



Ohio's Superintendent Association

## Upcoming Events

June 30, 2017

### TABLE OF CONTENTS:

**2.....2017 Beginning Administrators Academy**

*(Sept. 11 - 12)*

**4.....Compliance Officer Training** *(Aug. 7)*

**6.....BASA Fall Conference 2017** *(Oct. 3 - 4)*

**8.....Safety Summit** *(Oct. 10 - 13)*



**OASSA**  
8050 N. High Street  
Suite 180  
Columbus, Ohio 43235-6484  
(614) 430-8311  
Fax (614) 430-8315  
<www.oassa.org>



**OAESA**  
445 Hutchinson Avenue  
Suite 700  
Columbus, Ohio 43235  
(614) 547-8087  
Fax (614) 547-8089  
<www.oaesa.org> • info@oaesa.org

---

**To:** City, Exempted Village, Local, Joint Vocational, Career Center, and ESC Superintendents  
**From:** Ken Baker, OASSA Executive Director and Dr. Julie Davis, OAESA Executive Director  
**Re:** Beginning Administrators Academy  
**Date:** June 2017

## OASSA and OAESA ARE OFFERING AN ACADEMY FOR BEGINNING ADMINISTRATORS

**PLEASE NOTE: ONLY administrators who have NO experience or who have COMPLETED ONE YEAR of administrative service**

Several years ago, changes in school funding eliminated the state-supported Entry-Year Principals (E.Y.P.) Program, leaving a gap in the professional development for new principals and assistant principals. The absence of a state program, however, does not reduce the need that beginning principals and assistant principals have as they enter their new positions. In an effort to fill that gap, the Ohio Association of Secondary School Administrators and the Ohio Association of Elementary School Administrators are offering a program to assist beginning K-12 principals and assistant principals (or those who have completed their first year of service) in meeting their new responsibilities.

**The Beginning Administrators Academy** will offer two separate programs — one on **September 11-12, 2017**, and the second on **December 6-7, 2017**. Both are designed to address practical topics of immediate importance to educational leaders including using data to enhance student achievement, evaluating teachers, working with staff and parents, student discipline, licensure, budgeting, legal issues, and many more topics. Presenters will include current superintendents and principals, representatives from the Ohio Department of Education, representatives of professional organizations, attorneys, and others from the educational community. The September 11-12 and December 6-7 agendas will be published on the OASSA & OAESA websites.

On the enclosed **Superintendent Only Form**, we are requesting that you send us the names of **NEW** administrators employed in your district (**ONLY employees who have NO experience or who have COMPLETED ONE YEAR of administrative service**). Upon receipt of this form, those administrators whom you have identified will receive registration information about this important opportunity.

We will be sending a follow-up email (through BASA) in June with this information, including the conference agendas.

OASSA and OAESA remain a source of sound professional development for K-12 administrators regardless of their experience level, and we have a number of offerings in the 2017-2018 school year which will be useful to members of your administrative team. Should you have any questions about any of our programs, please contact either of us at the OASSA or OAESA office or refer to our 2017-2018 Professional Development Calendars on our websites at <www.oassa.org> or <www.oaesa.org>.

Sincerely,

Kenneth C. Baker  
OASSA Executive Director  
(614) 430-8311  
<kbaker@oassa.org>

Sincerely,

Dr. Julie Davis  
OAESA Executive Director  
(614) 547-8087  
<jdavis@oaesa.org>



## THIS FORM IS FOR THE SUPERINTENDENT ONLY

List **NEW** elementary, middle and secondary administrators in your district who are responsible for students in grades K-12.

- Include principals, assistant principals, interns, and deans of students, etc.
- Please list only those who have **NEVER BEEN AN ADMINISTRATOR BEFORE** or who have completed **JUST ONE YEAR OF EXPERIENCE**.
- Administrators who have **MOVED FROM ANOTHER DISTRICT** to yours with more than one year of experience **SHOULD NOT BE INCLUDED ON THIS LIST**.

Please return this form **by August 11, 2017** via mail, e-mail, or fax to:

Darbie Carlson, OASSA  
8050 N. High Street, Ste. 180  
Columbus, OH 43235-6484  
Fax: (614) 430-8315 • <dcarlson@oassa.org>

SCHOOL DISTRICT _____	COUNTY _____
-----------------------	--------------

**(NEW)** Administrator \_\_\_\_\_ Title \_\_\_\_\_

Name of School \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Bldg. Grade Level** \_\_\_\_\_ This building's philosophy aligns more with  Elementary level  Secondary level. Check one.

**(NEW)** Administrator \_\_\_\_\_ Title \_\_\_\_\_

Name of School \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Bldg. Grade Level** \_\_\_\_\_ This building's philosophy aligns more with  Elementary level  Secondary level. Check one.

