



## MEMBER VACATION GUIDE

VILLA PREFERRED ACCESS CLUB



### **DEAR** VILLA PREFERRED ACCESS MEMBER

Congratulations! We are pleased to welcome you to VPA Club and we know you will enjoy many years of wonderful vacations, exclusive benefits and worldwide travel opportunities which are now available to you as a Club member. The enclosed materials will assist you in using your membership by providing a quick overview of benefits to get you started on the path to enjoying your investment in leisure and discovery.

For detailed information on any of the subjects covered on the following pages, please visit the member website at **myuvci**. **com**. Here you can review your Club Rules & Regulations, read newsletter articles, and search for information pertaining to your Club membership and the Villa Group Resorts. You can also access your account to make payments and check the status of your points.

Wishing you many years of wonderful vacations in sunny Mexico and the world.

Sincerely,



UPA Clube

# TABLE OF CONTENTS



U			
YC	)U	R	

SERVICING COMPANIES



THE VILLA GROUP FAMILY OF RESORTS



MEMBER BENEFITS

12

MEMBER SERVICES DIRECTORY



MAINTENANCE FEES 18

PAYMENT INSTRUCTIONS

20

MEMBER BENEFITS CHART

# YOUR SERVICING COMPANIES

Now that you're a member of Villa Preferred Access Club, you'll be delighted to know you're in good hands with a whole team of individuals who are at your service and ready to help make your vacation planning a breeze. The organizations that collaborate on a daily basis to bring you the ultimate in hospitality services are **The Villa Group**, **UVC International** and **ResortCom International**. Let's take a moment to get you acquainted with the roles of each company.



The Villa Group is the developer that builds and owns the Villa Group family of resorts. Since 1983 they've been building luxury vacation destinations in Mexico and currently boast a portfolio of eight properties in five of Mexico's top rated beach destinations.

UVC International (UVCI) is the umbrella organization that oversees the various Resort Clubs (member associations) associated with the affiliated Villa Group Resorts. UVCI is responsible for management of the Clubs' rules, regulations & bylaws, member communications, and servicing our member base. UVCI also oversees the offsite servicing company that handles the bulk of member servicing, reservations and billing.

**ResortCom** is the servicing company that UVC International has contracted for "off site" functions such as reservations, maintenance fees, loan payments, member services, travel services, and the rental program.



# THE VILLA GROUP

When you bought into Villa Preferred Access Club, you gained access to the Villa Group family of resorts. Following is a summary of each resort and its unique qualities. Whichever destination you decide is right for your next vacation, each Villa Group resort will offer you the opportunity to laze by a pool, walk miles of golden beach, or take part in an



# FAMILY OF RESORTS

assortment of resort activities including water aerobics, pool games and an abundance of other water sports! Enjoy outstanding restaurants and join our Entertainment Staff for fantastic evening entertainment. You can also visit your resort Concierge for any special requests, reservations, questions and membership tips.





VILLA DEL MAR PUERTO VALLARTA

Conveniently located in the central hotel zone and ten minutes by taxi to downtown Puerto Vallarta, Villa del Mar combines the best of old world charm and comforts. Featuring an inviting courtyard with a swimming pool and tropical gardens, the resort offers all the amenities of deluxe accommodations combined with the irresistible allure of quaint shops and restaurants in a quiet and captivating setting.



#### VILLA DEL PALMAR PUERTO VALLARTA

Villa Del Palmar Puerto Vallarta, adjacent to Villa Del Mar, sits nestled on a beautiful tropical beach. A central atrium rises dramatically to a skylight above and Vallarta's glorious sunshine pours down upon eight stories of cascading bougainvillea. The soothing sounds of songbirds in the lush gardens and flowing fountain waters combined with the fragrance of tropical flowers sets the scene for a marvelous night of romance. The architecture, with gently curving arches, traditional tile in harmonious colors and textures, creates an inviting ambiance.



