



Ohio's Superintendent Association

## Upcoming Events

May 19, 2017

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## **BASA Golf Outing Registration June 5, 2017**

It's that time again! Summer is right around the corner, and that means it's time for the **2017 BASA Golf Outing!**

This year's outing will be held on **Monday, June 5, 2017** at the **Royal American Links Golf Course** (3300 Miller-Paul Road, Galena, Ohio 43021).

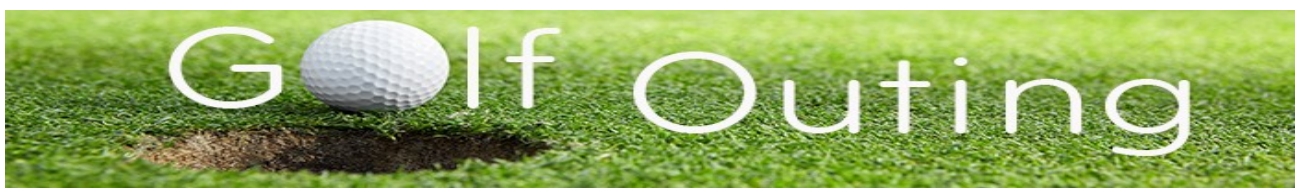
**Start time is 9:00 am!**

Registration fee is **\$50/per player**. This fee includes your game, golf cart, lunch and refreshments.

**Come join BASA and your colleagues for a day out of the office and onto the course!**

- **Longest Drive Contest (Front 9 & Back 9 Winners!)**
- **Longest Putt Contest (Front 9 & Back 9 Winners!)**
- **Closest to the Pin Contest (Front 9 & Back 9 Winners!)**
- **Lowest Team Score**
- **Highest Team Score**
- **Plus Door Prizes!!**





# 2017 BASA Golf Outing Registration

June 5, 2017

Royal American Links Golf Course

## Register Now!

Please complete the form below and return to BASA by **Mail** at 8050 North High Street, Suite 150, Columbus, OH 43235 or **Fax** to 614-846-4081; or **Register on-line** at [www.basa-ohio.org](http://www.basa-ohio.org).

Name: \_\_\_\_\_

District/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Fee: \$50/per person \*Please indicate if paying for the foursome\*

**ADD ADDRESS associated with card**

Please Send an Invoice

Check Enclosed (Payable to BASA)

Credit Card Number: \_\_\_\_\_

Visa Expiration Date: \_\_\_\_/\_\_\_\_ 3-Digit Security Code: \_\_\_\_\_

Master Card

	Name	Organization/School District	Phone #	Email
Player 1				
Player 2				
Player 3				
Player 4				



# Educators **CONNECT** for **SUCCESS** Conference

**EMBRACING HOPE,  
PURPOSE, AND JOY  
IN OUR SCHOOLS**



**JUNE 7-8, 2017**  
The Ohio Union  
The Ohio State University  
Columbus, Ohio



**2017 REGISTRATION BROCHURE**

Hosted by:

**Battelle**for Kids



In partnership with:



