



SUFFOLK
UNIVERSITY
BOSTON

LAW
SCHOOL

Office of Academic Services



Registration Guide

2017-2018

REVISED EDITION – SEPTEMBER 2017

Requirements for the Juris Doctor Degree

1. All students must complete 84 credits.
2. All students must complete the following courses: Contracts, Civil Procedure, Criminal Law, Property, Legal Practice Skills, Constitutional Law, and Torts.
3. All students must complete the course in Professional Responsibility.
4. All students must **complete at least 3 of the Base Menu** subjects list, except for those students on Academic Warning or subject to the Guided Curriculum program who should follow the requirements listed in Guided Curriculum or Academic Warning.

Administrative/Regulatory

Business Entity Fundamentals

Basic Income Tax

Commercial Law

Evidence

5. **Guided Curriculum:** Any student who completed their first-year **prior to the 2016-2017** academic year with a cumulative GPA of 2.670 or higher but less than 3.000 in the first year must take Advanced Survey of Core Legal Principles in the student's final semester.

Any student who completes their first year **during the 2016-2017** academic year or later with a cumulative GPA of 2.670 or higher but less than 3.000 in the first year must complete all of the following courses in order to be eligible to graduate:

- a. Evidence;
- b. Trusts and Estates;
- c. Business Entity Fundamentals (formerly Corporations);
- d. Commercial Law Survey, Commercial Paper, Commercial Sales, or Secured Transactions;
- e. Constitutional Law/Criminal Procedure;
- f. Family Law (the Family Law requirement does not apply to students graduating in or before September 2017 and students graduating in January 2018 may request a waiver of this requirement)
- g. Massachusetts Practice (if the student intends to take the Massachusetts bar examination in July 2017 or February 2018); and
- h. Advanced Survey of Core Legal Principles (must be taken in the student's final year).

[Revision to Rule I. A. 5. approved by law faculty on 5/19/16 and 3/2/17]

6. Students placed on **Academic Warning** must complete the following courses:

1. Legal Analysis & Methods (must be taken no later than the fall semester of the

student's second year)

2. Evidence
3. Trusts and Estates
4. Business Entity Fundamentals (formerly Corporations)
5. Commercial Law Survey, Commercial Paper, Commercial Sales, or Secured Transactions
6. Constitutional Law/Criminal Procedure
7. Family Law (the Family Law requirement does not apply to students graduating in or before September 2017 and students graduating in January 2018 may request a waiver of this requirement)
8. Massachusetts Practice, if the student intends to take the Massachusetts bar examination in July 2017 or February 2018
9. Fundamentals of Law (must be taken in the student's final semester)

With the exception of Legal Analysis & Methods (which must be taken no later than the fall semester of the second year) and Fundamentals of Law (which must be taken in the student's final semester), these courses may be taken at any time prior to graduation and they serve as a substitute for the Base Menu requirements that are applicable to students who are not on Academic Warning.

Students on Academic Warning remain subject to all other graduation requirements.

7. All students must complete six credits of upper-level experiential courses *. Students who began prior to Fall 2015 must complete one Skills course.

8. All students must complete two continuing legal education seminars. Students must submit certification of completion to the Academic Services Office*.

9. All students must complete a minimum of 50 hours of practice-based learning* completed through any of the following ways: (i) a clinic; (ii) externship for credit; (iii) First Year Summer Externship Program placement; (iv) 50 hours of legal work completed through the Pro Bono Program; or (v) 50 hours of legal work completed under the supervision of an attorney. Students must submit certification of completion to the Academic Services Office. *Part-time students in the Evening Division are exempt from this requirement, but are encouraged to complete it.**

10. All students must complete the legal writing requirement no later than the fall semester of their final year.

11. All students are required to take a Diagnostic Exam and Review Lecture covering bar-related subjects that were taught during their first year of studies (or first two years for evening students). Students scheduled to graduate before 2020 will be required to take the exam during designated periods in their final year of study. Students scheduled to graduate in 2020 or later will be required to take the exam during designated periods in the fall in their final year of study if enrolled in the day division or the fall of their third year of study if enrolled in the evening division.

*students who entered in Fall 2015 and thereafter

Degree Requirements

A. General Requirements

A candidate for the degree of Juris Doctor must be in good academic standing and comply with the following requirements:

1. A candidate must have completed at least three years of full-time study in law school or have completed at least four years of part-time study in law school. A student in good academic standing may, in extraordinary circumstances and with the permission of the Dean of Students Office, complete an upper-class year of study at another ABA-accredited law school (see policy on Visiting Out, Study Abroad, and Electives at Non-Suffolk Programs.)
2. A student admitted with advanced standing based on course work completed at another ABA-accredited law school must complete at least two years (four semesters) of study at Suffolk University Law School in order to receive the Juris Doctor degree from Suffolk University. In exceptional circumstances this requirement may be reduced at the discretion of an Associate Dean.
3. A candidate's complete law school record must (i) show a cumulative weighted average of at least 2.00; and (ii) show unsatisfactory grades outstanding in no more than three courses.

A student in good academic standing may convert an unsatisfactory grade into a satisfactory grade for purposes of this Regulation I (A) (3) by means of the reexamination procedure prescribed by Regulation III (G).

4. The ABA, as a national accrediting authority for law schools, has established in ABA Standard 311(a) that a law school shall require, as a condition for graduation, successful completion of a course of study of not fewer than 83 credit hours, at least 64 of which shall be in courses that require attendance in regularly scheduled classroom sessions or direct faculty instruction at the law school. Suffolk University Law School requires all students to complete at least 84 credit hours of study in order to be eligible to graduate. The Law School adheres to the definition of "credit hour" established in ABA Standard 310(b), as set forth in Regulations I(B)(2) and I(C)(2).
5. Any student who completed their first year prior to the 2016-2017 academic year with a cumulative GPA of 2.670 or higher but less than 3.000 in the first year must take Advanced Survey of Core Legal Principles in the student's final semester. Any student who completes their first year during the 2016-2017 academic year or later with a cumulative GPA of 2.670 or higher but less than 3.000 must complete all of the following courses in order to be able to graduate:
 - i. Evidence;
 - j. Trusts and Estates;
 - k. Business Entity Fundamentals (formerly Corporations);

- l. Commercial Law Survey, Commercial Paper, Commercial Sales, or Secured Transactions;
- m. Constitutional Law/Criminal Procedure;
- n. Family Law (the Family Law requirement does not apply to students graduating in or before September 2017 and students graduating in January 2018 may request a waiver of this requirement)
- o. Massachusetts Practice (if the student intends to take the Massachusetts bar examination in July 2017 or February 2018); and
- p. Advanced Survey of Core Legal Principles (must be taken in the student's final year).

[Revisions to Rule I. A. 5. approved by law faculty on 5/19/16 and 3/2/17]

6. Prior to graduation, every student must satisfactorily complete:
 - a. six credits of upper-level experiential learning courses (as defined by ABA Standards 303 and 304),
 - b. two continuing legal education seminars, and
 - c. a minimum of 50 hours of practice-based learning completed through any of the following ways: (i) First Year Summer Externship Program placement; (ii) 50 hours of legal work completed through the Pro Bono Program; or (iii) 50 hours of legal work completed under the supervision of an attorney.

Students completing Sections b and c of this requirement must submit certification of completion to the Academic Services Office.

Part-time students in the Evening Division are exempt from section c. of the requirement, but are encouraged to complete it.

[Rule I.A.6.approved by law faculty on 2/13/14 and amended 5/19/16. Rule I.A.6. applies to students entering the law school in the Fall 2015 semester and later.]

7. All students are required to take a Diagnostic Exam and Review Lecture covering bar-related subjects taught during the first year of study in the day division and the first two years of study in the evening division. Results of the diagnostic exam will be reported to students but will not appear on their transcripts and will not affect their grade point averages. However, students are required to complete the Diagnostic Exam in order to be eligible to graduate, and this requirement will be included in each student's degree audit. The Diagnostic Exam may be offered in an online format. Students scheduled to graduate before 2020 will be required to take the exam during designated periods in their final year of study. Students scheduled to graduate in 2020 or later will be required to take the exam during designated periods in the fall in their final year of study if enrolled in the day division or the fall of their third year of study if enrolled in the evening division.

[Approved by law faculty on 4/17/14]

8. All students must complete the required courses in Civil Procedure, Constitutional Law,

Contracts, Criminal Law, Legal Practice Skills, Property, Torts and Professional Responsibility.

9. All students must complete the Legal Writing Requirement (see Rule I. H).
10. All students must complete the Base Menu Requirement (see Curriculum Requirements on the Law School website: <http://www.suffolk.edu/law/academics/degrees/jd/6722.php#base>), unless they are placed on Academic Warning or are subject to the requirements of I.A.5.
11. All students are subject to the requirements of the Academic Standing Requirements (Rule II.C.) and must complete any requirements set forth under Rule II.C. or by the Academic Standing Committee.
12. The Law Faculty may revise these degree requirements or impose additional requirements from time to time. Students will be provided advance notice of such changes.
13. Degrees are awarded by the Trustees at Suffolk University on the recommendation of the faculty. Recommendation may be withheld by the faculty for good cause other than failure to meet the foregoing requirements.

B. Day Division

The Day Division course of study consists of three academic years (6 semesters) of full-time study. Day Division students must devote a substantial amount of time to the study of law. First-year students in the Day Division are expected to treat the study of law as their sole occupation during the academic year. Upper-class students in the Day Division are strongly encouraged to limit employment and volunteer work to no more than 20 hours per week during the academic year. Additional limitations on outside commitments, including employment, may be set for students subject to action under Rule II.C. (Academic Standing Requirements).

1. *Credit Hour Requirements:* The academic year consists of two semesters, the first or fall semester, commencing in August and the second or spring semester, commencing in January. The Day Division course of study requires six semesters of class work. Completion of a total of 84 credit hours is required in order to earn the Juris Doctor degree. For purposes of this Regulation I (B), the reexamination procedure prescribed by Regulation III (G) has no effect.
2. *Definition of Credit Hour:* The Law School adheres to ABA Standard 310(b), which defines a “credit hour” as an amount of work that reasonably approximates one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week for fifteen weeks, or the equivalent amount of work over a different amount of time, or an equivalent amount of work for non-classroom academic activities.
3. *Credit Requirements:* Day students are required to enroll in a minimum of 27 credits per year, and may enroll in 12-16 credits each semester. Enrollment in more than 27 credits in year two will not reduce the 27 credit requirement of year three.

C. Evening Division

1. *Credit Hour Requirements:* The academic year consists of two semesters, the first or fall semester, commencing in August, and the second or spring semester, commencing in January. The Evening Division course of study requires eight semesters of class work. Completion of a total of 84 semester hours is required in order to earn the Juris Doctor degree. For purposes of this Regulation I (C), the reexamination procedure prescribed by Regulation III (G) has no effect.
2. *Definition of Credit Hour:* The definition of a credit hour for the Evening Division program is the same as for the Day Division, as set forth in paragraph I(B)(2).
3. *Credit Requirements:* Evening students are required to enroll in a minimum of 21 credits per year, and may enroll in 9-12 credits each semester. Enrollment in more than 21 credits in year two and/or year three will not reduce the 21 credit requirement required in year four. (Students who have completed at least 64 credits by the end of year three need only enroll in 20 credits in year four).

