

Hurricane Preparedness Update-Full Rehearsal

- Drone footage to document the property, check rooftops, drain lines and gutters.
- Secure location for pets, install natural grass, dog food, cat food, etc.
 - Appoint the “Pet Lover” attendant.
- Fill and distribute all sand bags to staging areas. Inform key staff as to the exact locations.
- Check all sump pumps, secure extra in staging areas. Inform key staff as to the exact locations.
- Check all portable generators, distribute to staging areas. Inform key staff as to the exact locations.
- Mark all drains with PVC pipe and red tape to easily identify if flooding occurs.
- Send communications for preparedness to all members.
 - Invite to clubhouse, offer assistance.
 - Club House is Open 24 hours and staff is onsite.
- Setup the central station inside the clubhouse. Assign key staff.
- Paramedics onsite in strategic locations.
- Top off all fuel tanks, notify members to do the same. Top off fuel holding tanks.
- Reduce water level in all pools, assist members to do the same.
- Trim trees, support newly planted trees.
- Set up sleeping quarters with beds, TV’s water and snacks. (member location and staff location)
- Distribute additional rescue bags and first aid kits.
 - Inform key staff as to exact location.
- Secure extra cell phones.
- Additional dry food stored, prep food.
- Ensure emergency exits are clear.
- Music, entertainment, movies.
- Catch basin-all clear.
- Everyone should know where things are located.
- On Friday all staff should put their electronics off the floor.

- Security to perform constant patrols of grounds and clubhouse.
- Safety and Comfort of the member is our #1 priority.
- Weather radios, security radios.
- Secure all construction materials and debris
- Secure all outdoor furniture, fixtures and ash urns, notify members to do the same, offer assistance.
- Secure all hurricane shutters. Notify members to do the same, offer assistance.
- Place painters tape on all door jams/openings to seal water from penetrating.
- Remove and store all portable signage, remove sign faces.
- Update employee hotline.
- Board games, activities, food and entertainment for children.
- Cash supply.
- Secure boats, water crafts, dock boxes, bumpers and lines.

TAKE CARE OF YOUR OWN FIRST

When disasters strike, it can take days to restore utilities and get relief efforts in place. Make sure all of your family's immediate needs are met by creating an emergency supply kit with food, water, a first aid kit and other essentials. Here's a complete list of supplies to include in your emergency kit:

- Water ([one gallon per person per day](#) and enough for at least three days)
- Non-perishable food ([at least a three-day supply](#))
- A can opener
- Mess kits (or disposable plates, cups and utensils)
- Dish soap
- Trash bags
- [A first aid kit](#)
- A first aid book
- Prescription meds
- A flashlight
- A radio (battery-powered or hand-crank)

- Batteries
- Matches (waterproof or in a waterproof container)
- A fire extinguisher
- A whistle
- Flares
- Bedding (sleeping bags or warm blankets)
- An extra change of clothes and shoes
- Rain gear
- Toiletries (toilet paper, soap, hand sanitizer, toothbrushes, toothpaste, feminine products, etc.)
- Basic tools (hammer, screwdrivers, pliers, wrench, crowbar)
- A shut-off wrench (to shut off gas or water supply)
- Plastic tarps/sheeting, a staple gun, nails, screws, bungee cords, rope, duct tape (for securing your home)
- A pocket knife
- Scissors
- Chlorine bleach and an eye dropper (to disinfect or treat water)
- dust or surgical masks (to protect against storm debris)
- Plastic freezer bags (to keep things dry)
- Cash (small bills and change)
- ID
- Copies of important documents
- Emergency contact numbers
- Paper, a pen and a permanent marker
- A cellphone and a charger
- A backpack or duffel bag (one or more)

Optional Items:

- A tent
- A cook stove and fuel
- Cooking tools

To Complete Your Emergency Supply Kit:

- Include food and extra water for your pets
- If you have a baby, include diapers, wipes, formula, etc.
- Be sure to factor in the needs of any seniors, pregnant or nursing moms, or special needs individuals in your household
- Consider adding a few small toys or books to keep children entertained/comfort them
- Place everything in a plastic bin (or waterproof container) to ensure your supplies stay dry
- Store your kit in a cool, dry location that is easily accessible. Make sure everyone in your home knows where it is

Update Your Kit Regularly

FEMA recommends rotating the food and water in your emergency supply kit every six months. Also be sure to keep up with the expiration dates on meds and batteries, and to swap out clothes both seasonally and as children grow.