**THE OHIO STATE UNIVERSITY**  
COLLEGE OF  
EDUCATION AND HUMAN ECOLOGY

**BATTELLE Education**

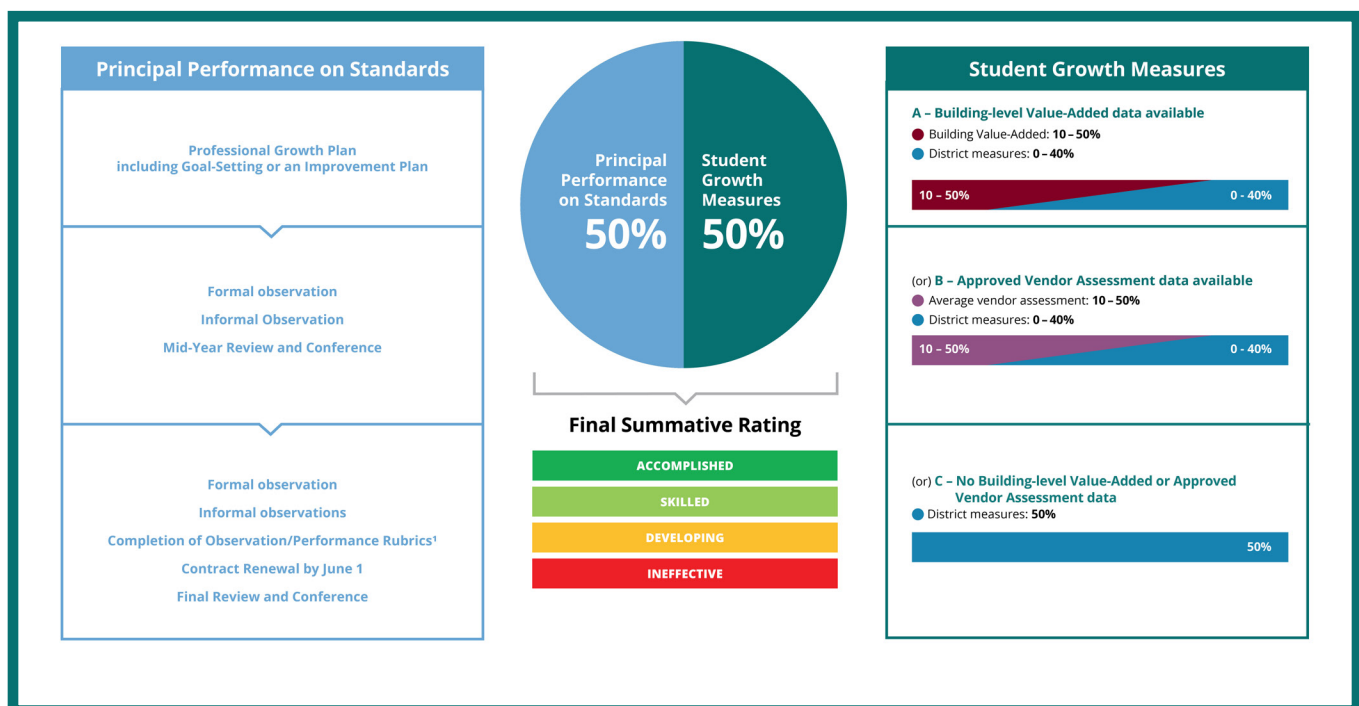




# Ohio Principal Evaluation System Training

BASA/OSLF is offering the **Ohio Principal Evaluation System Training** on **June 12-13, 2017** at the University of Dayton-Dublin Campus.

\*Please register through **STARS** on the ODE website.





Ohio's Superintendent Association

## ***The Changing Landscape for Passing School Tax Issues***

*How You Can Utilize the Power of Public Engagement to Maintain Community Support for Your Schools*

*June 13, 2017  
BASA Conference Room*

### ***\* Agenda \****

8:30 a.m. - 9:00 a.m.	<i>Registration/Continental Breakfast</i>
9:00 a.m. - 9:30 a.m.	Welcome and Self-Introductions
9:30 a.m. – 10:30 a.m.	Insights from the Kettering Foundation
10:30 a.m. – 11:30 a.m.	Emerging Challenges and Opportunities
11:30 a.m. – Noon	What It Takes to Pass a School Tax Issue
Noon - 1:00 p.m.	<i>Lunch</i>
1:00 p.m. - 1:30 p.m.	The West Holmes Story
1:30 p.m. - 2:00 p.m.	Lessons from Deer Park
2:00 p.m. – 3:00 p.m.	A Blueprint for Action
3:00 p.m. - 3:30 p.m.	<i>Wrap-Up &amp; Adjournment</i>

The landscape for passing school tax issues is changing. Thanks to a perfect storm of converging political and economic realities, how we structure, deliver and pay for education in our public schools has reached a tipping point.

While many things will be in flux as we move forward, one thing, however, is certain. The need to pass school tax issues is not going away. As the financial watering hole continues to dry up, we'll have no choice but to turn to our local taxpayers for help. This workshop focuses on how to harness the power of public engagement to build a clear and compelling case for maintaining local support for our schools.