Experiential Learning & Professional Development Requirements

Guidelines for Completion

Prior to graduation, every student must satisfactorily complete:

1. Six credits of upper-level experiential learning courses in accord with ABA Standards 303 & 304,
2. Two continuing legal education seminars, and
3. A minimum of 50 hours of practice-based learning completed in any of the following ways:
 - First Year Summer Externship Program- Judicial placement;
 - 50 hours of legal work completed through the Pro Bono Program; or
 - 50 hours of legal work completed under the supervision of an attorney.

Students completing Sections 2 and 3 of this requirement must submit certification of completion to the Office of Academic Services.

Part-time students in the Evening Division are exempt from section 3 of the requirement, but are encouraged to complete it.

Guidelines for completing Section 1:

Experiential opportunities are essential in preparing to be ready to work with real clients solving real legal problems. Toward that end, students are required to complete six (6) credits of experiential courses in order to graduate. Experiential courses fall into three categories: (1) a law clinic; (2) an externship that includes a field placement and a classroom component; and (3) a simulation course in which the student has the experience of a lawyer in advising or representing a client by performing lawyering tasks in which they are reviewed and receive feedback from a faculty member, and have the opportunity for self-evaluation.

Guidelines for completing Section 2:

It is important for law students to develop an appreciation for the importance of continuing legal education (CLE) and become active members of the legal community. To promote law student professional development, the Law School requires every student to attend two continuing legal education seminars prior to graduation. Students are encouraged to attend member free programming delivered through the [Boston](#) and [Massachusetts Bar Associations](#) identified as “Suffolk PDR,” but may attend any program offered through other CLE providers that meet these guidelines. In order for a CLE seminar to qualify as satisfying Section 2, the program must: (1) have a minimum duration of 75 minutes; (2) provide professional education for licensed lawyers related to substantive law, practice and procedure, lawyer ethics and the rules of professional conduct, practical experiences in legal practice, and/or current cutting-edge issues related to legal practice and the delivery of legal service; and 3) be delivered live and attended in person. Students must register for each CLE program prior to attending and are

responsible for obtaining a certificate of completion and submitting it to the Office of Academic Services. CLE qualification questions should be addressed to your PCD counselor or the Associate Dean for Professional & Career Development.

Guidelines for completing Section 3:

Practical work experience is an essential part of legal training. Students may satisfy the practice-based learning requirement by completing a minimum of 50 hours of legal work under the supervision of an attorney through part-time or summer employment, the Law School's Pro Bono Program, and/or a First Year Summer Externship Program- Judicial placement. All Day Division students must submit one or more completed [Experiential Learning & Professional Development Requirement Employment Certifications](#) to the Office of Academic Services after they complete 50 hours of paid or volunteer work for a licensed attorney or judge.

Experiential Learning Definitions and Requirements

ABA Rules (Standards 303 and 304) require that all students entering law school in or after Fall 2015 must take six credits of *experiential courses* in order to graduate.

What are experiential courses?

Experiential courses fall into three categories.

1. A law **CLINIC**
2. An **EXTERNSHIP** that includes a field placement and a classroom component
3. A **SIMULATION** course in which the student has the experience of a lawyer in advising or representing a client by performing lawyering tasks in which they are reviewed and receive feedback from a faculty member, and have the opportunity for self-evaluation

How can I meet these requirements?

Law Clinics: All year-long SULS Law Clinics fulfill the experiential course requirements and provide at least six credits. One-semester clinics qualify as experiential but do not fulfill the entire six credits required.

Externships: Most externships under the Legal Process and Practice externship program meet the experiential course requirements but may not fulfill the total of six credits. However, a qualifying externship that is fewer than six credits will qualify as partial fulfillment of the six credit requirement.

Simulation Courses: The following courses meet the definition of simulation courses as required by the ABA. This list is not all inclusive, additional courses will be added as appropriate.

[Advanced Legal Writing](#)

[Appellate Practice](#)

[Bankruptcy Reorganizations](#)

[Business Planning](#)

[Business of Practice](#)

[Coding the Law](#)

[Commercial Lending and Finance](#)

[Community Lawyering Seminar](#)

[Design Thinking](#) (Intersession)

[Drafting Wills and Trusts](#)

[Environmental Law Seminar](#)

[Energy, Natural Resources](#)

[Entrepreneurship](#)

[Federal Indian Law](#)

[Forensics \(Intersession\)](#)

[Housing Discrimination: Law, Theory and Practice](#)

[Human Rights Project](#)

[Intellectual Property Transaction Skills](#)

[Interviewing and Counseling](#)

[Interviewing and Counseling/Negotiation](#)

[International and Comparative Legal Research](#)

International Public Interest Advocacy (Semester in Practice)

[International Legal Practice: Private Sector](#)

[Labor and Employment Arbitration](#)

[Lawyering in an Age of Smart Machines](#)

Legal Practice in International and Comparative Law (Externship)

[Mediation Seminar](#)

[Mediation Skills Training \(Intersession\)](#)

[Negotiating Business Transactions](#)

[Negotiation \(semester long and Intersession\)](#)

[Patent Litigation Practice](#)

[Patent Prosecution I: Drafting](#)

[Patent Prosecution II: PTO](#)

[Planning: Law as a Career](#)

[Practice Ready Legal Research](#)

[Pre-Trial Civil Litigation](#)

Problem Solving (Intersession)

Process Improvement and Legal Project Management

State Criminal Practice

Transactional Skills

Trial Advocacy (2) credits

Trail Advocacy Intensive (3 credits)

Twenty First Century Legal Profession

Urban Mechanics: Boston Practicum

Can credits earned for trial team, moot court and other simulation based competitions qualify as a simulation course or count towards the required experiential credits?

No, unless these activities are part of or accompanied by a required classroom component.

Does Pro Bono or other work experience count?

No, only activities that are credit bearing count.

Can one course satisfy the Legal Writing Requirement and experiential credits?

No, one course cannot satisfy both the upper level writing requirement and the experiential learning requirement.

Legal Writing Requirement Policy

Prior to graduation each student must complete a substantial piece of legal writing that demonstrates both proficiency in writing skills and mastery of the subject matter, known as the “Legal Writing Requirement.” It is strongly recommended that students complete the Legal Writing Requirement no later than their next to last semester prior to graduation. To satisfy the Legal Writing Requirement, students must satisfy the rules, requirements, and procedures listed below.

1. *General Rules*

- a) A paper intended to satisfy the Legal Writing Requirement must be substantial, meaning a length of at least 20 typewritten pages of double-spaced text (at least 4,000 words, not counting appendices). If in the judgment of the supervising faculty member, two or more pieces of written work cumulatively are the equivalent of a substantial piece of legal writing, they may jointly qualify to satisfy the Legal Writing Requirement.
- b) The student’s research and writing for the paper should reflect the student’s own individual effort. It should be the student’s **original** work. A writing that is in whole or in part a product of plagiarism does not meet the standards of this requirement, much less the rules related to Academic Integrity set out in [Regulation II \(F\)](#), which should be reviewed by the student at the outset and which governs the student’s conduct. The student may not receive any assistance on the paper from anyone, unless the supervising faculty member has given the student express permission. The paper, or substantially the same paper, must not have been submitted for credit in any previous course. If in extraordinary circumstances, a student is authorized to submit the same work, or parts of the same work, in satisfaction of more than one requirement, written consent of all persons to whom the work is to be submitted must be obtained in advance and be on file with the Academic Services Office. To assure compliance with the rules related to academic integrity, and in order to submit a paper to satisfy the Legal Writing Requirement, each student should be given a copy of this Legal Writing Requirement and shall certify before undertaking it that the student has read and understood the Legal Writing Requirement, including the rules relating to Academic Integrity (Regulation II (F)).
- c) Each student should use The Bluebook, A Uniform Manual for Citation or its equivalent for all citations.
- d) The student’s paper must demonstrate proficiency in writing skills and a mastery of the subject matter. In assessing whether the student has succeeded, the following criteria will be relevant:
 - i. the quality of the student’s research;
 - ii. the manner in which the student treated and examined open questions;
 - iii. the creativity of the student’s ideas or synthesis of those of others;
 - iv. the organization of the paper;

- v. the clarity of the writing;
- vi. the quality and accuracy of the analysis;
- vii. the editing and proofreading of the paper;
- viii. the student's understanding of the topic; and
- ix. the degree to which the student's paper concisely and simply communicates the student's ideas and analysis.

e) In the discretion of the supervising faculty member, the faculty member may consider other factors in determining the student's proficiency in writing skills and a mastery of the subject matter, including the student's failure to meet any of the established requirements, procedures or deadlines.

f) Each student must file a form with the Academic Services Office by his or her last semester prior to graduation, indicating the manner in which the Legal Writing Requirement will be satisfied and making the required certification. It is strongly recommended that students complete the Legal Writing Requirement no later than their next to last semester prior to graduating. A student may satisfy the Legal Writing Requirement in only one of the following ways:

- i. Full-time faculty supervised writing: A student may satisfy the Legal Writing Requirement by writing a paper under close supervision or oversight by a member of the full-time faculty, certified by the faculty member as meeting the standards of the Legal Writing Requirement. For example, a paper written for a course or seminar, or work as a directed study project or work prepared as a research assistant to a full-time faculty member, may qualify.
- ii. Adjunct faculty supervised writing: A student may also satisfy the Legal Writing Requirement by writing a paper under close supervision or oversight by a member of the adjunct faculty in a course or seminar, with the approval of an Associate Dean, and certified by the adjunct faculty member as meeting the standards of the Legal Writing Requirement.
- iii. Journal writing: If the student is a member of the *Journal of High Technology Law*, *Journal of Health & Biomedical Law*, *Law Review*, or *Transnational Law Review*, the student may satisfy the Legal Writing Requirement by writing a case comment, note, or other document that has been approved by that publication's Faculty Advisor(s), by writing it under close supervision or oversight by a member of the full-time faculty, certified by the faculty member as meeting the standards of the Legal Writing Requirement. The submitted writing must be accepted for publication or certified by the Board of Editors as of publishable quality. If the student is not a member of an Honor Board, a student may satisfy the Legal Writing Requirement by writing a case comment selected through the summer author competition and accepted for publication.
- iv. Moot Court writing: If the student is a member of the Moot Court Board, a student may satisfy the Legal Writing Requirement by completing a bench memorandum, brief, or other writing under close supervision or oversight by a full-time faculty member and certified by the faculty member or the faculty

- advisor to the Moot Court Board as meeting the standards of the Legal Writing Requirement. Other writing may include writing for the *Journal of Trial and Appellate Advocacy*, if it is accepted for publication in the Journal, or certified by the Board of Editors as of publishable quality, and otherwise meets the standards of the Legal Writing Requirement.
- v. Writing for competition: A student may satisfy the Legal Writing Requirement if the student writes a brief for any interscholastic moot court competition, participation in which is sanctioned by the Law School. The brief must be written and revised in a manner consistent with the requirement of the applicable competition, and certified by the faculty member as meeting the standards of the Legal Writing Requirement.
 - vi. Restriction on fulfilling the experiential learning requirement: A course that is used for the Legal Writing Requirement may not also be used to satisfy the Experiential Learning requirement.

2. Procedures, Requirements, and Deadlines

Fulfilling the Legal Writing Requirement requires due diligence and steady progress by the student involved. Every student must follow the procedures, requirements, and deadlines below in order to complete the Legal Writing Requirement, except as expressly modified by the supervising faculty member to fit the needs of a paper for a course or alternative described in section H (1) (f) (i-v).

