. All materials to be used outside the library are to be checked out through the circulation desk computer.
2. The person who checked out the material must be the one to return it to the circulation desk.
3. Materials normally restricted to library use only (reference books, magazines) may be checked out overnight. These must be returned by 8:30 a.m. the next morning.
4. All checked out materials need to be returned to the library and placed in the book drop.
5. Current magazines are normally for use in the library only. Articles in these can be copied for a charge of fifteen cents per page. Back issues may be checked out through the circulation desk.

**Use of materials within the library**

1. All library materials are available for use from 8:30 a.m. to 3:30 p.m. each school day. Library staff will be available to help during these hours. Students desiring to use the library after hours must arrange this with the librarian.
2. While in the library, students may sit where they choose unless assigned a seat by the librarian or a faculty member.
3. Individual students must have a pass from a teacher when entering the library.
4. Students coming to the library with a class need to stay with their teacher.
5. While classes and groups are always welcome in the library, prior arrangements need to be made due to space limitations.
6. Upon entering the library, students are to remain quiet and keep talking to a minimum.
7. Students abusing the library privilege will lose the right to visit the library.
8. Disruptive behavior in the library will not be tolerated.

## **Section 3: Extracurricular Activities & Athletics**

### **AFTER-SCHOOL ACTIVITIES**

Students will be responsible for adherence to school rules and guidelines while attending any activity on school grounds. Thus, they are subject to discipline measures while attending any event.

Students and fans are encouraged to be supportive of athletic teams; however, this is to be done with sportsmanship and pride. The Mountain Empire District and Southern Empire Conference require each person to pay again to re-enter a ball game.

Dances are for high school students only unless approved otherwise. No out-of-school dates who have turned 21 years of age or older can attend dances.

### **STUDENT FUNDRAISING AND SELLING**

Grayson County School Board Policy prohibits selling items door to door. Classes or clubs needing funds must raise them in school or on school grounds through sponsoring carnivals, festivals, pageants, dances, or other pre-approved fund-raisers.

### **Prom 2018**

1. **Date:** TBA  
**Time:** 8:00 P.M. to 12:00 Midnight
2. **After Prom:** 12:00 Midnight to 3:00 A.M. Must attend by 1:00 A.M. and must have attended the prom.
3. **Dress:** Dress will be consistent with our existing dress code stated in the student handbook. Dresses are not to have bare midriffs or have slits that reach above the length measured by the fingertips extended fully to the side. Long dresses are preferred, however, all dresses must be no shorter than the length measured by the fingertips extended fully to the side.

For the male student, tuxedos, suits, or dress slacks and sports coats are acceptable. Dress shirts, ties and dress shoes or nice boots are required.

**Administration reserves the right to refuse entrance to any student or guest who is not dressed appropriately.**

4. **Out of School dates:** Out of school dates must adhere to this dress code and are the responsibility of the GCHS student. Out of school dates must purchase a ticket prior to prom night. All out of school dates must obtain prior approval by submitting forms to the main office. These forms must include a recommendation by the student's principal, or if no longer in school, by the principal of their previous school. Upon entering the prom, all out of school dates must present a picture identification. No one who is 21 years or older will be allowed to attend the prom.
5. **General Policies:** Tickets will be sold prior to prom at \$10 per ticket. No tickets will be sold at the door.

Any student “Not In Good Standing” with the school will not be allowed to attend prom. All Junior Class dues (\$20.00) must be paid prior to attending the prom.

Only juniors and seniors and their dates may attend the prom. No students below the ninth grade level may attend.

No drugs or alcohol are permitted prior to or during the prom. Anyone possessing or being under the influence of any drug or alcohol will be charged and dealt with to the full extent of the Grayson Code of Conduct, and may face criminal charges.

Once you leave the prom, you may not return. No going to cars, etc.

6. **After Prom:** 12:00 Midnight – 3:00 A.M. Must attend by 1:00 A.M. and must have attended the prom.