Ohio's Superintendent Association

## ***The Changing Landscape for Passing School Tax Issues***

*How You Can Utilize the Power of Public Engagement to Maintain Community Support for Your Schools*

**Complete registration form(s) and** enclose a check or purchase order and **mail** to: BASA, 8050 N. High St., Suite 150, Columbus, OH 43235;  
**Or fax** to (614) 846-4081; **or register online at:**  
**[www.basa-ohio.org](http://www.basa-ohio.org)**

Full Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization/School District \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

### **Fees & Payment**

\$159.00 BASA Member

\$189.00 Non-Member

\_\_\_\_\_ Check enclosed (payable to BASA)

\_\_\_\_\_ Purchase Order Attached

\_\_\_\_\_ Please send an invoice

### **Cancellations & Refunds**

Refunds or credit will be given only for cancellations made in writing (email or fax) and received by the BASA office up to five business days prior to the event date. Cancellations 5 business days or less prior to the conference are subject to a 50% cancellation fee. No refunds will be given for "no shows."

### **Additional Information**

Participants in BASA workshops will receive a certificate of completion. Participants should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC). Questions? For additional information, contact at BASA at 614-846-4080.

**Tuesday, June 20, 2017**

**Module #1: "Setting Behavioral Expectations"**

The first segment of the program provides video re-enactments of actual cases that model how to effectively manage Employee misconduct. It also introduces a rubric-based method for evaluating case facts and selecting fair, reasonable, and consistent disciplinary actions. This session establishes methods for modifying employee misconduct and underscoring expected behaviors.

8:30 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 3:30 pm
<ul style="list-style-type: none"> <li>• Introduction to Seminar &amp; Types of Employee Discipline</li> <li>• Sources of Legal Risk During the Employee Discipline Process</li> <li>• Considerations for Disciplinary Actions Involving Education Employees</li> <li>• Considerations for Selecting or Recommending Employee Discipline in Specific Cases</li> <li>• Oral Warnings &amp; When to Use Them</li> </ul>	<ul style="list-style-type: none"> <li>• Written Warnings &amp; When to Use Them</li> <li>• Working Lunch</li> <li>• Considerations for the Formal Types of Employee Discipline</li> </ul>	<ul style="list-style-type: none"> <li>• Official Reprimands &amp; When to Use Them</li> <li>• Suspensions &amp; When to Use Them</li> <li>• Terminations &amp; When to Use Them</li> <li>• Culminating Task: Using Reasonable &amp; Appropriate Employee Discipline</li> <li>• Session Experience Survey</li> </ul>

**Wednesday, June 21, 2017**

**Module #2: "Reinforcing Behavioral Expectations"**

The second segment of the program demonstrates how an Employee Code of Conduct inspires school leaders to modify employee behavior. It also details (1) the framework for such a code; (2) the procedures that need to be included for principals and supervisors; and (3) how to implement such a code. This session explores criteria for implementing such a code using state law, board policies, and current operational practices.

8:30 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 3:30 pm
<ul style="list-style-type: none"> <li>• Introduction to Seminar &amp; Grounds for Employee Discipline</li> <li>• Considerations for Structuring the Code of Employee Conduct</li> <li>• Lack of Professional Competence as Grounds for Employee Misconduct</li> <li>• Differentiating District Policy Violations from Other Forms of Employee Misconduct</li> <li>• Dishonesty, Records Falsification or Failure to Accurately Provide Requested Information</li> <li>• Insubordination &amp; Related Forms of Non-Compliance</li> <li>• Attendance, Leave or Contract Day Policy Violations</li> </ul>	<ul style="list-style-type: none"> <li>• Inappropriate, Abusive or Offensive Conduct</li> <li>• Working Lunch</li> <li>• Considerations in Cases of Alleged Criminal Misconduct by Employees</li> </ul>	<ul style="list-style-type: none"> <li>• Examples of Employee Misconduct with Potential Criminal Consequences</li> <li>• Examples of Employee Misconduct with Potential Civil Consequences</li> <li>• Addressing Potential Gaps in the Code of Employee Conduct</li> <li>• The Role of Federal &amp; State Statutes in the Code of Employee Conduct</li> <li>• The Role of Negotiated Agreements in the Code of Employee Conduct</li> <li>• Session Experience Survey</li> </ul>

**Thursday, June 22, 2017**

**Module #3: "Upholding Behavioral Expectations"**

The last segment of the program examines important progressive discipline and due process concerns for all actions. It presents how to: (1) create a clear disciplinary procedures; (2) structure documentation examples; and (3) compile and evaluate disciplinary data to reduce bias potential. This session reviews research-based principles to ensure disciplinary actions are used effectively and defensibly.