These procedures, requirements, and deadlines are ordinarily the minimum that students should be expected to meet. No student shall seek exemption from these Legal Writing Requirement procedures, requirements, and deadlines except for reasons of severe illness or for personal emergencies of the most serious nature. Prior to the due date of the paper, students must submit a signed request for extension to the supervising faculty member, which sets forth in detail the extraordinary circumstances believed to justify the exemption.

In responding to the student submissions set out below, the supervising faculty member should offer feedback to assist the student's success, including one or more opportunities for the student to meet with the supervising faculty member. The supervising faculty member may also respond by commenting on the submissions received, suggesting ways to improve the work, and requiring, when the supervising faculty member deems it appropriate, submission of additional work or drafts by the student.

a) Topic

The student must submit to the supervising faculty member for such member's approval a brief topic statement (not exceeding one page) describing the topic selected and the scope and focus of the paper.

SUGGESTED DUE DATE: By the end of the second week of the semester.

b) Research Plan and List of Authorities

The student must submit to the supervising faculty member a research plan that includes

a list of authorities, relevant to the topic selected, which the student proposes to examine.

SUGGESTED DUE DATE: By the end of the fourth week of the semester.

c) Outline

The student must submit to the supervising faculty member an outline of the paper, showing the organization of the issues relevant to the topic, including what the student will discuss and how that discussion will be organized; how the authorities are to be integrated into a discussion of the issues; and the basic structure of the student's analysis and conclusions. (A detailed outline should essentially be a "skeleton" for the first draft of the paper, so that, for example, a mere list of authorities would not be adequate to meet this standard. At the same time, students whose research and analysis lead them into new directions should feel that they can improve on their outline for their first draft.)

SUGGESTED DUE DATE: By the end of the eighth week of the semester.

d) First Draft

The student must submit to the supervising faculty member a first draft of the paper's discussion and analysis of the topic with appropriate citations and footnotes.

SUGGESTED DUE DATE: By the end of the tenth week of the semester.

e) Final Paper

The student must submit to the supervising faculty member the final version of the paper for evaluation by the supervising faculty member. Because meeting deadlines is an important professional obligation, and supervising faculty need the opportunity to submit student grades in a timely manner, **no paper submitted after the last day of the grading period for that semester will be deemed to satisfy the Legal Writing Requirement.** An exception may be made where late delivery occurs with approval of the supervising faculty member, after he or she considers the student's written statement of the extenuating circumstances and supporting documentation, which the student must submit with the paper for any requested late delivery to be considered. Late papers without such approval may receive an incomplete or unsatisfactory grade or other late sanctions of the faculty member as well as be deemed not to be in compliance with the standards to satisfy the Legal Writing Requirement.

DUE DATE: No later than the last day of the grading period.

Registration Rules and Regulations

The Law School offers courses with limited enrollment, seminars and open enrollment courses. Students may not enroll in courses that overlap in time. ***Please note: Not all courses are offered every semester. Check both the Fall and Spring semester elective listing when making course selections.***

Elective Section

Courses offered between 4:00pm and 6:00pm with limited enrollment will be apportioned with seats for both day and evening students. Different SYNONYM numbers are assigned for day students usually ending in “D;” and for evening students usually ending in “E.”

Classes offered in the evening division that are also offered in the day division are not available for registration by day students until after all evening students are registered. This includes intersession courses.

Trial Practice Rule

Students may enroll in only 1 Trial Practice/Trial Advocacy course during their law school career.

HYB

Hybrid Course – Courses for which no more than one-third of the information is online.

WEB

Web Course - Courses for which more than one-third of the information is online. Students must have completed 28 credits to enroll in a web course. No more than 15 credits of web courses may be counted toward the JD.

Legal Writing Requirement

Legal Writing Requirement notations on elective list:

- x Paper required for course which may qualify for writing requirement
- x+ Paper required for course which may qualify for writing requirement with permission from the instructor
- x++ Paper required for course which may qualify for writing requirement and with permission from an Associate Dean and Adjunct Faculty Member

Credit Requirements – Day Students

Day students are required to enroll in a minimum of 27 credits per year, and may enroll in 12-16 credits each semester. **Enrollment in more than 27 credits in year two will not reduce the 27 credit requirement of year three.**

Credit Requirements – Evening Students

Evening students are required to enroll in a minimum of 21 credits per year, and may enroll in

9-12 credits each semester. **Enrollment in more than 21 credits in year two and/or year three will not reduce the 21 credit minimum required in year four.** Evening students who have completed at least 64 credits by the end of year three need only register for 20 credits in year four.

JD Dual Degree Students

Students enrolled in **joint degree programs** are held to the same standard as a day or evening student in regard to credits, whether enrolled in the Graduate School, Law School or both schools in a semester. (See above)

LL.M.

- Full-time LL.M. students must enroll in a minimum of 9 (and a maximum of 12) credits per semester. With the approval of the Director, up to 6 credits earned in summer school may be applied to reduce these semester requirements.
- A part time LL.M. student may not register for less than 4 credits per semester without the prior approval of the Director. With the approval of the Director, up to 6 credits earned in summer school may be applied to reduce these semester requirements

Credit Overload

Students requesting overload credits are cautioned that additional credits may not be used to reduce credits in a subsequent semester nor as credit to satisfy degree requirements. Any day or evening student requesting to overload by enrolling in more than 12 credits as an evening student or in more than 16 credits as a day student must [file a petition](#).

* ABA Standard 304 (e) precludes a student from enrolling in more than 20% of total course work in a semester.

- Day students may not request to overload for more than 17 credits.
- Evening students may not request to overload for more than 13 credits.

Credit Underload

Any day or evening student needing to reduce the minimum credit requirement for the Fall 2017 or Spring 2018 semester, to less than 12 credits for day students, or less than 9 credits for evening students must file a petition. Students are cautioned that a reduced course load may require enrollment in a Summer Session or an additional semester to make up the reduced credits.

Please note: *Students on an F1 or J1 visa may not drop below full time status (minimum standard) as determined by his/her academic program.*

	Full Time	Part Time
JD:	12 Credits	9 Credits
LL.M.:	9 Credits	4 Credits

Credit for Clinical and Other Non-Classroom Activities

1. A student may count no more than 16 credits of ungraded non-classroom work and clinical fieldwork toward the degree. A student may not count more than 12 credits of clinical fieldwork toward the degree. These limits do not apply to the seminar component of an in-house clinic or an externship.

Example: Student takes an eight-credit in-house clinic, for which four credits are assigned to the seminar component and four to the fieldwork. Only the four credits for fieldwork count toward the credit restrictions in this subsection.

Example: Student takes an externship that includes a two-credit seminar and three credits for fieldwork. Only the three credits of fieldwork count toward the credit restrictions in this subsection.

2. A student may not receive more than two units of credit in any semester for non-classroom ungraded activities, as opposed to regular course work. Non-classroom ungraded activities which count toward the two-credit-per-semester limit include directed study; law journal work (including *Law Review*, *Transnational Law Review*, *Journal of Health & Biomedical Law*, *Journal of High Technology Law*); Moot Court, including Moot Court teams and *Journal of Trial and Appellate Advocacy*; research assistantships; and concentration thesis credits. The fieldwork component of an externship does not count towards this two-credit limit.

Example: Student takes an externship which includes a two-credit seminar and three ungraded credits for fieldwork. The student may still receive two credits in that semester for other non-classroom ungraded activities.

Example: Student receives two ungraded credits for work on a law school journal. The student may not receive additional ungraded credits in the same semester for a directed study, research assistantship or concentration thesis. The student may receive credits for the ungraded fieldwork component of an externship in that semester.

Disclaimer: The Law School reserves the right to cancel a course due to low enrollment or for other reasons. Should this occur, students will be notified by Email. The Law Faculty reserve the right to change the schedule of classes, the program of instruction, the requirements for credits or degrees, and any rule or regulation established for the government of the student body in the school. Any such change may be made applicable to students already enrolled in the Law School.

January 2018 Intersession

Intersession courses provide an opportunity for students to enroll in an intensive one week session of learning critical skills necessary in the practice of law.

Intersession courses will begin on January 8, 2018 and end on January 12, 2018 in both the day and evening divisions. All other courses will begin on January 16, 2018.

Eligibility:

- Courses are available to upper class JD students and LLM students
- Students are not permitted to enroll in an Intersession unless the student is also enrolled for other courses in the Spring semester. Suffolk students who enroll in Intersession January 2018 classes must also be registered for courses in the Spring 2018 semester.
- There is no additional tuition charge beyond the Spring 2018 semester for those students who through the use of Intersession and the Spring 2018 semester enroll in no more than 16 credits as a day student and in no more than 12 credits as an evening student.
- **Financial Aid is not available for the Intersession course alone and must be combined with regular Spring 2018 classes for financial aid eligibility. Refunds will NOT be available until January 20. Please plan accordingly.**
- All classes are limited
- Only one January Intersession course may be taken. Registration for January 2018 Intersession courses will occur in November 2017.

Who Can Register?



To be eligible to register you must have:

1. Fulfilled tuition obligations for current semester.
2. Submitted proof of [immunization](#) as required by Mass State Law for all full-time students and all international students.
3. Completed Orientation II (second year day and evening students).
4. Completed Emergency Contact Information.
5. Submitted local address information.
6. Reviewed Student Handbook.

Registration holds will be placed on students who have not complied with these requirements. To check holds go to *Campus Cruiser* > *Register/Curriculum* > *Registration Holds*.

Registration Process:

Search/Register for Sections

- Log onto *Campus Cruiser* > *Curriculum/Registration Tab* > *Search & Register* to search for available courses.
- Law School terms: FL for fall and SL for spring.
- Use this process when you are looking for a specific course.

Campus ▾ Campus Life ▾ Courses ▾ MyCruiser ▾ My Finances ▾ Exams ▾ Forms Grades ▾ Register/Curriculum

Registration

Register/Curriculum > Registration > Search & Register

When Do I Register?
Who can Register?
My Class Schedule
My Exam Schedule
Manage Waitlist
Express Registration
Register & Drop
Registration Holds

Search & Register

Add/Drop Form
Add/Drop Info.
Waitlist Procedure
Preferred Closed Sections

Schedules

My Class Schedule
My Exam Schedule
Elective Course List
Fall 2017 Day Course Schedule
Fall 2017 Evening Course Schedule

Tutorials

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text" value="LAW - Law School"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Express Registration

- Enter the synonym number (5 digit number assigned to each course posted on the elective list as SYN) and term 17/FL Fall 2017 Law.

Campus ▾ Campus Life ▾ Courses ▾ MyCruiser ▾ My Finances ▾ Exams ▾ Forms ▾ Grades ▾ Register/Curriculum ▾

Registration

Register/Curriculum > Registration > Express Registration

Synonym	Subject	Course Number	Section Number	Term
15089	▾			17/FL Fall 2017 Law ▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾
	▾			▾

SUBMIT

Registration

- When Do I Register?
- Who can Register?
- My Class Schedule
- My Exam Schedule
- Manage Waitlist
- Express Registration**
- Register & Drop
- Registration Holds
- Search & Register
- Add/Drop Form
- Add/Drop Info.
- Waitlist Procedure
- Preferred Closed Sections

Schedules

- My Class Schedule

- When you have chosen all of your planned course selections, click SUBMIT.
- A new screen ‘Register and Drop’ will appear. On your assigned registration day go to the ‘Register and Drop’ screen to officially register for courses by selecting RG in the drop down menu.