Sign up for After-Prom in the main office.

## **CLUBS AND OTHER FUNCTIONS**

### **Following are the clubs available to students:**

- a. Forensics/Drama (open to all students) – Furthers interest in drama and helps teach the value of organization and planning to accomplish goals.
- b. Science (open to all students) – Encourages students to pursue their interest in science.
- c. Beta (open to juniors and seniors who have maintained a 3.7 GPA) Stimulates efforts, rewards achievement, assists and encourages members to continue their education after high school.
- d. Foreign Language (open to former and current foreign language students) – Provides opportunities for expanding students experiences with customs and cultures of other lands.
- e. FBLA – Future Business Leaders of America is an educational association of members preparing for careers in business and business related fields. FBLA provides innovative leadership development programs to bring business and education together in a positive working relationship.
- f. FCCLA (open to Family & Consumer Science) – Helps students assume roles in society through family and consumer science education in personal growth, family life, career & technical preparation, and community involvement.
- g. FFA (for students in agriculture classes) – Members learn through participation how to hold a public meeting, how to buy and sell cooperatively, how to solve problems, how to obtain financing, and to assume civic responsibilities.
- h. HOSA (open to students in nursing) – Extension of nursing program.
- i. Skills USA (open to students taking a trade and industrial class) – Develops leadership through participation in educational, career & technical, civic, recreational, and social activities.
- j. SCA (elected to represent the student body) – Act as official representatives of the students; also, a liaison between students and the administration.
- k. SADD (open to all students) – Educates students of dangers of driving under the influence of alcohol.

- l. Reflections (open to students based on scholarship, dependability, initiative, and creativity) - Publishes a photographic yearbook that highlights the present year.
- m. FCA (open to all students) – Fellowship of Christian Athletes.
- n. Ecology (open to all students) – Increases student awareness of factors affecting the environment through means of recycling, education, and eco-friendly sustainable projects within the school community.
- o. Art (open to students in art classes) – Promotes the knowledge of art and participation in related activities with an emphasis on volunteering in the community.
- p. AASIS (Appalachian Arts and Studies in the Schools) (open to students in grades 9 – 12; limited to 20 students) – encourages students to continue their education beyond high school and promotes pride in Appalachian culture and community.

### **ACADEMIC COMPETITION**

GCHS participates in the following academic competitions:

Drama

Forensics

Mountain Academic Competitive Conference (MACC)

### **FINE ARTS COMPETITION**

Art

Band

Chorus

### **FIELD TRIPS**

Field trips are intended to serve a worthwhile purpose related to classroom instruction.

Trips of significant educational value shall be permitted with the approval of the principal and the division superintendent. Proper planning of the educational value of the trip and the safety of the students shall be the primary considerations. The sponsor must make a special written request to the principal who will forward his or her recommendations to the division superintendent two weeks in advance of all scheduled trips. This includes **ANY** trip off campus.

Students may not be allowed to participate in a field trip if it is two (2) weeks or less before an SOL Test.

Any student who is failing a class and/or has poor attendance may be denied permission to take any field trips by the sponsor or administration.

The highest standard of conduct is expected of students while on a field trip. Use of drugs, alcohol, or tobacco is prohibited; any student so involved will be removed from the field trip at that time at the student's expense. Students who violate rules while on field trips may be denied permission to attend all other field trips for the remainder of the school year.

### **School-Sponsored Trips**

1. The Code of Conduct rules apply to all school-sponsored trips.
2. For any trip, additional specific agreements and rules may be required by the administration and chaperones, with written copies to be read and signed by each student and his/her parent or legal guardian prior to the beginning of the trip.

3. Written permission must be secured from the parents/guardians of all pupils who are attending the field trip. Permission slips will be kept on file in the Main Office along with the list of students riding

## **ATHLETICS**

Athletics is a vital part of a comprehensive school program. Students in grades 8-12 are eligible to try out for varsity, junior varsity, or eighth grade athletics if they have passed three of four classes the previous semester and are in good standing.