8:30 am - 12:00 pm	12:00 pm - 1:00 pm	1:00 pm - 3:30 pm
<ul style="list-style-type: none"> <li>• Introduction to Seminar &amp; Executing Employee Discipline</li> <li>• Principles for the Execution of Employee Discipline within the LEA</li> <li>• Progressive Discipline Guidelines for Employees</li> <li>• Investigating Alleged Acts of Employee Misconduct or Lack of Professional Competence</li> </ul>	<ul style="list-style-type: none"> <li>• Informal Employee Discipline: Executing an Oral Warning or a Written Warning</li> <li>• Working Lunch</li> <li>• Formal Employee Discipline: Executing an Official Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Formal Employee Discipline: Executing a Suspension</li> <li>• Formal Employee Discipline: Executing a Termination</li> <li>• Session Experience Survey</li> </ul>





BASA and UpSlope Solutions Present:  
**Employee Discipline in an Education Environment**  
 June 20, 21, 22, 2017  
 BASA Conference Room



**Fees & Payment: \$159.00 Member/\$209.00 Non-Member Per Session (Includes Registration Fee, Materials, Continental Breakfast, Lunch, Breaks & Parking)**

**Employee Discipline - Modules 1, 2, & 3 - June 20-21-22, 2017**

**Complete registration form and enclose a check or purchase order and mail to:  
 BASA, 8050 North High Street, Suite 150, Columbus, OH 43235 or  
 Fax to (614) 846-4081 or Register Online at [www.basa-ohio.org](http://www.basa-ohio.org)**

**Full Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Organization/School District:** \_\_\_\_\_

**Address/City/State/ZIP:** \_\_\_\_\_

**Phone:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ **Fax:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_ **Email:** \_\_\_\_\_

- Date of Session:**
- Tuesday, June 20, 2017
  - Wednesday, June 21, 2017
  - Thursday, June 22, 2017

**Fees & Payment:** **BASA Member \$159.00; Non-Member \$209.00**  
**(Each Session) (Includes Registration Fee, Materials, Continental Breakfast, Lunch, Breaks & Parking)**

- Check Enclosed (payable to BASA)  Purchase Order Attached  Invoice Me

**Cancellations & Refunds:** Refunds or credit will be given only for cancellations made in writing & received by the BASA office up to five business days prior to the event date. Cancellations 5 business days or less prior to the event are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

**Additional Information:** Participants will receive a certificate of completion and should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC). Graduate credit is available for the Employee Discipline in an Education Environment program; for details, email [gcu@upslopes.com](mailto:gcu@upslopes.com) prior to the workshop.

**Questions?** For additional information, contact BASA at 614-846-4080.

# Improving District Instructional Leadership Capacity

A June Training Series Designed for District Leaders, Central Office Personnel, and District Leadership Team (DLT) Members

**Focus:** *The role of central office and district personnel in promoting district-wide improvement by making and sustaining changes that foster deeper learning.*

**Toledo, Ohio**

**June 19-20, 2017**

ESC of Lake Erie West  
2275 Collingwood Blvd.

**Mansfield, Ohio**

**June 12-13, 2017**

Mid-Ohio ESC  
890 West 4<sup>th</sup> St.

**Cincinnati, Ohio**

**June 26-27, 2017**

Hamilton County ESC  
11083 Hamilton Ave.

**New Boston, Ohio**

**June 21-22, 2017**

South Central Ohio ESC  
522 Glenwood Ave.



**Reserve your spot today!**

See the attached  
**DAY 1** (*team*) and **DAY 2** (*individual*)  
Registration Forms. Please complete the relevant  
form(s) and return by email to Julie Turner at  
[turner@basa-ohio.org](mailto:turner@basa-ohio.org).