Please note: Any number of courses may be added to the ‘Register and Drop’ screen, however, course conflicts, prerequisites, and class availability will only be checked on your assigned registration day when you select RG-Register for each course and submit.

Register and Drop

The first column to the left of your course selections is an action drop-down box. The actions that you are allowed to take for each course are ‘Register,’ ‘Waitlist,’ or ‘Remove from List.’ **Although ‘Register,’ ‘Pass/Fail’ and ‘Audit’ are listed in the action drop-down box they cannot be used when registering for Law School courses.**

Campus ▾ Campus Life ▾ Courses ▾ MyCruiser ▾ My Finances ▾ Exams ▾ Forms ▾ Grades ▾ Register/Curriculum ▾ More ▾

Registration

Register/Curriculum > Registration > Register & Drop Open in New Window

When Do I Register?
Who can Register?
My Class Schedule
My Exam Schedule
Manage Waitlist
Express Registration
Register & Drop
Registration Holds
Search & Register
Add/Drop Form
Add/Drop Info.
Waitlist Procedure
Preferred Closed Sections

Schedules

My Class Schedule
My Exam Schedule
Elective Course List
Fall 2017 Day Course

Action for ALL Pref. Sections (or choose below) ▾

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	CEUs
<input type="text"/>	Fall 2017 Law	LAW-2185-AD (13004) FAMILY LAW	Law School	08/29/2017-08/31/2017 LECTURE Tuesday, Thursday 11:30AM - 12:55PM, Sargent Hall, Room 285 (more)...	PERLIN, M	24 / 90 / 0	3.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available
 ▾

You can select an action for **all** of your Preferred Sections or individually. The registration results page will appear. If your course registration was successful the status column will say “Registered for this section.” If your course registration was unsuccessful, the status column will say “Unsuccessful registration” and the reason the registration was unsuccessful will display at the top of the screen.

Why Did My Registration Fail?

Registrations may fail because prerequisites are not met, a course is closed, the course is restricted, or there is a time conflict. If a course is closed and you would like to place yourself on the waitlist, click on the menu option labeled ‘Register & Drop.’ Your preferred course list will appear at the top of the screen with the number of seats still available. The courses you have registered are listed at the bottom of the screen.

Waitlist Procedure

Any student who is closed out of a course(s) and is waitlisted for the course(s) will be notified by email, as space becomes available. *Notification of space availability will be by email only to your suffolk.edu email address.* Students notified of space availability in a course will be able to enroll in the waitlisted course at **Campus Cruiser > Register/Curriculum > Registration > Manage Waitlist.**

Campus ▾ Campus Life ▾ Courses ▾ MyCruiser ▾ Register/Curriculum ▾ More ...

Registration

- When Do I Register?
- Who can Register?
- My Class Schedule
- My Exam Schedule
- Manage Waitlist**
- Express Registration
- Register & Drop
- Registration Holds
- Search & Register
- Add/Drop Form
- Add/Drop Info.
- Waitlist Procedure
- Preferred Closed Sections

Schedules

- My Class Schedule

Register/Curriculum > Registration > Manage Waitlist Open in New Window

You have no waitlisted sections or current registrations. You may click on a Menu to continue.

Waitlisted Sections

Action	Waitlist Status	Expire Date	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs	Waitlist
<input type="text"/>				You are not currently waitlisted in any courses.						

Registered Sections

Drop	Pass/Audit	Term	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

SUBMIT

Upon notification email, you will have 24 hours to add the waitlisted course. If the course is not added within 24 hours of the email, your eligibility to enroll in the waitlisted course will expire and your seat will be assigned to the next student. *You will remain on the waitlist. If you are no longer interested in the course please go to Manage My Waitlist and remove the course.*

Students with course(s) listed as **WAIT** are not enrolled in the course. Faculty will be provided with a course waitlist with each student's numerical position. A student's position on the waitlist is not accessible on Campus Cruiser.

Add/Drop

During the first week of classes, a student who has registered for an elective course or courses may add or drop courses. Course changes are not allowed before the first day of classes or after the close of the designated add/drop period, except with the permission of the Assistant Dean for Academic Services, the Dean of Students or an Associate Dean. Failure to withdraw within the add/drop period may result in a grade of No Credit (F).

Adding and Dropping Courses AFTER the Add/Drop Period

Any student needing to make an adjustment to his or her schedule **after** the end of Add/Drop period must come to the Office of Academic Services and complete the necessary [add/drop form](#) and also receive the appropriate approvals. Signatures of both the faculty member of the added course and/or the dropped course will be required to make a schedule change.

Any student on an F1 or J1 visa may not drop below full time status as determined by his/her academic program. Courses dropped 7 days or after from the opening of the semester will count as attempted credits in accordance with the Financial Aid Satisfactory Academic Progress Policy. In certain cases this could have an impact on access to Financial Aid. Students are advised to contact the [Student Financial Services Office](#) for assistance.

Course Add/Drop Form



To drop all courses from a term a student must complete the Voluntary Withdrawal Form. Students may NOT use this form.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Student Name	ID Number	Email	Phone
<input type="checkbox"/> JD	<input type="checkbox"/> LLM	<input type="checkbox"/> Dual Degree	<input type="checkbox"/> SJD
Class Year (1,2, 3 or 4): <input type="text"/>		Anticipated Degree Date: <input type="text"/>	
<input type="checkbox"/> Day	<input type="checkbox"/> Evening	Visa Status (for intl. students): <input type="text"/>	<input type="checkbox"/> Veteran receiving benefits
Current term: <input type="checkbox"/> Fall <input type="checkbox"/> Spring		of 20 <input type="text"/>	

Any student on an F1 or J1 visa may not drop below full time status as determined by his/her academic program. A JD student may not be enrolled in less than 12 credits or more than 15 credits (day division) or less than 9 credits and more than 12 credits (evening division) without receiving approval. An LLM student may not be enrolled in less than 9 credits or more than 12 credits (full time) or less than 4 credits or more than 8 credits (part time) without approval.

Courses to Add:

Course No.	Section	Course Title	Credits	Instructor	Instructor Signature	Date

Courses to Drop:

Note: Courses dropped after 10 days from the opening of the semester will count as attempted credits in accordance with the financial aid satisfactory academic progress policy. In certain cases this could have an impact on access to financial aid. Students are advised to contact the Financial Aid Office for assistance.

Course No.	Section	Course Title	Credits	Instructor	Instructor Signature	Date

Evening Student Worksheet

Evening students are required to enroll in a minimum of 21 credits per year, and may enroll in 9-12 credits each semester. **Enrollment in more than 21 credits in year two and/or year three will not reduce the 21 credit minimum required in year four.** Evening students who have completed at least 64 credits by the end of year three need only register for 20 credits in year four.*

Beyond the first year in the evening division, in addition to Property and Constitutional Law, students are required to complete 3 out of 5 Base Menu courses (see below), a course in [Experiential Learning](#), [Professional Responsibility](#), and the [Legal Writing Requirement](#).

Base Menu courses include:

Administrative/Regulatory Law

- ** [Administrative Law](#)
- ** [Antitrust Law](#)
- ** [Banking Law](#)
- ** [Environmental Law Seminar](#)
- ** [Environmental Law Survey](#)
- ** [Labor Law](#)
- ** [Securities Regulation](#)
- ** [Energy, Natural Resources](#)

Commercial Law

- ** [Commercial Law Survey](#)
- ** [Commercial Law Sales and Leases](#)
- ** [Commercial Paper](#)
- ** [Secured Transactions](#)

Business Associations & Agency

- ** [Business Entity Fundamentals](#)
(formerly Corporations)

[Evidence](#)

[Basic Income Tax](#)

Fall 2017	
Property I	2
Constitutional Law I	2
TOTAL: 9-12	
Fall 2018	
TOTAL: 9-12	
* Fall 2019	
TOTAL: 9-12	

Spring 2018	
Property II	2
Constitutional Law II	2
TOTAL: 9-12	
Spring 2019	
TOTAL: 9-12	
* Spring 2020	
TOTAL: 9-12	

Base Menu

After the first year of study, the curriculum consists of a Base Menu and Advanced Electives. The Base Menu reflects the faculty's belief that although students may begin their professional lives in very varied settings, there are fundamentals to the law as a whole that cannot be ignored.

Students are required to take one course within three out of the five following subject categories:

Administrative/Regulatory Law

- [Administrative Law](#)
- [Antitrust Law](#)
- [Banking Law](#)
- [Energy, Natural Resources](#)
- [Environmental Law Seminar](#)
- [Environmental Law Survey](#)
- [Labor Law](#)
- [Securities Regulation](#)

Basic Income Tax

- [Basic Federal Income Taxation](#)

Business Associations & Agency

- [Business Entity Fundamentals](#) (formerly Corporations)

Commercial Law

- [Commercial Law Sales and Leases](#)
- [Commercial Law Survey](#)
- [Commercial Paper](#)
- [Secured Transactions](#)

Evidence

- [Evidence](#)

All students must enroll in 3 out of 5 of the Base Menu Subject Areas. Any one or any number of these courses will satisfy the Base Menu Requirement for that subject only.

Professional Responsibility

Professional Responsibility is a required course. It must be taken by Day Division and Evening Division students any time after the first year.

Course Description: Power of courts over the legal profession, admission to practice, lawyer discipline, peer regulation, law firms, lawyer-client relationship, withdrawal, fees, division of fees, confidentiality, conflict of interest, competence and diligence, legal malpractice, limiting liability, raising claims and defenses, ethics in presenting evidence, fraud, perjury, duty to court and adverse parties, role of lawyer as advisor, intermediary, negotiator and mediator, preservation of client's funds and property, duty to use I.O.L.T.A. account, advertising and solicitation, contact with unrepresented persons and public service. Judicial ethics will be referred to only briefly in class. Students are expected to actively participate in the class discussion. The *Model Rules of Professional Conduct* will be the primary source, but reference will also be made to differences in the *Massachusetts Rules*, the *Code of Professional Responsibility* and common law principles.

Elective Course Search

Search for electives more easily using the Search Elective Courses page.

Click [HERE](#) to Get Started!

Suffolk Law School in Boston > Academics > Degree Programs > Juris Doctor (JD) > Search Elective Courses

Search Elective Courses

Massachusetts Bar Course	<input type="checkbox"/>	LLM Course	<input type="checkbox"/>
Advanced Legal Writing Course	<input type="checkbox"/>	Base Menu Course	<input type="checkbox"/>
Required Course	<input type="checkbox"/>	Seminar/Limited Enrollment Course	<input type="checkbox"/>
Skills Menu Course	<input type="checkbox"/>	Legal Writing Requirement	<input type="checkbox"/>
Courses with PreRequisites	<input type="checkbox"/>	Perspectives Menu Course	<input type="checkbox"/>
Civil Litigation Concentration	<input type="checkbox"/>	Financial Concentration	<input type="checkbox"/>
Health Concentration	<input type="checkbox"/>	Intellectual Property Law Concentration	<input type="checkbox"/>
International Law Concentration	<input type="checkbox"/>	Labor and Employment Law Concentration	<input type="checkbox"/>
Legal Technology and Innovation Concentration	<input type="checkbox"/>	LLM Tax	<input type="checkbox"/>

SEARCH

- Students are encouraged to review course descriptions and/or consult with faculty members scheduled to teach the course with any questions.
- Information relative to the Legal Writing Requirement and Prerequisites is provided on the Elective Course List, and in individual course descriptions.