The new classification system places GCHS in the 2A West Region in Conference #39 (Southern Empire Conference) of the Virginia High School League (VHSL). GCHS will also remain a member of the Mountain Empire District, and is subject to all policies and regulations of these governing bodies.

Athletes will ride to and from athletic activities with the team unless permission is given from the principal or designee. Athletes will not be allowed to ride to or from activities with friends, (and parents must obtain written permission from the principal or designee for the student to ride with anyone other than their parents.) At the conclusion of an athletic contest, parents need to tell the coach, in person, that their child will be going home with them if they are not riding the bus.

We strongly disapprove of students staying home on school days to rest for events that day or night. Athletes will have to be in school at least half of the day (two blocks) to be eligible to compete in that day's athletic contest. All coaches will decide if an athlete will practice if they are absent from school. The administration reserves the right to limit participation of students in cases of nonattendance at school.

All athletes will sign a Code of Athletic Conduct at the start of each sports season.

## **Athletic Teams**

Varsity Football

Junior Varsity Football

Middle School Football

Varsity Baseball

Junior Varsity Baseball

Middle School Baseball

Boys' Varsity Basketball

Boys' Junior Varsity Basketball

Boys' Middle School Basketball

Girls' Varsity Basketball

Girls' Junior Varsity Basketball

Girls' Middle School Basketball

Boys' Tennis

Girls' Tennis

Middle School Volleyball

Girls' Varsity Volleyball

Girls' Junior Varsity Volleyball

Wrestling

Varsity Soccer

Varsity Track and Middle School Track

Varsity Cross Country

Girls' Varsity Softball

Girls' Junior Varsity Softball

Girl's Middle School Softball

Varsity, JV and Middle School Cheerleading



## **Section 4: Lockers/Parking/Searches**

### **LOCKERS**

Lockers are assigned to individual students, but lockers remain the property of the school division. Students damaging lockers will receive disciplinary action and will be required to pay for damages. Nothing can be on the outside of lockers. Routine locker inspections may be performed in order to ensure proper maintenance. Locks can be rented for \$1.00 upon student request. Only school-supplied locks are permitted. Students will be charged if the locks are not returned at the end of the school year. Each student has the responsibility to secure his/her locker and to not provide the combination to any other students. Students are expected to clean out their locker at the end of the year. GCHS is not responsible for any lost or stolen property.

### **STUDENT VALUABLES**

Students are advised not to keep money or valuables in lockers. Locks are available for \$1.00 in the assistant principal's office.

Grayson County High School is not responsible for lost or stolen money or valuables although every possible effort will be made to recover the property.

### **PARKING**

Due to limited parking on school grounds, only seniors will be eligible to apply for a parking permit. Within the first week of school, seniors will receive an application for a parking space. From these applications, seniors will be allowed to purchase parking spaces on a first-come first-served basis. Students may not transfer parking permits to each other. Students transferring parking permits will lose their on-campus parking privileges. Any student parking in the parking lot without an assigned space or without prior approval from administration will be subject to having their vehicle towed at owner's expense.

Driving Regulations:

- Students are not to return to their vehicles during the school day for any reason unless they obtain a note from an administrator.
- Students will not be allowed to park behind the school/CATE center or any other part of campus that is not designated as student parking.
- The driver is responsible for all material in the vehicle and for the behavior and actions of all students in his/her vehicle while on school property.
- The driver must yield the right of way to buses and pedestrians at all times.
- The driver must abide by all VA motor vehicle laws.
- **Car drivers and car riders will be allowed to leave on second bell only.**

Violation of these regulations or any driving considered unsafe by the administration could result in suspension or permanent banning of driving and parking privileges on school grounds.

