

PETERBOROUGH & DISTRICT

YOUTH LEAGUE

AGM 2018



FRIDAY 29TH JUNE 2018 - 7:30pm

YAXLEY FC, IN2ITIVE PARK, PE7 3NA



Peterborough & District Youth Football League

(Formerly Peterborough Junior League)

Agenda

Dear Colleague

The Annual General Meeting of the Peterborough & District Youth Football League will be held on 29th June 2018 at Yaxley FC starting promptly at 7.30pm. Clubs are reminded that each Member Club must send two (2) delegates to the AGM and each Club shall be entitled to one (1) vote only. Any continuing Member Club failing to be represented at the AGM without satisfactory reason being given may be fined £20.

1. Apologies
2. To receive and confirm minutes of the 2017 AGM
3. Matters Arising
4. To Receive and adopt Annual Report, Balance Sheet and Statement of Accounts
5. Election of Clubs to fill vacancies (as recommended by the Management Committee)
6. Constitution of the Competition for the ensuing season.
7. Election of Officers and Management Committee.

President:	Graham Phillips
Vice-Presidents:	Derick Vernum
Chairman:	Dave Stapleton
Management Committee:	I Milner
Management Committee:	G Wilson
Management Committee:	M Neale
Management Committee:	S Cox
Management Committee:	R Wright
Management Committee:	R Ellison
Management Committee:	M Cowdell
Management Committee:	G Elsom
Management Committee:	B Gibson
8. Appointment of Accountants Dave Moore of Accounts & Moore
9. Alteration of Rules, if any, of which Notice has been given.
10. Fix date of the commencement of the playing season:

Doug Gamble Shield:	2nd September 2018
Season commencing on:	9th September 2018
Season Ending on:	19th May 2019
Kick Off Times:	10.30am and 2pm
All Cup Matches:	10.30am and 2pm
11. Presentation of Awards

Chairman's Award:	Park Farm Pumas Black FC U15
Fair Play Under 15s:	Stamford Yellow AFC
Fair Play Under 16s:	Thorney FC
Fair Play Under 18s:	Hampton FC
Referee of the Year:	Stephen Clarke
Young Referee of the Year:	Ben Lilley
12. Other business of which due notice shall have been given and accepted as being relevant to an AGM

D. Stapleton
Chairman



Peterborough & District Youth Football League

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Minutes of the Annual General Meeting

Held: Yaxley FC

27th June 2017

Start: 7.30pm End: 8:05pm

Management Committee members of the League present were D Stapleton (Chairman), G Phillips (President), R Ellison, S Cox, I Milner, G Wilson and R Wright.

The Chairman welcomed everyone to the 2017 AGM and gave a special thanks to our honoured guests, P Clarke (Chairman) of Peterborough Football Association, C Wilson (President of Peterborough Football Association and Chairman of the Peterborough & District Football League), D Burgess (Chairman) of the Peterborough & District Junior Alliance League, H Burgess (Secretary) of the Peterborough & District Junior Alliance, R Windle of the Referees Association, G Richardson and S Bell of the Lincolnshire Football Association, M Godfrey and T Stanley.

All Clubs attended except Alconbury Colts FC

Clubs and others intimating apologies were received from T Nash of the Peterborough Football Association, Gary Biddulph Northamptonshire Football Association Business Manager, Mark Frost Secretary Huntingdonshire Football Association and Keith Murdoch Chief Executive Officer Leicestershire & Rutland County Football Association

The League Administrator convened the Annual General Meeting on the 27th June 2017 at Yaxley FC.

2016 AGM Minutes: As circulated in the AGM Booklet – unanimously accepted

Matters Arising: There were no Matters Arising.

Chairman's Report and Accounts: As circulated in the AGM Booklet – unanimously accepted

Constitution of Divisions 2017/18: A set of recommendations had been circulated with the AGM Booklet with the following amendments, Peterborough Northern Star U15 White from U15 Division One to Division Two, Netherton FC U18 Blue Jays withdrawn and Orton Rangers FC U18 into U18 Division Three – unanimously accepted



Nene Valley Community Centre, Candy Street, Peterborough PE2 9RE
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President: G R Phillips Esq. • Chairman: D Stapleton Esq.



The Management Committee put to the floor that if a vacancy occurs between now and the start of the season may the management Committee accept a late application and put them in the division deemed acceptable to their strength with the sanction of the Football Association – unanimously accepted

Election of Officers and Appointment of Auditors: As circulated in the AGM Booklet – unanimously accepted

Rule Changes: As circulated in the AGM Booklet – unanimously accepted

2017/18 Season: Doug Gamble Shield: 3rd September 2017 2pm at Nene Valley Community Centre
Season commencing on: 10th September 2017
Season Ending on: 20th May 2018
Kick Off Times: 10.30am and 2pm
All Cup Matches: 10.30am and 2:00pm

Any Other Business: There being no other business of which due notice shall have been given and accepted as being relevant to an Annual General meeting.

