

A Familiar Face Returns Home To SSC

Shannon Thornton began her career with SSC as the Corporate Office Receptionist back in 1991. Over the past 26 years she has risen within SSC and Compass Group to positions of VP of Training and Recruiting, Senior Human Resources Consultant, Director of Talent Acquisition, and now, we are thrilled to announce, Shannon is the Senior Human Resources Director exclusively for SSC Service Solutions.

“I am extremely please to be offered the opportunity to be back on the SSC Team!” Make sure to congratulate and welcome Shannon back home.



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Safety Moment

PREVENT STUCK BY/AGAINST INJURIES

Watch out! Struck by/against injuries are among the top 3 work-related injuries at our company. Here's how to avoid them:

- Bumping into shelves or cabinets. Be aware of your surroundings.
- Being hit by falling items. Get help when retrieving items from high shelves.
- Being struck by closing doors. Be aware of closing elevator, closet, and other doors.
- Catching hands or limbs between equipment and walls. Never put your hands on the outside of a moving cart.



When a [school district proactively closed](#) because of a virus outbreak, our employees stepped up to ensure the students stayed safe and healthy.



STRAIN PREVENTION



Reaching and lifting can cause back and shoulder strains. At our company, strains are among the top 3 work-related injuries.

The main causes of strains are:

- Lifting bags of trash or linen
- Moving furniture and equipment
- Lifting and moving supplies

Follow these tips to avoid sprains and strains:

1. Plan the lift. Test the weight and get help if it is too heavy.
2. Execute the lift. Lift with your legs and keep your back straight.
3. Carry the object. Hold it close to your body and don't twist.
4. Place the object. Lower with your legs and keep your back straight.

Remember, ask for help or use equipment if an object is too heavy to lift safely.



Diversity and Inclusion

Click on Voice, Dream, and Legacy to find out how you can take action



EVERY WOMAN HAS A
VOICE

EVERY WOMAN HAS A
DREAM

EVERY WOMAN HAS A
LEGACY

Celebrate Women's History Month

All Star Employees in 2017

WE HAVE THE BEST EMPLOYEES, SO WHY NOT BRAG WITH OVATIONS FROM MANAGEMENT FOR SOME OF OUR OVER 100 2017 GEM WINNERS SO FAR?

- Trey Garrett is a very hard worker and completes tasks given to him in a timely manner. He has a positive attitude everyday he comes to work. He is a great asset to this company. Additionally, Trey received a nice note of appreciation from the MSC regarding some work he had done driving a forklift. He was recognized for being professional and "fit right in with the crew."
- Jay Stewart went above and beyond to ensure every detail was addressed when the administration offices were moved from the Anthony Building to the Career Center. His patience and diligent planning resulted in no loss of work time for the business offices and helped increase the production of the POM Staff.
- Juan Trujillo's customer service skills are exemplary. His willingness to assist others and his commitment to providing 100% customer service is unequalled. He's quick to respond to work order requests and works until the customer needs are met. I highly recommend Juan for the GEM award.
- Virginia Nix is an excellent worker who goes above and beyond the call of duty. Before the residents left for the break, I received a phone call from the Squadron 17, asking and pleading to leave Virginia in their hall for the last semester.
- Amanda Moore's leadership and management skills have created a positive working environment and in turn a safer and cleaner building at Northside Middle School. She continues to use new and improved techniques to lead the Custodial Team at Northside Middle School!
- Gloria Kimble is not only a worker who can do it all but she also is willing to go help in any school within the county. Her hard work and determination motivates others to get the job done in a timely manner. She have a personality that shows real strong leadership skills and all the knowledge she brings helps the team overall.

Grounds Tips for your Home:

Wild garlic growing in your lawn (most think this is onion but it is not); slender round green plant in clumps should be treated with a broadleaf herbicide, it is not a grass but in the broadleaf family. Products are readily available at your local hardware: Bayer Advanced Weed killer for lawns and Ortho Weed B gone.

1. Do not apply if lawn is breaking dormancy and starting to green up. It may require two applications approximately 10 days apart.
2. Organic control—using a spade fork dig out cluster— may be needed for small populations. Be prepared to replace soil as you need to ensure all bulblets are removed or you can screen soil back into the ground collecting bulbs.

Happy Gardening and enjoy the last blast of winter this weekend!

—George Bernardon,
Regional VP of
Grounds Management



Recruiting Spotlight

External applicants:

www.compassgroupcareers.com

Internal applicants: www.altogethergreat.com

Did you know our critical open positions come with a referral bonus? Well now you do! If your referral leads to filling a high need position you could receive up to a **\$750** bonus.

Critical Open Positions under recruiter Julie Nelms:
Julie.Nelms@Compass-USA.com

Position	Location	Requisition #
Electrical Engineer	College Station, TX	JN02151772326
Unit Director	Texarkana, AR	JN02271772779
Unit Director	Jackson, MS	JN02221772586
Training Manager	Knoxville, TN	JN02171772441
Unit Director	Cookeville, TN	JN02071772070
Grounds Manager	Worcester, MA	JN02151772340
Asst Facilities Director	Kingsville, TX	JN02281772873
Grounds Manager	Prairie View, TX	JN02281772880
Unit Director	Denton, TX	JN02061772000
Unit Director	Palestine, TX	JN02241772743
Grounds Manager	Columbus, GA	JN03081773179
Unit Director	Austin, TX	JN02281772871
Unit Director	Midlothian, VA	JN03021773006
Construction Project MGR	Prairie View, TX	JN02161772399

How to Pull YOUR W-2 Online

If you have previously registered, please review the following instructions.

- Your W-2 will be available online at the following website using the login and password previously created.

Click the link [HERE](#)

- If you have forgotten your password you can retrieve or reset your password utilizing “Forgot Login Information” to the left at the bottom of the login box.
- Please be sure to input or review your email address once you login to your account. This is found under the “My Account Information” section.
- After logging into your account, please opt in to receive W-2s electronically. This is found under the “Sign up to stop receiving paper statements” section.

If this is your first time logging in, please review the following instructions to sign up for this free service.

- Your W-2 will be available online at the following website.

Click the link [HERE](#)

- Your login is your eight digit personnel number, which is located on the top left corner of your pay stub.

Login Example: 00123456

- Your password is as follows:
 - two digits of birth month (Example: 01)
 - two digits of birth date (Example: 31)
 - Last four digits of social security number (Example: 9999)

Password Example: 01319999

- Please be sure to input or review your email address once you login to your account. This is found under the “My Account Information” section.
- After logging into your account, please opt in to receive W-2s electronically. This is found under the “Sign up to stop receiving paper statements” section.

If you have any questions please contact Payroll

Contact Us

Would you like to contribute to next month's newsletter? Please contact us with your idea!

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