### **SENIOR PRIVILEGES**

Seniors at Grayson County High School are given privileges as a sign of respect. They provide an opportunity for seniors to display maturity, leadership, and school pride to underclassmen. Failure to do so will result in the loss of these privileges.

1. Seniors are dismissed two minutes early for lunch. Seniors not arriving to the cafeteria before the underclassmen may not break line.
2. Seniors are allowed outside the cafeteria in the picnic area.
3. Seniors have the opportunity to qualify for a parking lot space.
4. Seniors are allowed in the Senior Hallway upon arrival to school each morning until the bell rings at 8:23 a.m.
5. Underclassmen will stand when seniors enter or leave the auditorium during assemblies.

## **SCHOOL SEARCHES**

### **School Search and Seizure**

To maintain order and discipline in schools and to protect the safety and welfare of students and personnel, school authorities may search students, student lockers or student automobiles under the circumstances outlined below and may seize illegal, unauthorized, or contraband materials discovered in the search. A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action.

### **Personal Searches**

A student's person and/or personal effects may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a pat down search of a student's person is conducted, it will be conducted in private by a school official of the same sex and with an adult witness present, when feasible.

If extreme emergency conditions require a more intrusive search of a student's person, such a search may only be conducted in private by a school official of the same sex, with an adult witness of the same sex present, and approval of the Superintendent or his designee, unless the health or safety of students will be endangered by the delay, which might be caused by following these procedures.

### **Locker Searches**

Student lockers are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time without notice, without student consent, and without a search warrant.

### **Automobile Searches**

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of student parking lots and inspections of the exteriors of student automobiles on school property. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

### **Seizure of Illegal Materials**

If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to the proper legal authorities for ultimate disposition.

## **Section 5: Guidance Services**

### **GUIDANCE SERVICES**

A well-organized and operated guidance program is an integral and important part of Grayson County High School. One of the primary functions of the guidance department is helping students grasp a realistic picture of their potential. The department also provides information to administrators and teachers to aid instruction.

**Services and activities offered by guidance are as follows:**

#### **Activities**

Annual College Day  
Career Awareness Day (Business/Industry Day)  
College Admissions Workshop  
Financial Aid Workshop  
In-school visits by college representatives  
In-school visits by job representatives  
Preliminary Scholastic Aptitude Test (PSAT)

#### **Group and Individual Guidance**

Organization of parent-teacher conferences  
Crisis counseling  
Career education units at each grade level  
Yearly registration interviews

#### **Informational Services**

Armed Services reference materials  
College catalogs and applications  
Computer-assisted aides for career planning and SAT preparation  
Financial Aid information  
Production and revision of GCHS course guides  
Reference materials for career and college planning

#### **Referral Services**

Armed Services  
Department of Rehabilitative Services  
Upward Bound/Talent Search program  
Virginia Employment Commission  
Various other non-school services

The guidance department is also responsible for maintenance of student records, transcripts, scheduling, placement testing, HOBY applications, Governor's School applications, and many other services.

The guidance department will release the names, addresses and telephone numbers of secondary students to all recruiters or institutions of higher education that request them unless the parents specifically request that this information not be released.



Dear Parent/Guardian:

We would like to notify you of the Grayson County High School website. This site may be viewed at <http://gchs.grayson.k12.va.us>. Grayson County High School would like to acknowledge student accomplishments by posting pictures to the site. Please complete the information below and return this form to your advisor by August 23, 2017.

## Grayson County Public Schools

### Permission and Release Form

School Year: 2017-2018

School: Grayson County High School/Grayson County CATE Center

Student Name: \_\_\_\_\_

Student Grade Level: \_\_\_\_\_

The purpose of this form is to seek permission for your student to be interviewed, photographed, and/or videotaped by the media (radio or television stations, and newspaper reporters). In addition, Grayson County Public Schools seek permission for your student's photograph or name to be used on the Grayson County Public School's website or in its publications.