Please note that not all electives are available each semester.

Check out the [2017-2018 Academic Year Elective Course List](#) and plan accordingly.

Concentrations

Several academic concentrations enhance the curriculum at Suffolk University Law School offering law students an opportunity to obtain advanced training in a substantive field. The Law School was one of the first schools in the country to develop academic concentrations and it continues to be innovative in its commitment to inclusion of the concentrations in its legal education program. Suffolk's academic concentrations were created and approved by the faculty to complement and build upon the Law School's broad and basic legal curriculum. Students enrolled in the concentrations sharpen their legal reasoning skills by pursuing a cumulative program of specialized courses. The concentrations provide students planning to enter a particular area of the law with the opportunity to focus their academic preparation and potentially enhance their legal careers.

[Business Law and Financial Services](#)

[Health/Biomedical Law](#)

[Intellectual Property](#)

[International Law](#)

[Labor and Employment Law](#)

[Legal Technology and Innovation](#)

[Trial and Appellate Advocacy](#)

All concentrations at Suffolk have an open admissions policy. Any interested students are welcome and encouraged to enroll. Students who wish to enroll in a concentration should file an [Academic Concentration Notice of Enrollment form](#) with the Office of Academic Services.

Participation in a concentration is only noted on a student's Law School transcript if the student is able to satisfy the concentration's requirements by the time of graduation. No adverse notation is made on a graduating student's Law School transcript if the student opts not to complete the concentration or does not meet the concentration's requirements.

Students who opt to concentrate must demonstrate legal writing competency in their area of concentration. Concentrators may either choose to write a Thesis on a concentration-related topic, under the supervision of a full-time faculty member, or to satisfy the Law School's legal writing requirement in connection with an approved concentration course. Those students who opt to write a Thesis should file an [Academic Concentration Thesis Registration form](#) with the Assistant Dean for Academic Services once they have determined their topic and faculty advisor. Concentration students who opt to fulfill their Concentration's legal writing requirement in an approved Concentration Course must file a [Legal Writing Requirement form](#) with the Assistant Dean for Academic Services.

Areas of Focus

If Concentrations do not quite fit a student's needs, it is recommended that they review Suffolk Law's [Areas of Focus](#), which students can use to assist them in planning their program of study here at the law school, in light of their long-term career goals. Each of the sections has been developed and prepared by faculty members teaching in the practice area, and is aimed at providing guidance and direction to students as they select courses, externships and pursue other related activities.

The lists of courses are not intended to be all-inclusive, and there can be significant diversity in the programmatic elements chosen by particular students. Please note that not all courses listed for each category will be offered every semester or every year.

[Bankruptcy Law](#)

[Civil Litigation](#)

[Civil Rights and Human Rights Law](#)

[Corporate Finance, Small Business, Non-Profit, Representing Businesses and Other Private Sector Organizations](#)

[Criminal Law](#)

[Dispute Resolution](#)

[Environmental and Energy Law](#)

[Health and Biomedical Law](#)

[Immigration Law](#)

[Intellectual Property](#)

[International Law](#)

[Juvenile and Family Law](#)

[Labor and Employment Law](#)

[Law and Public Service](#)

[Patent Law](#)

[Torts and Personal Injury Law](#)

[Real Estate and Land Use](#)

[Taxation](#)

Perspectives Menu

Recommended not Required

All students should take at least one of the Perspectives courses listed below before graduation. The purpose of the recommendation is to help students develop an analytical perspective on our legal system, by viewing it through the lens of another discipline, probing the foundations, values or assumptions underlying our legal institutions, or studying alternatives to our own doctrinal approach to legal problems.

[Comparative Income Tax](#)

[Jurisprudence: Law and Adjudication](#)

[Comparative Law and Culture](#)

[Justice, Morals and Film](#)

[Disability Law](#)

[Law and Economics](#)

[Education Law](#)

[Law and Literature](#)

[Federal Indian Law and the Rights of Indigenous Peoples in the U.S](#)

Law and Public Policy

[Human Rights Survey](#)

[Laws of War](#)

[Immigration Law](#)

[Military Law](#)

[Intl and Comparative Perspectives on Poverty and Human Rights](#)

[Public Interest Law Workshop](#)

[Intl Children's Rights](#)

[Race, Gender and the Law](#)

[International Law](#)

[Religion and the Law](#)

[International Intellectual Property](#)

[Taxation of Intellectual Property](#)

Skills Menu

Students who entered prior to Fall 2015 are required to take one course from the Skills Menu. The purpose of the Skills requirement is to assist students in developing skills required to successfully perform lawyering tasks, such as problem solving, legal analysis and reasoning, legal research, factual investigation, communication, counseling, negotiation, litigation and alternative dispute resolution procedures, organization and management of legal work, and recognizing and resolving ethical dilemmas in practice.

[All Clinics and Legal Externships](#)

[Accelerator-to-Practice Program](#)

[Advanced Legal Research – Tax](#)

[Advanced Legal Writing](#)

[Appellate Practice](#)

[Arbitration of Domestic and Intl Disputes](#)

[Business of Practice](#)

[Business Planning](#)

[Coding the Law](#)

[Commercial Lending and Finance Practicum](#)

[Community Lawyering Seminar](#)

[Compliance Practice Seminar](#)

[Decision Making and Choice Management](#)

[Design Thinking \(Intersession\)](#)

[Drafting Intellectual Property Licenses](#)

[Drafting Wills and Trusts](#)

[E-Discovery Law](#)

[Employment Law Practice](#)

[Energy, Natural Resources](#)

[Entrepreneurship](#)

[Environmental Law Seminar](#)

[Federal Indian Law](#)

[Forensics \(Intersession\)](#)

[Housing Discrimination Law](#)

[Human Rights Project](#)

[Human Rights Survey](#)

[Intellectual Property Transaction Skills](#)

[Intl and Comparative Legal Research](#)

[Intl Legal Practice \(externship\)](#)

[Intl Public Interest](#) (Semester in practice)

[Interviewing and Counseling](#)

[Interviewing, Counseling and Negotiation](#)

[Investment Management](#)

[Labor and Employment Arbitration](#)

[Lawyering/Smart Machines](#)

[Mediation](#)

[Mediation Skills Training](#) (Intersession)

[Negotiation](#)

[Negotiating Business Transactions](#)

[Negotiation and Mediation Issues Seminar](#)

[Patent Litigation Practice](#)

[Patent Prosecution I: Drafting](#)

[Patent Prosecution II: PTO Practice](#)

[Personal Injury Litigation](#)

[Planning: Law as a Career](#)

[Practice Ready: Fee Shifting Cases](#)

[Practice Ready Legal Research](#)

[Pretrial Civil Litigation](#)

[Private Placements/VC Practicum](#)

[Problem Solving](#)

[Process Improvement](#)

[State Criminal Practice](#)

[Statutory Interpretation](#)

[Transactional Skills/Contract Drafting](#)

[Trial Advocacy](#)

[Trial Advocacy: Intensive](#)

[Twenty First Century Legal Profession](#)

[Urban Mechanics: Boston Practicum](#)

Day and Evening Enrollments 2016-2017

Day Enrollments 2016 - 2017

2nd Year Day				3rd Year Day			
Fall 2016		Spring 2017		Fall 2016		Spring 2017	
EVIDENCE	157	TRUSTS & ESTATES	81	CONST LAW/CRIM PROC	102	ADV SVY_CORE LEG PRI	68
PROF RESPONSIBILITY	110	PROF RESPONSIBILITY	69	TRUSTS & ESTATES	44	MASS PRACTICE	67
CORPORATIONS	94	CORPORATIONS	56	BASIC FED INC TAX	38	COMMERCIAL LAW PAPER	36
FAMILY LAW	40	TRIAL ADVOCACY	46	NEGOTIATION	36	FAMILY LAW	26
BASIC FED INC TAX	34	NEGOTIATION	39	FAMILY LAW	34	NEGOTIATION	22
CONST LAW/CRIM PROC	29	CONST LAW/CRIM PROC	38	SECURED TRANS	34	APPELLATE PRACTICE	21
LLC PARTNER/AGENCY	26	EVIDENCE	38	CORPORATIONS	33	TRUSTS & ESTATES	20
NEGOTIATION	25	FAMILY LAW	33	MASS PRACTICE	23	COMMERCIAL LAW SURV	18
TRUSTS & ESTATES	23	COMMERCIAL LAW SURV	27	CONVEYANCING	20	CONST LAW/CRIM PROC	18
IMMIGRATION LAW	21	BASIC FED INC TAX	21	TRANSACTIONAL SKILLS	20	FORENSICS	18
INT'L LAW	18	COMMERCIAL LAW PAPER	20	ADV SVY_CORE LEG PRI	17	CORPORATIONS	16
LABOR LAW	16	INTEL PROPERTY SURV	15	ENTERTAINMENT LAW	17	POLICE MISCONDUCT	16
INTEL PROPERTY SURV	15	ADMINISTRATIVE LAW	14	LLC PARTNER/AGENCY	15	FED CRIM PRACT SEM	15
STATE /LOCAL GOVT	14	PRE-TRIAL CIV LIT	14	EVIDENCE	13	INTERV & COUNSEL	15

Evening Enrollments 2016 - 2017

2nd Year Evening				4th Year Evening			
Fall 2016		Spring 2017		Fall 2016		Spring 2017	
EVIDENCE	45	TRUSTS & ESTATES	37	CONST LAW/CRIM PROC	16	MASS PRACTICE	22
FAMILY LAW	21	CORPORATIONS	20	ADV SVY_CORE LEG PRI	14	FAMILY LAW	9
ANTITRUST	7	PROF RESPONSIBILITY	20	FAMILY LAW	12	CORPORATIONS	8
INT'L LAW	5	COMMERCIAL LAW SURV	5	COPYRIGHT LAW	11	INT'L INTEL PROPERTY	8
PATENT PROS DRAFT	5	EMPLOYMENT LAW	4	MASS PRACTICE	11	NEGOTIATION	8
PROF RESPONSIBILITY	5	PROB SOLVE:WRIT/RES	4	SECURED TRANS	10	CONVEYANCING	7
BASIC FED INC TAX	4	BANKRUPTCY	3	TRIAL ADVOCACY	10	INTEL PROP TRANS SKILLS	6
INTEL PROP LICENSING	4	BIOMED LAW/PUB POL	3	TRUSTS & ESTATES	10	CONST LAW/CRIM PROC	5
				BASIC FED INC TAX	7	DRAFT WILLS/TRUSTS	5
				INT'L LAW	7	FED TAX PROPERTY TRANS	5
				TRANSACTIONAL SKILLS	6	FORENSICS	5
				CORPORATIONS	5	INT'L BUSINESS TRANS	5
				INTEL PROP LICENSING	5	LEADERSHIP_CHARACTER	5
				INTEL PROPERTY SURV	5	POLICE MISCONDUCT	5

3rd Year Evening			
Fall 2016		Spring 2017	
CORPORATIONS	40	TRUSTS & ESTATES	23
PROF RESPONSIBILITY	24	COMMERCIAL LAW SURV	18
CONST LAW/CRIM PROC	22	NEGOTIATION	18
BASIC FED INC TAX	19	CORPORATIONS	16
ADMINISTRATIVE LAW	14	MASS PRACTICE	14
COPYRIGHT LAW	14	ADV LEG WRITING	13
EVIDENCE	14	CONST LAW/CRIM PROC	12
TRIAL ADVOCACY	13	CONVEYANCING	11
SECURED TRANS	11	BASIC FED INC TAX	10
TRUSTS & ESTATES	11	PROF RESPONSIBILITY	10
CONSUMER LAW	10	CUBA: COMP CRIM LAW	9
FAMILY LAW	9	DRAFT WILLS/TRUSTS	9
INTEL PROP LICENSING	9	TRIAL ADVOCACY	9
INTEL PROPERTY SURV	9	GOVT LAWYER;LEGISLATION	8
PRACTICE READY:RESEARCH	9	EDUCATION LAW	7

Program of Study: Day Students

The Day Division course of study consists of three academic years of full-time study.