#### VILLA DEL PALMAR FLAMINGOS RIVIERA NAYARIT

A favorite among members since it opened in 2004, Flamingos provides the ultimate in guest comfort. An expansive swimming pool extends the entire length of the resort, from the Lobby building to the beachfront restaurant and pool-bar below. The pool features wheelchair access, large play area, shallow section for tanning, swimming and exercise areas, waterfalls, water spouts, and arching fountains. This is one pool that everyone will enjoy! With the quaint town of Bucerias to the north, and the lively city of Puerto Vallarta to the south, whatever you are looking for, there is no better place to be!



#### VILLA DEL PALMAR CABO SAN LUCAS

Soak up "South of the Border" comfort at our family-friendly property with an emphasis on entertainment. You can't help but smile the minute you see our Willy the Whale water slide. On any given day, you might see a crowd partaking in aqua-aerobics, water volleyball, or simply relaxing in the pool. In addition, the resort hosts a large variety of on-site activities including scuba diving, cooking lessons and theme nights featuring mariachi music, talent shows and more. The property also boasts beachfront access to powdery sand and gorgeous views of the turquoise surf and famous rock formation, El Arco. Thanks to its prime location near downtown Cabo San Lucas, the range of amenities and activities mean your options are limitless.



#### VILLA DEL ARCO CABO SAN LUCAS

A perfect tropical paradise, flanked by meticulously groomed, white sand beaches with the warm blue Sea of Cortez lapping at your toes is waiting for you. Villa del Arco is a deluxe, five-star, beach front resort where you will receive the royal treatment that you deserve. Experienced professional staff will wait on you and cater to your every whim. Visualize yourself in an upscale setting with world class amenities, overlooking the beautiful Cabo San Lucas Arch "El Arco," yet only a short walk away from downtown Los Cabos and great nightlife. Dramatic pools, luxurious accommodations. delectable creations served in our restaurants and a grand European Spa make this an exclusive getaway.



#### VILLA DEL PALMAR AT THE ISLANDS OF LORÉTO

Located in one of the country's most magical settings, it's like nothing you've ever seen. This unique locale is like taking a time machine back to Old Mexico. Loréto is known for its quiet beaches, scenic vistas, rich history and astounding natural habitats. It's in this setting that you'll find the beautiful Villa del Palmar at the Islands of Loréto resort; a perfect complement to that majestic landscape. On the perfectly manicured grounds, various pools come together to form a unique turtleshaped pool of aqua-blue shimmering waters. The world-class Sabila Spa at this resort features products and services that have been specifically developed for restorative and nutritive powers and for the serenity and enjoyment they offer. Here, you'll experience the kind of vacation that completely recharges and calms you.



#### VILLA DEL PALMAR CANCÚN

You will not believe your eyes when you see the Villa del Palmar Cancun resort for the first time! The developers have spared no expense to create a sumptuous environment of luxury and comfort that will envelope you the moment you step through the door. There are five pools, which include the main pool, shaped like the Villa Group logo flower, and four Jacuzzis located around the pool and deck areas. On the beach, you can relax on luxurious beach beds or visit the Tiki Bar and sway on a real swing while you sip your drink and feel the breeze. The Village Spa offers the ultimate in relaxing spa treatments in a beautiful and unique tropical indoor/outdoor environment.



# MEMBER BENEFITS

#### **EXCHANGE COMPANY – INTERVAL INTERNATIONAL**

To exchange your time for a vacation at another resort around the world, see the exchange company's directory of resorts at **www.intervalworld.com** for locations and exchange information. Make your initial reservation by calling Member Services at 866-668-9261, and please let the Member Services Agent know you desire to make an exchange.

#### **REFERRAL PROGRAM**

Be a hero! When you refer your friends and family to Villa Preferred Access Club, you're inviting them to join you in a lifetime of vacation adventures and wonderful memories. But did you know you reap the rewards of a referral as well? The Club offers different referral programs that pay off big-time. They vary from year to year, but range from receiving a scratch-off lotto ticket for the chance to win exciting prizes, to being entered in a referral drawing for the chance to win a dream vacation. Past lucky winners were treated to vacations as lavish as a Mediterranean cruise. For additional information on the referral program call 800-676-9394 or visit www.myuvci.com.