**(NEW)** Administrator \_\_\_\_\_ Title \_\_\_\_\_

Name of School \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Bldg. Grade Level** \_\_\_\_\_ This building's philosophy aligns more with  Elementary level  Secondary level. Check one.

**(NEW)** Administrator \_\_\_\_\_ Title \_\_\_\_\_

Name of School \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Bldg. Grade Level** \_\_\_\_\_ This building's philosophy aligns more with  Elementary level  Secondary level. Check one.

**(NEW)** Administrator \_\_\_\_\_ Title \_\_\_\_\_

Name of School \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Bldg. Grade Level** \_\_\_\_\_ This building's philosophy aligns more with  Elementary level  Secondary level. Check one.

**TO LIST ADDITIONAL NAMES, SEE REVERSE SIDE**

**THIS IS NOT A REGISTRATION FORM - PLEASE DO NOT SEND A CHECK**



**PERFECT FOR BACK-TO-SCHOOL ADMINISTRATIVE PLANNING!**

## **Compliance Officer Training**

### **August 7, 2017**

*Quest Conference Center*

The role of the district's compliance officers is often overlooked. However, the compliance officer's actions are usually the difference between success and failure when defending discrimination complaints filed against the district.

BASA, in partnership with Walter | Haverfield LLP, is pleased to offer training for district compliance officers. This workshop is targeted toward all compliance officers – employee and student. Join us for an informative and interactive program where you will learn about:

- Processing and Investigating Complaints (Title VII, Title IX, Section 504, ADA, FMLA)
- Expectations of EEOC, OCRC and OCR
- Importance of Clear and Attainable Expectations in Board Policy
- Avoiding Retaliation Claims
- Handling "Frequent Flyer" Complaints

Whether you handle compliance for employees or students, this program will provide you with "need to know" information and practical tips.

**Please see next page for registration!**

# Registration Form

## Registration Options:

Online @ [www.basa-ohio.org](http://www.basa-ohio.org)

Mail to: BASA 8050 N. High St., Suite 150, Columbus, OH 43235

Email Vanessa Gabriele: [gabriele@basa-ohio.org](mailto:gabriele@basa-ohio.org)

FAX: (614) 846-4081

Full Name:	Title:
Organization/School District:	
Address: (Street/City/State/Zip)	
Phone #: _____-_____-_____	Fax #: _____-_____-_____
Email:	

DETAILS	
DATE / TIME:	Monday, August 7, 2017   8:30 AM - 3:00 PM
LOCATION	Quest Conference Center   8405 Pulsar Place   Columbus, OH 43240

WORKSHOP FEES	
	\$159 BASA Member
	\$179 Non-Member

PAYMENT TYPE	
	Check Enclosed (payable to BASA)
	Purchase Order Number: _____

### Cancellations & Refunds:

Refunds or credit will be given only for cancellations made in writing (mail or fax) and received by the BASA office up to five business days prior to the event. Cancellations 5 business days or less prior to the workshop are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

### Additional Information:

Participants in BASA workshops will receive a certificate of completion. Participants should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC).

### Graduate Credit

May be available for an additional fee and granted upon completion of an additional assignment. Questions should be directed to Georgine Collette at: [gcollett@ashland.edu](mailto:gcollett@ashland.edu)

### Questions?

For additional information, contact BASA via email at [events@basa-ohio.org](mailto:events@basa-ohio.org) or by phone at 614-846-4080.



BASA's 48th Annual Fall Conference  
***"Leading a Community"***  
October 3rd & 4th, 2017 at Hilton Polaris

**Featuring Key Note Speakers**

**October 3rd: Steve Constantino**

*Leader, Teacher, Author,  
Speaker & Entrepreneur*

Families are the first and most influential teachers of their children. Schools that harness the power of families see impressive gains in learning. Dr. Steve Constantino, one of the nation's leading practitioners in family engagement, will share the Five Simple Principles process that builds the capacity of any school to engage every family. With his infectious humor and tell-it-like-it-is style, Dr. Constantino will captivate, motivate and inspire you to engage every family today!

**October 4th: Noelle Ellerson Ng**

*Associate Executive Director, Policy & Advocacy  
AASA: The School Superintendents Association*

Noelle joined AASA in 2007 as a policy analyst. As Associate Executive Director, she directs the legislative and advocacy efforts of AASA in Congress and the U.S. Department of Education. Her team is responsible for representing the voice and priorities of the nation's public school superintendents in all aspects of federal education policy and uses member networks, outreach, policy analysis, and surveys and research to advance their work. She speaks regularly on federal education policy to school leaders across the country.