	Required Courses	1 st Semester Hours	2 nd Semester Hours
First Year	Contracts	2	3
	Torts	0	4
	Property	2	2
	Civil Procedure	4	0
	Criminal Law	4	0
	Constitutional Law	0	4
	Legal Practice Skills	3	2
	Total	15	15
	Second Year		
Experiential Learning	Prof. Responsibility		
	Base Menu 4	-	-
	Electives 5,6,7	-	-
	Total	12-16	12-16
Third Year			
Experiential Learning	Base Menu 4	-	-
	Electives 5,6,7	-	-
	Total	12-16	12-16

1. Second- and third-year students may not enroll in fewer than 12 credits nor more than 16 credits in a semester, and may not enroll in fewer than 27 credits nor more than 30 credits in the academic year. **NOTE: No more than 12 credits from clinical/externship programs may be counted toward the degree.**
2. Professional Responsibility is a required course. It must be taken by Day Division and Evening Division students any time after the first year.
3. Students are required to take at least three out of five Base Menu Courses.
4. Including required courses and the Base Menu requirement, students must complete a minimum of 84 credits in order to receive the Juris Doctor degree.
5. Students must complete the [Legal Writing Requirement](#).
6. Students entering prior to Fall 2015 must satisfy the [Skills Menu Requirement](#).
7. Students entering Fall 2015 and later must complete 6 credits of experiential courses (Clinics, Externships, Simulation courses)
8. Day students who have received conditional admission to the J.D./Tax LL.M. program may defer taking Constitutional Law until the second semester of their second year in order to take Basic Federal Income Tax in the second semester of the first year.

Application of Summer Credits: Day

If over 2 academic years, a day student completed 57 credits, the normal minimum credit hour requirement for the 2017-2018 academic year is 27 credits. If the student also completed credits through Suffolk programs such as Summer Boston, Summer Galway or International Externships over the summer, these credits can be applied to the final semester as follows:

Fall 2017 15 credits	Spring 2018	OR	Fall 2017 15 credits	Spring 2018
	12			12
	- 3 Summer Credits			- 4 Summer Credits
	= 9 Credits required			= 8 Credits required

Day students who enroll in less than 10 credits in a semester pay tuition on a per credit hour basis. Day students are cautioned not to reduce final semester credits to less than 5 credits. Continued deferment of past Federal Loans is based on students' maintaining half-time status.

Day students who completed summer school credits at a non-Suffolk program may only reduce the final semester to no less than 10 credits. Summer school credits completed as part of Track I or II do not qualify for a reduced program in the spring semester of the final year. Day students who register for 10 or more credits in a semester will be charged tuition at the regular rate.

***DAY STUDENTS MAY NOT USE SUMMER SCHOOL CREDITS TO ELIMINATE THEIR FINAL SEMESTER**

Students should contact the [Student Financial Services Office](#) to ensure that a reduced course load will not negatively impact financial aid eligibility.

Program of Study: Evening Students

Students who cannot devote a substantial portion of time to the study of law complete the work for the Juris Doctor degree in four years (eight semesters).

	Required Courses	1 st Semester Hours	2 nd Semester Hours
First Year	Contracts	2	3
	Torts	0	4
	Civil Procedure	2	2
	Criminal Law	4	0
	Legal Practice Skills	3	2
	Total	11	11
	Second Year		
Second Year Experiential Learning	Property	2	2
	Constitutional Law	2	2
	Prof. Responsibility		
	Base Menu 4/Electives 5,6,7	4-7	5-8
	Total	9-12	9-12
Third Year			
Third Year Experiential Learning	Base Menu 4	-	-
	Electives 5,6,7	-	-
	Total	9-12	9-12
Fourth Year			
Fourth Year Experiential Learning	Base Menu 4	-	-
	Electives 5,6,7	-	-
	Total	9-12	9-12

1. Evening students may not enroll in fewer than 9 credits nor more than 12 credits in a semester, and may not enroll in fewer than 21 credits nor more than 24 credits in the academic year. **NOTE: No more than 12 credits from clinical/externship programs may be counted toward the degree.**
2. Professional Responsibility is a required course. It must be taken by Day Division and Evening Division students any time after the first year.
3. Students are required to take at least three out of five Base Menu Courses.
4. Including required courses and the Base Menu requirement, students must complete a minimum of 84 credits in order to receive the Juris Doctor degree.
5. Students must complete the [Legal Writing Requirement](#).
6. Students entering prior to Fall 2015 must satisfy the [Skills Menu Requirement](#).
7. Students entering Fall 2015 and later must complete 6 credits of experiential courses (Clinics, Externships, Simulation courses)

Application of Summer Credits: Evening

If over 3 academic years, an evening student completed 63 credits, the normal minimum credit hour requirement for the 2017-2018 academic year is 21 credits. If the student also completed additional credits over the summer, those credits can be applied to the final semester as follows:

Fall 2017 9 credits	Spring 2018	OR	Fall 2017 12 credits	Spring 2018
	12 - 6 Summer Credits			9 - 5 Summer Credits
	= 6 Credits required			= 4 Credits required

Evening students who enroll in less than 7 credits are eligible to pay tuition on a per credit hour basis. Students are cautioned not to reduce final semester credits to less than 4 credits. Continued deferment of past Federal Loans is based on students' maintaining half time status.

Students should also contact the [Student Financial Services Office](#) to ensure that a reduced course load will not negatively impact financial aid eligibility.

Accelerated Evening Program

Students who are planning to graduate in 3 1/2 years are required to notify the Assistant Dean for Academic Services in writing of his/her intention to eliminate the final semester of study. Students should communicate with the Assistant Dean for Academic Services concerning January graduation as early in their academic career as possible to outline an academic plan to meet this objective.

An evening student who enrolls in 9-12 credits in summer sessions may be eligible to eliminate the final semester of study entirely provided the student enrolled in 2 summer sessions of at least 4 credits each summer session OR at least three summer sessions of at least 3 credits AND earned a minimum of 9 credits in the Suffolk Boston Summer Sessions.

Fall 2017 12 credits	Spring 2018
	9 - 9 Summer Credits
	= 0 Credits required

Evening to Day Division Transfer

Students transferring to the day division after the first year in the evening division must follow either Track I or Track II to make up the necessary credits and residency requirements to meet degree requirements:

Track I:

Year 1 – Evening Division

Fall 2016		Spring 2017	
Contracts	2	Contracts	2
Civil Procedure	2	Civil Procedure	2
LPS	3	LPS	3
Criminal Law	4	Torts	4
		*Constitutional Law	4
Total Credit Hours	11	Total Credit Hours	15

* Requires the submission of a petition to overload credits and to enroll in the Constitutional Law course in the spring semester of the first evening program.

Summer 2017 Elective	4
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Students must complete a combined total of 54 credits for years 2 and 3 after the completion of Summer 2017 courses

Year 2 – Day Division (27 credits)

Fall 2017		Spring 2018	
Property	2	Property	2
Electives/Base Menu/ Experiential Learning	10 - 13	Electives/Base Menu/ Experiential Learning	10 - 13

Year 3 – Day Division (27 credits)

Fall 2018		Spring 2019	
Electives/Base Menu/ Experiential Learning	12 - 15	Electives/Base Menu/ Experiential Learning	12 - 15

Evening to Day Division Transfer

Track II:

Year 1 – Evening Division

Fall 2016		Spring 2017	
Contracts	2	Contracts	2
Civil Procedure	2	Civil Procedure	2
LPS	3	LPS	3
Criminal Law	4	Torts	4
Total Credit Hours	11	Total Credit Hours	11

*Summer 2017 Elective	4
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A combined total of 54 credits for years 2 and 3 after completion of Summer 2017

The second year credits must equal 27 credits

Year 2 – Day Division (27 credits)

Fall 2017		Spring 2018	
Property	2	Property	2
		Constitutional Law	4
Electives/Base Menu/ Experiential Learning	12 - 15	Electives/Base Menu/ Experiential Learning	12 - 15

*Summer 2018 Elective	4
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Year 3 – Day Division (27 credits)

Fall 2018		Spring 2019	
Electives/Base Menu/ Experiential Learning	12 - 15	Electives/Base Menu/ Experiential Learning	12 - 15

* Enroll in two Suffolk University Law School Summer Boston sessions, or equivalent sessions, totaling no less than 8 credits.

For those students who request a transfer to the day division after or during the second year in the evening division, a determination will be made at the time of transfer based on the number of credits and days in residence completed as to the remaining degree requirements.

Day to Evening Transfers

A determination will be made at the time of transfer based on the number of credits and days in residence completed as to the remaining degree requirements.

Students interested in transferring from the day division to the evening division should consult with the Office of Academic Services.

The Law School does not allow a student to transfer between divisions unless the student can present a compelling reason for such a transfer. A request for transfer requires the submission of a [petition form](#). Division transfers will not be permitted until the expiration of one full year.

Bar Preparation Courses

As an additional aid to you in your bar examination preparation, Suffolk Law School offers a bar examination preparation program in the spring and fall for third year day and fourth year evening students. This course is not a substitute for a commercial bar review course. Indeed, we fully expect that virtually all of you will take a bar review course prior to the bar examination. Suffolk University Law School does not endorse any bar review course and you should not consider our participation in this program as an endorsement of any specific bar review course. Our bar examination preparation program is designed to provide extra assistance to our students.

Who Should Take the Fall 2017 Program?

1. Students who intend to sit for the February 2018 bar examination, whether in Massachusetts or in another state. For those students who intend to take the Massachusetts bar, Suffolk will make available tapes of lectures (and accompanying materials) recorded in May 2017 on both Massachusetts Civil Procedure and essay writing on the Massachusetts bar exam.
2. Students who intend to sit for the July 2018 bar examination in a state other than Massachusetts (in order to obtain a full semester's worth of preparation for the MBE portion of the examination in the other state).
3. Students who intend to sit for the July 2018 bar examination *in any state* should enroll in the Fall 2017 course to have additional opportunities to learn the subject matter tested on the MBE and the skills needed to answer multiple choice questions.

Fall 2017 Saturday Bar Prep Class

The Fall 2017 bar prep class focuses almost exclusively on the Multistate Bar Exam, a multiple choice test of 200 questions covering the 7 MBE subjects. The MBE is a portion of the bar exam in 49 states (excluding only Louisiana). This non-credit class meets for 11 Saturday afternoons (1 pm to 4 pm) in the fall. All the classes are taped and will be available, through the bar exam, on Campus Cruiser.