#### PRE-ARRIVAL CONCIERGE SERVICES

Our Personal Concierge team will help you create the vacation of your dreams, every time you visit one of the Villa Group resorts. In the months leading up to your travel dates you will be contacted by a Personal concierge who will become your go-to resource for arranging your transportation to the resort, booking your all-inclusive meal plans and spa services in advance and providing recommendations for restaurants and activities. Your Personal Concierge will confirm that your reservations are in order so you can relax and look forward to your worry-free vacation.

#### MEMBER RENTAL PROGRAM

You purchased your timeshare for vacationing and for the opportunity to enjoy special moments with family and friends. However, we know that vacations are not always possible and if you need to place your vacation week for rental, Villa Preferred Access Club has contracted with the Member Rental Program to assist you. The Member Rental Program should be your last choice. This member rental program has been designed as your last "non-vacation" option. It has been designed to assist you with partially offsetting your maintenance fee expense. This is not a "get rich quick" program, but rather a service provided to avoid any vacation week from going unused.

The application process is simple:

The first of October of every year, a link is posted on the Member Rental page of www.myuvci.com

- Once you click on this link, you will be presented with a blank rental contract which you must complete, sign and submit electronically.
- You will receive a copy of the completed application via return email. This will serve as your confirmation that your application has been received.
- Member Rental Program closes as soon as all rental slots are filled.
- After all applications have been received, notifications will go out via email regarding the status of your application (whether your week was accepted into the following year's program or not).





## SERVICES DIRECTORY

#### **RESORTCOM INTERNATIONAL**

P.O. Box 96058 Las Vegas, NV 89193 Phone: 866-464-9280 Fax: 702-425-2984

#### Office Hours:

Monday thru Friday 6:00 am – 8:00 pm PST Saturday and Sunday 8:00 am - 5:00 pm PST Email: memberservices@resortcom.com Website: www.resortcom.com

#### MEMBER SERVICES 866-464-9280

Your member services team is here to help you with all that is related to your Villa Preferred Access Club membership. Here are a few examples of things for which you may want to call your member services agents.

- Reservations Bookings, Changes, Cancellations
- Vacation Options Ground Transportation, Meal Plans, Tours & Tour Packages
- Questions Account & Membership
   Information/Assistance, Resort Info
- Maintenance Fees Payments, Set-Up of Monthly or Quarterly Options
- Monthly Loan Payments

- Name Changes, Address Changes, Ownership Transfers
- Vacation Banking/Borrowing
- Exchange Deposits
- Offer Suggestions Log into your account and CLICK "Ask A Question"

#### www.myuvci.com

Getting information on your Club membership is at your fingertips. In addition to all the valuable information for planning your next vacation, you can stay up to date with news from the different resorts on the **myuvci.com** website. Here are other helpful things you'll find there:

- FAQ's
- Current Promotions
- Annual Event Information
- Club Information
- Newsletter/Monthly Blog
- Eagle's Wings Foundation
- Referral Program
- Rental Program
- Resort Destination Information



# MAINTENANCE FEES

Your Club relies on the timely payment of maintenance assessments by all Members. As stated in the Club's Rules and Regulations, the obligation to pay maintenance assessments shall be the personal obligation of each Member at the time the maintenance assessments become due and payable, and is not dependent on your use of the property.

#### THE MAINTENANCE ASSESSMENT IS USED FOR THE FOLLOWING ACTIVITIES:

**Operating Fund** – In addition to property management, your operating funds provide for on-site Club activities and services, off-site operations that include reservations, reservation systems, hardware and software technologies, maintenance billing, customer service, member communications, general and administrative expenses, legal and accounting fees.

**Reserve Expenditures** – This money will be going to maintain and improve all of the individual Villa Group properties according to what you own. You will see improvements in different areas every time you come to visit us.

### OPTIONAL PROGRAMS

There are two optional programs included on your maintenance fee assessment to which members may contribute: On Call Travel Protection Program and Eagle's Wings Foundation.