Grayson County Public Schools will not release personal student information to the media. Personal information includes; but is not limited to address, telephone number, medical history, academic records and discipline records.

Please check one of the following:

\_\_\_\_\_ **YES, I *give*** permission for my student to be interviewed and/or photographed by the media while participating in a school-sponsored event. This includes media and achievement recognition of my student by name, age and grade level. This also includes my student's photograph or name to be used on the Grayson County Public School's website, including but not limited to Grayson County High School and Grayson County CATE Center, or in its publications.

\_\_\_\_\_ **NO, I *do not give*** permission for my student to be interviewed and/or photographed by the media while participating in a school-sponsored event. This includes media and achievement recognition of my student by name, age and grade level. This also includes my student's photograph or name to be used on the Grayson County Public School's website, including but not limited to Grayson County High School and Grayson County CATE Center, or in its publications.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

(Please Print)



CLOUD STORAGE ACCOUNT AGREEMENT

**Each student who has been issued a Cloud Storage Account must sign this Agreement, in conjunction with the Technology Responsible Use Agreement, as a condition for using the Cloud Storage Account issued by the School Division. Parents/guardians must sign this Agreement, in conjunction with the Technology Responsible Use Agreement, before their student is permitted to use the Cloud Storage Account issued by the school. Read this Agreement carefully before signing.**

I understand that the Cloud Storage Account issued to me by Grayson County Schools is to be used only for classroom purposes. No personal files are to be stored on this account. Grayson County school personnel may request access to this account at any time. This account is subject to the provision of the Grayson County Schools' acceptable use policy. Students who misuse their school issued Cloud Storage Account will be subject to disciplinary action.

Prior to signing this Agreement, read Policy GAB/IIBEA and Regulation GAB-R/IIBEA-R, Acceptable Computer System Use. If you have any questions about this policy or regulation, contact your supervisor or your student's principal.

Student/Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Student/Employee Name \_\_\_\_\_  
(Please Print)

I have read this Agreement and Policy GAB-E1/IIBEA-E2 and Regulation GAB-R/IIBEA-R. I understand that access to Cloud Storage Account and the computer system is intended for educational purposes and the Grayson County School Division has taken precautions to eliminate inappropriate material. I also recognize, however, that it is impossible for the School Division to restrict access to all inappropriate material and I will not hold the School Division responsible for information acquired on the computer system. I have discussed the terms of this agreement, policy, and regulation with my student.

I grant permission for my student to use Cloud Storage and the computer system in accordance with Grayson County School Division's policies and regulations and for the School Division to issue an account for my student.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_  
(Please Print)





August, 2017

I have reviewed the Grayson County High School Student Handbook with my child and recognize my responsibility to assist the school in enforcing the standards of student conduct. I understand that policy changes may occur throughout the school year and that I should periodically check the Policy Manual on the Grayson County Public Schools' website for such changes.

\_\_\_\_\_

Print Student Name

\_\_\_\_\_

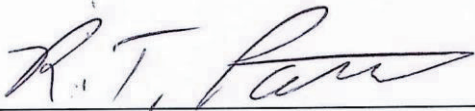
Student Signature

Date: \_\_\_\_\_

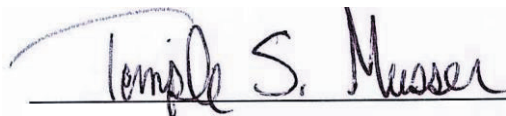
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Parent/Legal Guardian Signature

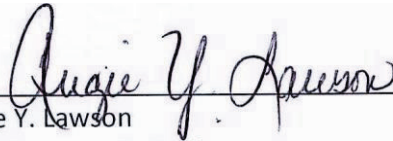
Date: \_\_\_\_\_



Robbie T. Patton  
Principal  
Grayson County High School



Temple S. Musser  
Assistant Principal  
Grayson County High School



Angie Y. Lawson  
CATE Center Principal

Please return this page to your student's advisor.