Spring 2018 Saturday Bar Prep Class

The Spring 2018 bar prep class focuses on all three components of the Uniform Bar Exam: (1) the Multistate Essay Exam (MEE) (six essay questions); (2) the Multistate Performance Test (MPT) (two 90 minute writing exercises); and the Multistate Bar Exam (MBE) (200 multiple choice questions covering seven major areas of law). Massachusetts has adopted the UBE as of July 2018, and well over 20 states, including New York, and all the other New England states except for Rhode Island. This non-credit class meets for 12 Saturday afternoons (1 pm to 4 pm) in the spring. The first half of the course will cover the essay and MPT portions of the UBE, and the latter part of the course focuses on the MBE (multiple choice) portion of the bar exam. All of the classes will be taped, and will be available, through the bar exam, on Campus Cruiser.

Registering for the Bar as a Student

Below is the list of states that require registration as a law student.

If you are planning to sit for the bar in any of these states, please complete the State Bar online registration at the links below.

This information was compiled from the Comprehensive Guide to Bar Admission Requirements 2016 (compiled by the National Conference of Bar Examiners and the American Bar Association). It is also suggested that you review all bar admission requirements for the state in which you intend to practice. A complete listing of all State Board of Bar Examiners is listed [HERE](#) (select "Various Exams" tab)

FIRST YEAR

Alabama, within 60 days of starting law school <https://www.alabar.org/resources/admissions/>

California, within 90 days of starting law school

http://calbar.xap.com/Applications/CalBar/California_Bar_Registration/default.asp

Florida, encouraged to register within 180 days of starting law school

<http://www.floridabarexam.org/>

Click on Checklists, Forms, Study Guide Information

Illinois, by the first day of March following applicant's commencement of law school

<https://www.ilbaradmissions.org/home.action>

Iowa, by November 1 of the first year of law school

http://www.iowacourtsonline.org/For_Attorneys/Bar_Information_Admissions/

SECOND YEAR

Louisiana, by October 1st of second year of law school <http://www.lascba.org/>

Mississippi, by October 1st of second year of law school

<http://www.mssc.state.ms.us/baradmissions/baradmissions.html>

North Dakota, by October 1st of second year of law school

http://www.ndcourts.gov/_court/committees/barbd/information.html

Ohio, by November 15 of second year of law school

<http://www.supremecourt.ohio.gov/Boards/barExam/default.asp>

Oklahoma, by October 15 of second year of law school <http://www.okbar.org/>

Bar Related Courses

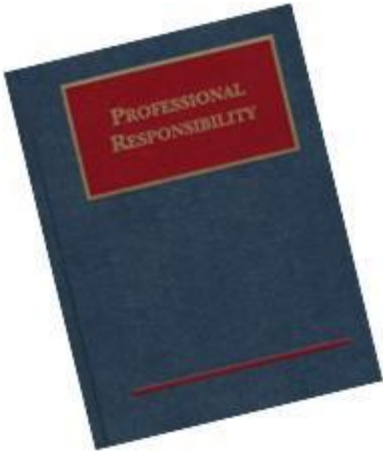
Massachusetts Bar Examination

Subject Matter Tested:	Suffolk Law School Related Courses
Agency	Business Entity Fundamentals , Torts
Business Organizations	Business Entity Fundamentals
Constitutional Law	Constitutional Law , Constitutional Law/Criminal Procedure
Contracts	Contracts
Criminal Law	Criminal Law , Constitutional Law/Criminal Procedure
Descent and Distribution of Estates	Estate Administration, Trusts and Estates
Domestic Relations	Family Law
Evidence (including federal rules)	Evidence
Federal Jurisdiction	Civil Procedure , Federal Courts
Federal Rules of Civil Procedure	Civil Procedure , Federal Courts
Massachusetts Rules of Civil Procedure	Civil Procedure , Massachusetts Practice
Professional Responsibility	Professional Responsibility
Real Property (including Mortgages)	Property , Conveyancing
Torts	Torts , Advanced Torts
Trusts	Drafting Wills and Trusts , Trusts and Estates
Unfair or Deceptive Practices (G.L. C93A)	Consumer Law
Uniform Commercial Code (Articles 1-9)	Commercial Law Sales and Leases , Commercial Law Survey , Commercial Paper , Secured Transactions

Bar Related Courses

Multistate Bar Exam

Subject Matter Tested:	Suffolk Law School Related Courses
Civil Procedure	Civil Procedure , Federal Courts , Massachusetts Practice
Constitutional Law	Constitutional Law
Contracts	Contracts
Criminal Law and Procedure	Criminal Law
Evidence	Evidence
Real Property	Property , Land Use , Conveyancing
Torts	Torts



Multistate Professional Responsibility Exam

Successful completion of the Multistate Professional Responsibility Examination (MPRE) is required in many states in addition to the bar exam. Testing dates for the MPRE occur in August, November and March each year. Applications for the MPRE are available at <http://www.ncbex.org/about-ncbe-exams/mpre/>

Massachusetts

Massachusetts requires the MPRE be passed prior to application to the Massachusetts Bar. The minimum passing score for the MPRE for students taking the Mass Bar Exam is 85.

Other States

Each student should inquire in the jurisdiction in which he or she plans to take the bar for specific MPRE requirements. Students may inquire directly at the National Conference of Bar Examiners at www.ncbex.org

General LLM

The LL.M. curriculum is primarily elective in nature. Students should meet with the Director of Graduate Law Programs to select courses to best fulfill their career objectives. International students are required to enroll in the seminar entitled **Introduction to US Law, Legal Reasoning and Writing** in their first semester. The Legal English Institute is recommended for LLM students whose primary language is not English.

Twenty four (24) credits are required to complete the Master of Laws degree. All LLM students must also satisfy the LLM Legal Writing Requirement prior to graduation by completing a substantial legal research and writing paper in connection with a course, a Directed Study or an LLM thesis. Students must file the LLM [Legal Writing Requirement form](#), signed by the supervising faculty member, with the Office of Academic Services as soon as possible.

No more than 5 credits from any ungraded activities may be counted toward the LL.M. degree. Ungraded activities include an LL.M. Externship, Directed Study, Research Assistantship, and participation on the *Journal of High Technology Law*.

Click [HERE](#) for a list of all LL.M. rules and regulations.

LLM in Global Law and Technology

Students should complete at least 3 courses from the list of Core Courses, along with the required introductory seminars: **Emerging Issues in Law, Information Technology and Transnational Business** and **Introduction to US Law, Legal Reasoning and Writing** (for international students only). The Legal English Institute is recommended for LLM students whose primary language is not English.

Students may also choose to specialize in one or more of the four designated areas: Intellectual Property and Information Technology Law, Biotechnology and Health Law, International Law and Business, and US Law and Legal Methods. Students must file the [LLM Specialization – Notice of Enrollment form](#) with the Office of Academic Services prior to graduation.

Twenty four (24) credits are required to complete the LLM degree in Global Law and Technology. LLM students may elect to take up to 6 of the required 24 credits from the JD curriculum. Approval from the Director of the LLM Program to enroll in a JD curriculum course must be obtained in advance.

The 24 credit requirement may be reduced for LLM students who receive Advanced Standing for prior course work. A maximum of 6 Advanced Standing credits may be granted.

All LLM students must satisfy the LLM Legal Writing Requirement prior to graduation by completing a substantial legal research and writing paper in connection with a course, a Directed Study or membership on the *Journal of High Technology*. Students must file the [LLM Legal Writing Requirement form](#), signed by the supervising faculty member, with the Office of Academic Services as soon as possible.

Click [HERE](#) for a list of all Global Law and Technology LL.M. rules and regulations.

Dual Degree Programs

Students at Suffolk Law School have the opportunity to enhance their professional qualifications by pursuing an advanced degree in a related field while earning a degree in law. Students with specialized interests have the option to study with leading faculty at Suffolk University while they integrate their knowledge of law with one of the following academic disciplines:

[Business Administration](#)

[Crime and Justice Studies](#)

[Finance](#)

[Public Administration](#)

Students who would like to apply to any of the above dual programs should contact the [Office of Graduate Admissions](#) at 617-573-8302

Dual Degrees Offered:

Name of Program
<u>Master of Business Administration/JD</u>
<u>MBA/JD Accelerated</u>
<u>Master of Laws (LLM) in Taxation/JD</u>
<u>Master of Public Administration/JD</u>
<u>Master of Science in Finance/JD</u>
<u>Master of Science in Crime & Justice Studies/JD</u>

JD/Taxation LLM (Accelerated Dual Degree)

In our accelerated dual degree program, earn your JD and LLM in Taxation in the same three-year (day students) or four-year period (evening) required for obtaining just a law degree.

Federal tax law is complex and detailed. Students who intend to focus their practice in taxation or who wish to practice in the corporate, business planning, estate planning, or financial sectors must have in-depth knowledge of multiple areas of federal tax law. Acquiring an LLM in taxation is typically necessary and certainly always adds value to a student intending to practice in these areas.

About the accelerated dual degree program:

The heart of the program is an intensive 12-credit, 10-week summer program that allows Suffolk Law students to obtain a tax LLM and a JD in the same three-year period (day students) or four-year period (evening students) required for obtaining only a law degree. At graduation, successful students receive both a JD and LLM degree.

In addition to the summer session, tax LLM students must take an additional eight credits of required courses and six credits of electives.

The tax LLM program also will be available for students who are currently enrolled at another law school, or who have already completed law school at Suffolk or elsewhere. These students will generally need to take tax courses in addition to the intensive summer to have the same total tax law education as Suffolk students simultaneously obtaining a JD and tax LLM.

For the JD/Taxation LLM curriculum list click [HERE](#)

Domestic Externships

The Externship Program reflects the Law School's commitment to a legal professionalism grounded in service. The knowledge and skills which students accumulate both inside and outside the law school benefit individuals, organizations and government within every field of practice in the broader society. The Externship experience underscores the inseparability of acquiring professional excellence to fulfill our responsibility to use this knowledge for the greater good.

Find the externship program that is right for you [HERE](#). You can extern in a wide range of legal settings including: state and federal courts; federal, state and local government agencies; non-profit corporations; legal aid organizations; and private law firms and companies. In these organizations, lawyers committed to mentoring Suffolk Law students supervise work done in the field.

For more information about domestic externships please contact:

Bernadette Feeley
Clinical Professor
Suffolk University Law School
120 Tremont Street, Suite 165 B Boston, MA 02108-4977
T: 617-573-8554
F: 617-305-6209
E: bfeeley@suffolk.edu

International Externships

Experience the field of international legal practice (ILP) through one of Suffolk's dynamic and complementary programs--engaging in public interest and/or private sector practice with prominent organizations. Each of the programs--described [HERE](#), provides students with compelling opportunities to extern internationally in conjunction with specialized academic coursework designed to bridge the divide between theory and practice.



For more information about international externships please contact:

Christine Bustany
Practitioner in Residence for International and Comparative Law
Suffolk University Law School
120 Tremont Street
Boston, MA 02108-4977
T: 617-305-3234
F: 617-742-2139
E: cbustany@suffolk.edu

Clinical Programs

Our nationally ranked clinical law program offers students opportunities to learn about the practice of law while providing essential services to a population largely underserved by the legal profession. Clinic student attorneys become members of Suffolk's in-house law firms for a full academic year. Students benefit from the instruction of faculty members who are themselves dedicated and experienced legal practitioners. For many, participation in a clinic is the turning point in their education when they realize what it means to represent people who need their help and to serve in the public interest.

Students in the **full-year, in-house clinics and the Prosecutors Program** are certified to practice law under Supreme Judicial Court Rule 3:03, which allows them to represent clients and the Commonwealth without compensation in both civil and criminal cases. Clinics enable tomorrow's legal professionals to acquire—and practice—the skills and knowledge they need to serve clients and the public in a productive, responsible, and successful way.