#### **On Call Travel Protection**

Accidents happen! Traveling can be fun and exciting, but when you are far away from home, handling an emergency can be overwhelming. ResortCom has partnered with On Call International to provide medical and travel assistance when you need it most.

The On Call Travel Protection Program provides emergency air evacuation services from Mexico or any other foreign destination to the United States in case of catastrophic injury to either you or your family while on your vacation or exchange and other very valuable medical travel services.

You have the ability to earn a 10% discount by purchasing the insurance program at the time of your maintenance fee payment. For Villa Preferred Access members: the standard version of this program is already included as part of your membership. Villa Preferred Access members may upgrade to the full insurance program for only \$15 at the time you pay your maintenance fee. Call your Maintenance Fees and Loans Department at 1-866-464-9280 for more information.



#### Eagle's Wings Foundation

Eagle's Wings is a private Foundation created over ten years ago by the Villa Group and former Club Board member Jim McCarthy. This organization seeks to improve the quality of life in Puerto Vallarta, Cabo San Lucas and Cancun for the less fortunate by providing monetary and organizational support to institutions such as orphanages, free medical clinics and schoolbuilding projects. The foundation appreciates your donations and continued support. To make a donation visit www.eagles-wings-foundation.org.

#### IMPORTANT MAINTENANCE FEE PAYMENT INFORMATION:

OCTOBER	NOVEMBE	ER 30TH	DECEMBER 1ST
Maintenance fee assessment bills are mailed	Maintenance fee (see Payment Optic		Delinquency date – late fees will be assessed
MAKE A PAYMENT: Call your Member Services agent or log into your account at myuvci.com		,	our Member Services agent unt at myuvci.com and click DN."

#### **PAYMENT OPTIONS:**

We make it easy and convenient to pay your Maintenance Fees according to your preference.



Choose the Monthly Auto-Pay Option, the Quarterly Option or the Yearly Option.



Call your Member Services agent or log into your account at

myuvci.com for information and enrollment details.

# PAYMENT INSTRUCTIONS

#### **CREDIT CARDS:**

We accept Visa, MasterCard, Discover, or American express. Pay online at www.resortcom.com or a member services agent can process your payment over the phone without any additional fees.

#### BANK DEPOSITS (RAP):

You have the option to submit your monthly <u>loan payments</u> conveniently through your bank. To get your personal RAP (Receipt of Automatic Payment) information please contact your Member Services Specialist tollfree at 866-464-9280 to generate and provide you with this code.

#### WIRE TRANSFERS:

For all wire transfers, your account number must be on the wire instructions so that your payment may be properly credited. Your account number is located at top of the letter included with this package.

If your payment will be made by wire transfer, please send your wire to the following bank accounts:

FOR DOWN PAYMENTS:			
Purchased in Cabo San Lucas Send to:	Citibank #653 - Solana Beach 740 Lomas Santa Fe Dr. Solana Beach, CA 92075		
Bank Routing (ABA) Number:	3222-7172-4		
Bank Account Name:	VDP Cabo DP Reco		
Bank Account Number:	205819212		
FOR DOWN PAYMENTS:			
Purchased in Puerto Vallarta Send to:	Citibank #653 - Solana Beach 740 Lomas Santa Fe Dr. Solana Beach, CA 92075		
Bank Routing (ABA) Number:	3222-7172-4		
Bank Account Name:	VDP Puerto Vallarta DP Reco		
Bank Account Number:	205819212		

#### MONTHLY PAYMENTS AND CASH OUT PAYMENTS:

Send to:	Citibank #653 - Solana Beach 740 Lomas Santa Fe Dr. Solana Beach, CA 92075
Bank Routing Number:	3222-7172-4
Bank Account Name:	Villa Group Resort NT
Bank Account Number:	205203854