*Participation across both days  
of a region's training is **not** required.*

**Each training experience  
consists of two 1-day sessions:**

**DAY 1** → A *Team Training* for DLTs,  
Featuring Presenter & Facilitator  
**Dr. Brian McNulty**, with Time for  
Team Collaboration & Planning  
**9:00 AM\***  
to  
**3:00 PM**  
**Target Audience:** DLT Members,  
Central Office Personnel

**DAY 2** → A *Forum* for Superintendents,  
Featuring an **Education Leader  
Panel**, with Time for Collective  
Dialogue & Networking  
**10:00 AM\***  
to  
**2:00 PM**  
**Target Audience:** Superintendents,  
Superintendent Designees

**\*Registration opens 30 minutes before sessions begin.**



**Participants will...** examine the role of central office and district personnel in guiding district-wide improvement that increases opportunities and outcomes for every learner, while also deepening their understanding and expanding skills related to: leading district-wide implementation efforts using the **Ohio Improvement Process** and **OLAC** resources; supporting the effective functioning of **collaborative learning teams** (i.e., DLTs, Building Leadership Teams, and Teacher-based Teams); and fostering a **culture of inquiry and learning**. Lunch and materials will be provided at no cost, and certificates will be provided to participants for use in obtaining CEUs.



This training series is presented by the  
Buckeye Association of School Administrators in association with the Ohio Leadership Advisory Council  
with the support of the UD SEHS Grant Center



# Improving District Instructional Leadership Capacity



## DAY 1

### Team Registration Form



Note: Only **one** form should be completed per district.

Save a copy of this document to your desktop, and complete using Adobe Reader, saving again once finished.

**Target Audience:** *DLT Members, Central Office Personnel*

**Please indicate which session your district team plans to attend:**

- June 12 Mid-Ohio Educational Service Center, Mansfield, OH
- June 19 The Educational Service Center of Lake Erie West, Toledo, OH
- June 21 South Central Educational Service Center, New Boston, OH
- June 26 Hamilton County Educational Service Center, Cincinnati, OH

While sessions are being presented regionally to minimize attendee travel, participants are welcome to select the session that works best for their schedules, regardless of location.

**Please provide your district name:**

**Please provide the following details for each member of your district's participating team:**

*Team Member #1*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

*Team Member #2*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

*Team Member #3*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

*Team Member #4*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

*Team Member #5*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

*Team Member #6*

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_

If you wish to include additional team members, please complete the following page (optional).

Once complete, please email this entire document to **Julie Turner** at [turner@basa-ohio.org](mailto:turner@basa-ohio.org).

# Improving District Instructional Leadership Capacity

## DAY 1

### Team Registration Form, *Continued*

Note: Only **one** form should be completed per district.

You have the option of including *more than* six educators on your team. To include additional DLT members or central office personnel, please provide the following details.

#### Additional members of your district's participating team (optional):

Team Member #7

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Team Member #9

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Team Member #11

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Team Member #8

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Team Member #10

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Team Member #12

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

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Once complete, please email this entire document to **Julie Turner** at [turner@basa-ohio.org](mailto:turner@basa-ohio.org).

# Improving District Instructional Leadership Capacity



## DAY 2

### Individual Registration Form



Note: Please have **each** person who plans to attend Day 2 (e.g., superintendent, assistant superintendent, curriculum director) complete and submit this form individually.

Save a copy of this document to your desktop, and complete using Adobe Reader, saving again once finished.

**Target Audience:** Superintendents, Superintendent Designees

Please indicate which session you plan to attend:

- June 13 Mid-Ohio Educational Service Center, Mansfield, OH
- June 20 The Educational Service Center of Lake Erie West, Toledo, OH
- June 22 South Central Educational Service Center, New Boston, OH
- June 27 Hamilton County Educational Service Center, Cincinnati, OH

While sessions are being presented regionally to minimize attendee travel, participants are welcome to select the session that works best for their schedules, regardless of location.

Please provide the following details:

*Superintendent/Superintendent Designee Information*

First Name:

---

Last Name:

---

School District:

---

Title/Role:

---

Email:

---

Once complete, please email this entire document to Julie Turner at [turner@basa-ohio.org](mailto:turner@basa-ohio.org).



You Are Invited to Attend

**Taft's Columbus Education Seminar:  
Budgets, Vouchers, Negotiations and More**

**June 20, 2017**

Registration / Continental Breakfast: 8:30 a.m.

Seminar: 9:00 a.m. - 12:00 p.m.