Presentation of Awards: David Stapleton presented the following awards:

Chairman's Award:	Blackstones U16
Fair Play Awards:	
Under 15:	Crowland Juniors
Under 16:	Werrington Athletic
Under 18:	Wittering Harriers
Referee of the Year Award:	Martin Godfrey
Young Referee of the Year:	Trent Stanley

The Chairman then wished everybody a successful season and asked that they adhere to the F.A. RESPECT Campaign. Clubs were thanked for their attendance.

The President was then asked to close the meeting.

The President asked members to show their appreciation to the Chairman for the way he conducted the meeting.

The clubs were asked to play their games as early as possible in the season to try and avoid the inclement weather usually experienced over the winter period thus causing less fixture problems towards the end of the season.

The Clubs present were thanked for their attendance and wished a safe journey home.

There being no other business the meeting closed at 8:05pm

David Stapleton
Chairman

PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

BUSINESS INFORMATION

Accountants

Accounts & Moore
6b Park Farm
Off Sandpit Road
Thorney
Peterborough
PE6 0SY

Business address

Nene Valley Community Centre
Candy Street
Peterborough
PE2 9RE



PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

CERTIFIED ACCOUNTANTS' REPORT TO THE PROPRIETOR

ON THE UNAUDITED ACCOUNTS OF PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

In accordance with the engagement letter dated 1 May 2018, we have prepared for your approval the accounts of Peterborough & District Youth Football League for the year, set out on pages 2 to 4 from the entity's accounting records and from information and explanations you have given to us. As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/members/handbook.

This report is made solely to you, in accordance with the terms of our engagement letter dated 1 May 2018. Our work has been undertaken solely to prepare for your approval the accounts of Peterborough & District Youth Football League and state those matters that we have agreed to state to you in this report in accordance with ICAEW Technical Release TECH08/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you, for our work or for this report.

You have approved the accounts for the year and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

Accounts & Moore

Certified Accountants

7 June 2018

6b Park Farm
Off Sandpit Road
Thorney
Peterborough
PE6 0SY

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PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MAY 2018

	2018	2017
	£	£
Turnover		
Subscriptions	6,080	6,366
Transfer forms	195	260
Fines	2,995	3,161
FA grants	780	1,600
Deposits forfeited	420	350
Registrations	2,951	3,156
Cup final receipts	834	665
Apprenticeship grants	-	1,500
Sponsorship	1,000	-
	<u>15,255</u>	<u>17,058</u>
Administrative expenses		
Honorarium	-	1,550
Staff training	-	256
Insurance	277	273
Trophies	3,160	3,603
KO cup final expenses	1,049	862
Peterborough and fenland referee scheme	350	350
Charter standard and development costs	327	741
Printing and postage	188	453
Telephone	233	793
Computers, software and stationery	1,563	936
Room hire	-	160
Accountancy	276	516
Bank charges	138	51
Miscellaneous	(1)	30
Donations	875	100
FA affiliation fee	145	185
Profits/losses on disposal of tangibles	-	820
	<u>(8,580)</u>	<u>(11,679)</u>
	6,675	5,379
Other operating income		
Management charges	(9,381)	(6,552)
Operating loss	<u>(2,706)</u>	<u>(1,173)</u>
Other Income		
Bank interest received	-	9
Net loss for the year	17.74% <u>(2,706)</u>	6.82% <u>(1,164)</u>

PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

BALANCE SHEET

AS AT 31 MAY 2018

	Notes	2018 £	£	2017 £	£
Current assets					
Trade debtors		365		1,545	
Cash at bank and in hand		16,689		19,359	
		<u>17,054</u>		<u>20,904</u>	
Current liabilities					
Other creditors		2,340		3,180	
Accruals		2,570		2,874	
		<u>4,910</u>		<u>6,054</u>	
Net current assets			<u>12,144</u>		<u>14,850</u>
Capital account					
At 1 June 2017			14,850		16,014
Loss for the year			<u>(2,706)</u>		<u>(1,164)</u>
			<u>12,144</u>		<u>14,850</u>

In accordance with the engagement letter dated 1 May 2018, I approve the accounts set out on pages 2 to 4. I acknowledge my responsibility for the accounts, including the appropriateness of the accounting basis as set out in note 1 to the accounts, and for providing Accounts & Moore with all information and explanations necessary for their compilation.

Date : 7 June 2018

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PETERBOROUGH & DISTRICT YOUTH FOOTBALL LEAGUE

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MAY 2018

1 Accounting policies

1.1 Accounting convention

The financial information is compiled on an agreed accounting basis that:

- enables profits to be calculated such as to meet the requirements of Section 25 of the Income Tax (Trading and Other Income) Act 2005; and
- provides sufficient and relevant information to enable the completion of a tax return.

1.2 Compliance with accounting standards

The financial information is not intended to achieve full compliance with the provisions of UK Generally Accepted Accounting Principles.