IMPORTANT NOTE: Please Include Account Number with Wire Transfer

### VPA MEMBER BENEFITS

BENEFIT		DESCRIPTION
VILLA PREFERRED ACCESS		VPA Member Exclusive Toll Free 800 Number VPA Member Check-In Desk/Multi-Day Check-In Gold Card Benefits and Discounts Travel Protection Plan (On Call International) Save and Borrow Up to 5 years Preferred Time Use for Pro-Rated Maintenance Fee Preferred Reservation Status - 24 Month Booking Window Priority Room Assignments & Suite Exchanges First option Member Rental Progam One Cancellation Fee Waived Per Year Split Weeks - minimum two night stay Added Flexibility in Booking Season and Unit Type Daily Use Available Upon Availability
ELITE/RESIDENCE CLUB	• • • •	All VPA benefits listed above, PLUS: Additional booking windows Wait listed reservations VIP resort amenities and check-in Auto upgrades prior to check-in, based on availability
PREFERRED POINTS	•	Additional Preferred Points available for the cost of the Maintenance Fee.
CANCELLING RESERVATION	•	Members with a reservation, but needing to cancel existing reservation

MODIFYING RESERVATION • Members with a reservation, but needing to modify or change existing reservation

DEADLINES / TERMS	FEE	CONTACT
VPA Members Only - Deadlines for Reservations and Vacation Banking.	VPA membership offers many benefits that are not fee-based	VPA Club Members: 1-866-464-9280
VPA Deadline November 1		myuvci.com
Elite Members Only - Deadline for Reservations and Vacation Banking	Elite membership offers many benefits that are not fee-based	ELITE/RESIDENCE CLUB: 1-866-464-9284 myuvci.com
Deadline: November 1		myuvoloom
<ul> <li>Equal to the number of points owned.</li> <li>Can be booked 12 months out.</li> <li>Use between May and October each yea until expiration of contract.</li> <li>Can be exchanged with IntervalInternational.</li> <li>Maximum of 14 night stay.</li> </ul>	Maintenance Fee Rate r	VPA Club Members: 1-866-464-9280
May cancel one reservation per year at no cost if more than 30 days in advance.		VPA Club Members:
Within 24 hours: More than 30 days in advance: 30 days or less in advance:	No Charge \$100.00 \$200.00 *Additional fees may apply for Holiday Season reservations.	1-866-464-9280 myuvci.com
May modify one reservation per year at no cost if more than 30 days in advance.		VPA Club Members:
Within 24 hours:	No Charge	1-866-464-9280
More than 30 days in advance: 30 days or less in advance:	\$100.00 \$200.00 *Additional fees may apply for Holiday Season reservations.	myuvci.com

## VPA MEMBER BENEFITS

BENEFIT	DESCRIPTION
VACATION BANK	<ul> <li>Save any points you are unable to use in the current year to the next year, for up to 5 years</li> <li>ALL members must call by the deadline to Vacation Bank.</li> <li>Points are NOT automatically banked. If week is already expired, reinstatement fee applies</li> <li>Biennial members can only bank to the next use year</li> </ul>
VACATION BORROWING	<ul> <li>Borrow up to 5 years of your vacation points to use during the current year</li> <li>Biennial members can only borrow to the next use year</li> </ul>
EXCHANGE	<ul> <li>Exchange your week to over 3,000 worldwide resorts through Interval International (II).</li> </ul>
ADDITIONAL NIGHTS	<ul> <li>Book one or more nights in addition to the time that you own. Allows for extended trips!</li> </ul>
GUEST CERTIFICATES	<ul> <li>Share the fun of resort vacationing with a friend, family member or business associate when you send a guest to use your week (pre- arrange for guest use).</li> </ul>
AIRPORT SHUTTLE SERVICE	<ul><li> If you are traveling to one of the Villa Group Resorts, shuttles are available from the airports directly to the resorts.</li><li> Please be sure to present vouchers</li></ul>
MEAL PACKAGES GOLF PACKAGES SPA PACKAGES SPECIALTY BASKETS	<ul> <li>Learn about meal packages for each resort.</li> <li>You can order a special basket for a Honeymoon, Anniversary or Birthday.</li> <li>Have your room pre-stocked with wine, beer, chips, fruit and other specialties when you arrive.</li> <li>Get discounts on Golf, reserve tee times.</li> <li>Pre-book all of your Spa services.</li> </ul>