**Tuesday, October 3rd Highlights:**

- Welcome & Introductions
- Key Note Speaker Steve Constantino
- BASA Awards Luncheon
- Break-Out Sessions to choose from throughout the day
- BASA Reception

**Wednesday, October 4th Highlights:**

- Welcome & Introductions
- Key Note Speaker Noelle Ellerson Ng
- BASA Business Meeting
- BASA Legislative Update
- Closing remarks

**HOTEL ROOM RESERVATIONS:**

**Hilton Columbus/Polaris**

Book by September 2

Reserve by phone @ (614) 885-1600

Group Name: 2017 BASA Fall Conference

Group Code: BASA17

Reserve online: [http://www.hilton.com/en/hi/groups/personalized/C/CMHPOHF-BASA17-20171002/index.jhtml?WT.mc\\_id=POG](http://www.hilton.com/en/hi/groups/personalized/C/CMHPOHF-BASA17-20171002/index.jhtml?WT.mc_id=POG)

**Hampton Inn & Suites by Hilton**

Book by September 15

Reserve by phone @ (614) 885-8400 OR 1-800-Hampton

Group Name: BASA Fall Conference 2017

Group Code: BAS

Reserve online: <http://hamptoninn.hilton.com/en/hp/groups/personalized/C/CMHPSHX-BAS-20171003/index.jhtml>

**Send in your registration today! Form attached.**



Ohio's Superintendent Association

# BASA 2017 Fall Conference Attendee Registration Form

**Register NOW to ensure your spot at the conference!**

**Complete the registration form(s) and enclose a  
check or purchase order. Mail to:**

**BASA  
8050 North High Street, Suite 150  
Columbus, OH 43235**

**-OR- Fax to 614-846-4081**

**OR register online at [www.basa-ohio.org](http://www.basa-ohio.org)**

<b>Full Name:</b>	<b>Title:</b>
<b>Organization/School District:</b>	
<b>Address:</b> (Street/City/State/Zip)	
<b>Phone #:</b> _____-_____-_____	<b>Fax #:</b> _____-_____-_____
<b>Email:</b>	

Conference Fees		Conference Payment Type	
	\$325 First BASA Member (or attendees whose Superintendents are members)		Check Enclosed (payable to BASA)
	\$225 each additional attendee from the member's district		Purchase Order Number (if applicable): _____
	\$375 Non-Member		

### Cancellations & Refunds:

Refunds or credit will be given only for cancellations made in writing (mail or fax) and received by the BASA office up to five business days prior to the event. Cancellations 5 business days or less prior to the conference are subject to a 50% cancellation fee. No refunds will be given for "no-shows."

### Additional Information:

Participants in BASA workshops will receive a certificate of completion. Participants should discuss the outcomes of their experience with their Local Professional Development Committee (LPDC). At the time of registration, please indicate any dietary restrictions by emailing Vanessa Gabriele at [gabriele@basa-ohio.org](mailto:gabriele@basa-ohio.org) no later than September 19, 2017.

### Graduate Credit

May be available for an additional fee and granted upon completion of an additional assignment. Questions should be directed to Georgine Collette at: [gcollett@ashland.edu](mailto:gcollett@ashland.edu)

### Questions?

For additional information, contact BASA via email at [events@basa-ohio.org](mailto:events@basa-ohio.org) or by phone at 614-846-4080.



# SAFETY SUMMIT



Ohio's Superintendent Association

**Know the Drill**  
 Safe & Effective  
 School Emergency  
 Operations Exercise  
 presented by  
 Michael Dorn

DATE	LOCATION	REGION
10/10	Summit County Educational Service Center 420 Washington Ave. Cuyahoga Falls, OH 44221	Northeast
10/11	BGSU Levis Commons 1655 N. Wilkerson Way Perrysburg, OH 43551	Northwest
10/12	The Conference Center at OCLC 6600 Kilgour Place Dublin, OH 43017	Central
10/13	Great Oaks Instructional Resource Center - iSPACE 100 Scarlet Oaks Drive Cincinnati, OH 45241	Southwest

<b>Full Name:</b>	<b>Title:</b>
<b>Organization/School District:</b>	
<b>Address:</b> (Street/City/State/Zip)	
<b>Phone #:</b> ____-____-____	<b>Fax #:</b> ____-____-____
<b>Email:</b>	

Conference Fees			
<b>PLEASE CIRCLE DATE ATTENDING:</b>			
Northeast 10/10	Northwest 10/11	Central 10/12	Southwest 10/13
\$79 BASA Member			
\$99 Non-Member			

Conference Payment Type	
<input type="checkbox"/>	Check Enclosed (payable to BASA)
<input type="checkbox"/>	Purchase Order Number (if applicable): _____

Complete the registration form(s) and enclose a check or purchase order. Mail to:  
 BASA | 8050 North High Street, Suite 150 | Columbus, OH 43235  
 OR register online at [www.basa-ohio.org](http://www.basa-ohio.org)

**SPONSORED BY:**