Lunch available following the seminar

Taft Columbus Office  
65 East State Street, Suite 1000  
Columbus, OH 43215

**Topics**

Status of the Education Budget and other State Law Updates

Choice Program and Scholarship Options: Practice Tips and Advice

Everything You Need to Know About Planning and Implementing RIFs

What's New with IEPs

CBA Negotiations: Tips and Tricks to Save Money and  
Keep Your Employees Happy

**Speakers**



Nan Kohnen Cahall



Carolyn Davis



Adam Miller



Janica Pierce  
Tucker



Adrian Thompson

**Space is limited. Register by clicking [here](#).**

Questions?

Contact Kelly Sharpe at [ksharpe@taftlaw.com](mailto:ksharpe@taftlaw.com).



**PERFECT FOR BACK-TO-SCHOOL ADMINISTRATIVE PLANNING!**

## **Compliance Officer Training**

### **August 7, 2017**

*Quest Conference Center*

The role of the district's compliance officers is often overlooked. However, the compliance officer's actions are usually the difference between success and failure when defending discrimination complaints filed against the district.

BASA, in partnership with Walter | Haverfield LLP, is pleased to offer training for district compliance officers. This workshop is targeted toward all compliance officers – employee and student. Join us for an informative and interactive program where you will learn about:

- Processing and Investigating Complaints (Title VII, Title IX, Section 504, ADA, FMLA)
- Expectations of EEOC, OCRC and OCR
- Importance of Clear and Attainable Expectations in Board Policy
- Avoiding Retaliation Claims
- Handling "Frequent Flyer" Complaints

Whether you handle compliance for employees or students, this program will provide you with "need to know" information and practical tips.

**Please see next page for registration!**

# Registration Form

## Registration Options:

Online @ [www.basa-ohio.org](http://www.basa-ohio.org)

Mail to: BASA 8050 N. High St., Suite 150, Columbus, OH 43235

Email Vanessa Gabriele: [gabriele@basa-ohio.org](mailto:gabriele@basa-ohio.org)

FAX: (614) 846-4081

<b>Full Name:</b>	<b>Title:</b>
<b>Organization/School District:</b>	
<b>Address:</b> (Street/City/State/Zip)	
<b>Phone #:</b> _____ - _____ - _____	<b>Fax #:</b> _____ - _____ - _____
<b>Email:</b>	

DETAILS	
<b>DATE / TIME:</b>	Monday, August 7, 2017   8:30 AM - 3:00 PM
<b>LOCATION</b>	Quest Conference Center   8405 Pulsar Place   Columbus, OH 43240

WORKSHOP FEES	
	\$159 BASA Member
	\$179 Non-Member

PAYMENT TYPE	
	Check Enclosed (payable to BASA)
	Purchase Order Number: _____

### Cancellations & Refunds:

Refunds or credit will be given only for cancellations made in writing (mail or fax) and received by the BASA office up to five business days prior to the event. Cancellations 5 business days or less prior to the workshop are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

### Additional Information:

Participants in BASA workshops will receive a certificate of completion. Participants should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC).

### Graduate Credit

May be available for an additional fee and granted upon completion of an additional assignment. Questions should be directed to Georgine Collette at: [gcollett@ashland.edu](mailto:gcollett@ashland.edu)

### Questions?

For additional information, contact BASA via email at [events@basa-ohio.org](mailto:events@basa-ohio.org) or by phone at 614-846-4080.





# SAFETY SUMMIT

## MARK YOUR CALENDARS!

DATE	LOCATION	REGION
10/10	Summit County Educational Service Center 420 Washington Ave. Cuyahoga Falls, OH 44221	Northeast
10/11	BGSU Levis Commons 1655 N. Wilkerson Way Perrysburg, OH 43551	Northwest
10/12	The Conference Center at OCLC 6600 Kilgour Place Dublin, OH 43017	Central
10/13	Great Oaks Instructional Resource Center - iSPACE 100 Scarlet Oaks Drive Cincinnati, OH 45241	Southwest



**Know the Drill Safe & Effective School  
Emergency Operations Exercise presented  
by Michael Dorn**

**Michael Dorn**  
*Executive Director, Safe  
Havens International*

**Mark your calendar now for this powerful  
and informative half-day event.**