DEADLINES / TERMS	FEE	CONTACT
VPA Deadline: November 1	No Vacation Bank fee for VPA Members \$70/week After Banking Deadline	VPA Club Members: 1-866-464-9280
Some restrictions may apply in first year of membership.	No Vacation Borrow fee for VPA Members	VPA Club Members: 1-866-464-9280
Terms and Conditions available from exchange company directly.	Interval International Fees Apply	Interval International: www.intervalworld.com 1-800-634-3415
Subject to availability	Members receive 30% - 40% off the rack rate.	VPA Club Members: 1-866-464-9280
Guest must be at least 25 years of age. There will be a \$500 deposit for guests under 25.	\$35	VPA Club Members: 1-866-464-9280
Suggested to schedule transportation at least 14 days prior to arrival.	Varies by resort. Please call Member Services for information.	VPA Club Members: 1-866-464-9280
Suggested scheduling time frame is at least 30 days in advance, but no less than 14 days prior to arrival	Fees vary based on programs	VPA Club Members: 1-866-464-9280

## VPA MEMBER BENEFITS

BENEFIT	DESCRIPTION
TRAVEL PROTECTION PLAN	<ul> <li>(On Call International) Peace of mind when you travel. Coverage with the use of your time at any resort in the world</li> </ul>
MAINTENANCE FEE PAYMENT OPTIONS	<ul> <li>Installment plan to pay maintenance fees in 4 quarterly payments</li> <li>Installment plan to pay maintenance fees in monthly payments</li> </ul>
SENIOR VPA	<ul><li>All VPA benefits, PLUS:</li><li>Acclerated use benefits</li></ul>
HOLIDAY TIME	<ul><li>Book 24 months in advance.</li><li>Book minimum of 7 consecutive nights.</li><li>Saturday or Sunday Check In.</li></ul>
POINTS REDEMTPION PROGRAM	<ul> <li>Ability to use points to purchase resort products and services in addition to booking reservations.</li> <li>Program includes all-inclusive meal plans, spa services, resorts services, and in-room amenities.</li> <li>Items may be purchased in advance or on property.</li> <li>Menu of items is available online at myuvci.com</li> </ul>

DEADLINES / TERMS	FEE	CONTACT
You are automatically enrolled as a VPA member	VPA Members - Free	VPA Club Members:
Upgrades are available.	Upgrade benefits- \$15	1-866-464-9280
Members must re-enroll each year in the Monthly or Quarterly payment plan, and return consent forms by deadline for validation.	Fees Vary	VPA Club Members: 1-866-464-9280 www.resortcom.com
Allows you to borrow up to 5 years from the back of your contract. Some restrictions may apply	MF due at current year rate	VPA Club Members: 1-866-464-9280
Banked, borrowed, rented, or accelerated points cannot be used.	No fees apply	VPA Club Members: 1-866-464-9280
Cash requirement – At least 50% of each service must be paid for in cash with points being used for the remaining balance.	Prices vary per product or service purchased, and differ by resort. There are no service charges in addition to item cost.	VPA Club Members: 1-866-464-9280

### ONLINE RESOURCES

CLICK ON ANY OF THE BELOW LINKS TO FIND OUT DETAILED INFORMATION ON SUBJECTS COVERED IN OUR VACATION GUIDE

### Villa Group, UVCI & ResortCom







#### INTRODUCTION TO RESORTS

The Villa Group Family of Resorts Villa del Mar Beach Resort & Spa Villa del Palmar Beach Resort & Spa Puerto Vallarta Villa del Palmar Beach Resort & Spa Flamingos Villa del Palmar Beach Resort & Spa Cabo San Lucas Villa del Arco Beach Resort & Spa Cabo San Lucas Villa del Palmar Cancun Luxury Beach Resort & Spa Villa del Palmar Beach Resort & Spa at the Islands of Loreto

#### ADDITIONAL MEMBER BENEFITS

Exchange Company – Interval International Referral Program Eagle's Wings Foundation On Call Travel Protection



#### www.myuvci.com

Toll Free USA/CAN 1 866 464 9280