1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

PETERBOROUGH



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YOUTH LEAGUE



Peterborough & District Youth Football League

(Formerly Peterborough Junior League)

Season 2018/19 Constitution

UNDER 15

Division One - 10

Crowland Juniors FC
Deeping Rangers FC
FC United Hammers
Holbeach United FC
Leverington Sports Youth FC
Netherton FC Hawks
Spalding United FC
Stamford AFC
Thurlby Tigers FC
Whittlesey Junior FC Blue

Division Two - 9

Glington & Northborough FC Ambers
Hempsted United FC
Malborne Rangers FC
March Academy FC
Oundle Town FC
Riverside FC
Stanground Sports FC
Werrington Athletic FC
Wisbech St Mary FC

Division Three - 8

Blackstones JFC
Boston United Community FC
Bourne Town FC
Hampton FC Blue
Hampton FC Royals
JFC Boston
Rippingale & Folkingham FC
Whittlesey Junior FC Red

UNDER 16

Division One - 9

Bourne Town FC Red
Corby Stewarts & Lloyds FC
Holbeach United FC Yellow
Oundle Town FC
Park Farm Pumas FC Blue
Peterborough Sports FC
Stamford AFC
Werrington Athletic FC
Yaxley FC

Division Two - 9

Baston JFC
Deeping Rangers FC
Holbeach United FC Black
Holbeach United FC Gold
March Park Rangers Youth FC
Netherton United FC
Stamford AFC Red
Thurlby Tigers FC
Wisbech Town Acorns FC

Division Three - 9

Netherton United FC Hawks
Park Farm Pumas FC Black
Park Farm Pumas FC Red
Peterborough Northern Star FC
Pinchbeck United FC
Stamford AFC White
Stamford AFC Yellow
Stanground Sports FC
Tydd FC

UNDER 18

Division One - 11

Boston United Community FC
Bourne Town FC Blue
Chatteris Town FC
Hempsted United FC
ICA Sports FC
March Academy FC White
Netherton United FC
Oundle Town FC
Peterborough Northern Star FC
Pinchbeck United FC Predators
Yaxley FC

Division Two - 13

Blackstones FC
Bourne Town FC Claret
Crowland Juniors FC
Glington & Northborough FC Navy
Gunthorpe Harriers FC
Hungate Rovers FC
March Academy FC Blue
Pinchbeck United FC Pumas
Thorney Colts FC
Thurlby Tigers FC
Werrington Athletic FC
Werrington Athletic FC Whites
Whittlesey Junior FC Blue



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Rule Amendments

League Amendments Delete in Red
League Amendments New Rules in Blue

Club proposed Rule Amendment Rule 9A (Gunthorpe Harriers FC and Glington & Northborough FC)

QUALIFICATION OF PLAYERS

- 18 (A) (ii) The registration document must incorporate a current passport-size photograph of the Player seeking registration together with confirmation that the Player's proof of date of birth has been checked by the Club and is accurate.
- Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- All Players League ID Passport Registrations are to be returned at the close of the season on or before the AGM. Failure to return League ID Passports by the AGM will incur a fine in accordance with the Fines Tariff.
- Any League ID Passport lost having to be replaced will be charged in accordance with the Fines Tariff.
- (H) Subject to compliance with FA Rule C2(a) when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. The completed Transfer Form should be submitted to the Administrator together with the players League ID Passport and a SAE to the new Club Secretary to be posted to the Administrator. A player's transfer is only complete when showing on the team's squad list on Full-time and the League ID Passport has been received by the Manager.

CLUB COLOURS

- 19 If, in the opinion of the referee, two Teams have the same or similar colours, the home Away Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

- 20 (B) Competition League ID Passport with photographs are to be carried to all games under the jurisdiction of the Competition and to be produced prior to the start of the game and to be inspected by the opposing Team Official or if requested by any Competition, Match or opposing Team Official. Failure to observe this procedure will result in a fine in accordance with the Fine Tariff and/or points will be deducted. Other further action deemed necessary will be taken by the Management Committee. Nothing in this Rule shall prevent the match being played.
- (C) Any legitimate query about the eligibility of an opposing player must be raised with the Referee as soon as possible and settled with the use of his League ID Passport.
- (D) A Club which has 3 or more players scheduled to represent their County at Association Football, may apply for permission to postpone a Competition fixture which is due to be played on the same date as the representative match if written confirmation of selection is received from their County FA by the Competition Administrator.

FEES TARIFF			
RULE NUMBER	DESCRIPTION	LEAGUE FEE POLICY	MAXIMUM FEE
4 (B)	CLUB/TEAM ANNUAL SUBSCRIPTION	£70.00 £80.00	£150.00

FINES TARIFF			
RULE NUMBER	DESCRIPTION	LEAGUE FEE POLICY	MAXIMUM FINE
18 (A)	FAILURE TO RETURN LEAGUE ID PASSPORT ON OR BEFORE AGM	£15.00	
18 (A)	REPLACEMENT LEAGUE ID PASSPORT	£5.00	
20 (I)	LEAGUE ID PASSPORTS MUST BE PRODUCED AT THE REQUEST OF THE LEAGUE, MATCH OFFICIAL OR OPPOSING TEAM	£15 AND/OR POINTS DEDUCTED	

CHROMA



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