GENERAL CLINIC REQUIREMENTS

1. Only students who will be in their final year of law school are eligible for the Defenders and the Prosecutors Program. For all other full-year in-house clinics, students in their last two years of law school are eligible, although students in their final year will be given preference
2. Admission to a clinic is through a lottery selection process, although individual clinics may give preference to students with relevant foreign language fluency or those who have completed other relevant courses. In order to drop a clinic once a student has registered, the student must obtain the permission of the Clinical Professor teaching the clinic. After add/drop ends, the names of enrolled students are submitted to the Dean's Office by the Clinical Programs Office to be certified for student practice under S.J.C. Rule 3:03.
3. Students must commit themselves to serve in the full-year clinics for both semesters; partial credit is not available for a student who withdraws after one semester. A grade and credit are given at the end of the academic year.
4. No student may be enrolled in more than one clinical program in any semester or receive more than 12 fieldwork credits (which includes credits for any externship fieldwork) during his or her law school career. A student with questions about this limitation, or who seeks to obtain a waiver, should write to the Director of Experiential Programs.
5. Students should not take more than 16 total credits (an overload) during any semester in which they participate in a clinic. The Deans' Office will presumptively reject overload petitions of clinical students.

Please review the additional requirements applicable to specific clinics.

To view all clinics click [HERE](#)

Summer Boston

Suffolk University Law School offers a 10-week summer program open to students who have completed the first year of law school in good standing at an American Bar Association-accredited law school. Suffolk students may register online. Non-Suffolk students must download the [application/registration form](#) and submit to the Office of Academic Services for processing. An applicant to the program must present a letter of good standing from the dean of his or her law school.

The Summer Boston program schedule consists of traditional term courses as well as multiple sections of short term one week courses for both one and two credits.

Any student may take up to 5 credits (10 classroom hours per week) without special permission. Evening students may take up to 6 credits without special permission. Any student wishing to take 7 credits (14 classroom hours per week) must petition an associate dean for special administrative approval. Day students wishing to take 6 or 7 credits (12 to 14 classroom hours per week) must petition for special administrative approval.

Click [HERE](#) for Summer Boston



Study at NUI Galway, Ireland

Suffolk University Law School is delighted to announce a new partnership with the National University of Ireland at Galway (NUI Galway)! Located on the scenic west coast of Ireland, NUI-Galway is a prestigious research university and an integral part of the Irish national university system.



Under the partnership, Suffolk law students study international and comparative law in Galway under the supervision of Suffolk Law professor and guest lecturers from NUI-Galway and other institutions in Ireland, earning three law school credits. The courses run from late May through early June.



Students have the opportunity to visit institutions of local legal culture, and interact with their Irish peers. Galway is a thriving college town, with great vitality in music and performing arts.

As the academic program will be over by early to mid June, participants are strongly urged to pursue externships or other legal work for the rest of the summer. Students interested in [externship placement in Ireland](#) or other international locations should contact international externship director, Professor Christine Bustany, early in the process. All such externships can be completed for credit.

Research Assistantship

Click [HERE](#) for the Research Assistantship Form

A student who has completed the first year of legal study may serve as a Faculty Research Assistant. This position offers a student the opportunity to work with a full-time faculty member or adjunct faculty member (with approval of an associate dean) on a supervised project relating to the faculty member's course offerings or scholarly activities. Such a project is intended to provide the student with supervised research and writing instruction, in addition to an opportunity for the student to engage in analytical discourse with the faculty supervisor. The project may result in a paper or detailed memorandum prepared by the student. A student should expect to devote a minimum of 90 hours as a Research Assistant. A time log of hours worked must be submitted at the end of the term.

The Office of Academic Services provides a form that must be signed by the student and faculty member. The completed form must be filed with the Office of Academic Services. The student and faculty member should meet regularly to discuss all aspects of the student's project. The student's work as a Research Assistant is graded on a Credit/No Credit basis. Although the student is awarded two credits for completion of the Research Assistantship, the grade is not included in the calculation of the student's grade point average.

Depending on the nature and scope of a student's work, a student's written project may be submitted to the faculty supervisor for satisfaction of the law school's legal writing requirement. All written work must be completed in accordance with the provisions of the law school's [Academic Integrity regulations](#).

A student may not receive more than two units of credit in any semester for non-classroom ungraded activities, as opposed to regular course work. Non-classroom ungraded activities which count toward the two-credit-per-semester limit include directed study; law journal work (including *Law Review*, *Transnational Law Review*, *Journal of Health & Biomedical Law*, *Journal of High Technology Law*); Moot Court, including Moot Court teams and *Journal of Trial and Appellate Advocacy*; research assistantships; and concentration thesis credits.

Directed Study

Click [HERE](#) for the Directed Study Registration Form

To undertake supervised research, a student must first identify a faculty member willing to supervise the project. After agreeing upon a topic, the student and the faculty supervisor both sign a form describing the topic and agreeing to fulfill the requirements of this option. This form is available from the Office of Academic Services and the completed form must also be filed with that office. Each Directed Study is considered a new course requiring a unique course number for which we need to register you.

You should expect to devote a minimum of 90 hours to the project. A time log of hours worked must be submitted at the end of the term. The student must submit an outline and complete draft to the faculty supervisor for review and comment, prior to the submission of the completed paper. The final paper must be submitted to the faculty supervisor by the date set in the approved proposal, which may be no later than the end of the examination period for the semester in which the paper is completed. The faculty supervisor will grade the paper on a Credit/No Credit basis. Although the student is awarded two credits for completion of the project, the grade is not included in the calculation of the student's grade point average.

You may also submit the paper to the faculty supervisor for satisfaction of the law school's legal writing requirement. All written work must be completed in accordance with the provisions of the law school's [Academic Integrity regulations](#).

A student may not receive more than two units of credit in any semester for non-classroom ungraded activities, as opposed to regular course work. Non-classroom ungraded activities which count toward the two-credit-per-semester limit include directed study; law journal work (including *Law Review*, *Transnational Law Review*, *Journal of Health & Biomedical Law*, *Journal of High Technology Law*); Moot Court, including Moot Court teams and *Journal of Trial and Appellate Advocacy*; research assistantships; and concentration thesis credits.

Teaching Assistant

Click [HERE](#) for the Teaching Assistant Registration Form

A student who has completed the first year of legal study may serve as a Teaching Assistant. Teaching assistants (TA) work under the direct supervision of an individual member of the faculty to support and enhance student learning. A TA's particular duties and responsibilities will depend on the needs of the supervising faculty member.

Because faculty members rely on TAs to interact with students and respond correctly to their inquiries, only students who have demonstrated a high level of understanding in the relevant subject matter will be qualified to serve as a TA. Selected students will be required to complete up to 2 hours of training regarding their responsibilities under the Family Educational Rights and Privacy Act ("FERPA") prior to starting their work as a TA. TAs are required to sign a statement acknowledging their obligations and responsibilities under FERPA.

Enrollment is limited to students selected by a supervising faculty member. The Office of Academic Services provides a registration form that must be signed by the student and faculty member. The completed form must be filed with the Office of Academic Services. Students who serve as a TA for course credit are not eligible to work as a paid TA or Research Assistant in the same semester. In order for students to receive 2 credits, they must work a minimum of 90 hours as a TA. A time log of hours worked must be submitted at the end of the term, and certified by the faculty member.

Work as a TA is graded on a Credit/No Credit basis. This grade is not included in the calculation of the student's grade point average. Students receiving credits for their work as a TA are subject to law school regulation [II, G, Credits for Clinical and Other Non-Classroom Activities](#).

Visiting Out, Study Abroad & Electives at Non-Suffolk Programs

Except as provided below, Suffolk University Law School will not accept credits for study at another law school. Students who wish to request a leave of absence to pursue temporary study at another school or participate in a study abroad program should consult with the Dean of Students. No credits will be accepted by Suffolk University Law School as a result of study at another law school during such a leave of absence.

The following outlines the instances where credits from another law school may be accepted:

Suffolk Semester Exchange Program study.

Suffolk University Law School may approve a limited number of students per academic year to attend Suffolk University Law School international exchange programs (the number of students, length of exchange and other details are set by the exchange agreements.) Participants will be charged "Semester Exchange Tuition" by Suffolk University. Click [HERE](#) to learn further information on exchange studies. Students interested in pursuing exchange study should consult with the Administrative Director of Graduate and International Programs about the specific opportunities.

Semester/Academic year visits to ABA-approved law schools for hardship circumstances.

Semester or Academic Year visits will be approved in extraordinary circumstances in which a visit to another law school alleviates a significant hardship (examples of such situations include a student's spouse being indefinitely transferred to another state and a student needing medical treatment away from Boston). Students will be required to document the extraordinary circumstances on which the request to visit out is based.

Visits for reasons of career exploration or personal convenience cannot be approved. If a leave of absence can address the situation, then the student will be placed on a leave of absence.

Students interested in pursuing permission for a hardship visit or a leave of absence should consult with the Dean of Students Office.

Summer/Winter session study at non-Suffolk, ABA-approved program.

Up to four credits may be accepted for participation in a non-Suffolk, ABA- approved summer or winter session program. Day students transferring credits from a non-Suffolk, ABA- approved summer or winter session program will not be permitted to take less than 10 credits in any future semester at Suffolk University Law School as a result of transferring in these credits. Evening students transferring credits from a non-Suffolk, ABA-approved summer or winter session program will not be permitted to take less than 7 credits in any future semester at Suffolk University Law School as a result of transferring in these credits. Students must be in good standing and receive pre-approval for such study from the Dean of Students Office. If the program is held outside the United States, students must also register with Suffolk University's

international emergency assistance plan, regardless of whether such a plan is compulsory at the school or program the student is visiting.

Electives not offered at Suffolk nor at another law school with a Reciprocity Agreement.

In a situation where an upper-class student wishes to take an individual elective course not offered by Suffolk (or a school with which Suffolk has a reciprocity agreement), the student may be approved to take the elective at another local ABA-approved law school. Day students will not be permitted to take less than 10 credits at Suffolk University Law School in the semester during which they enroll in the non-Suffolk elective, nor take less than 10 credits in any future semester at Suffolk University Law School as a result of transferring in these credits. Evening students will not be permitted to take less than 7 credits at Suffolk University Law School in the semester during which they enroll in the non-Suffolk elective, nor take less than 7 credits in any future semester at Suffolk University Law School as a result of transferring in these credits. No more than one non-Suffolk course will be approved for a student. Students must be in good standing and receive pre-approval for such study from the Dean of Students Office.

Exam Schedule Fall 2017 - Tentative

Fall 2017 Examination Schedule (Tentative)						
	Monday 4-Dec	Tuesday 5-Dec	Wednesday 6-Dec	Thursday 7-Dec	Friday 8-Dec	Saturday 9-Dec
				FALL 2017 CLASSES END	READING DAY	READING DAY
	Monday 11-Dec	Tuesday 12-Dec	Wednesday 13-Dec	Thursday 14-Dec	Friday 15-Dec	Saturday 16-Dec
9:30am to 12:30pm	1A Criminal Law- Cavallaro 1C Criminal Law - Cooper	Bus Entity Fund-Bishop Drafting Wills & Trusts- Rounds Privacy Law- Landers	Basic Income Tax - Conway	1A I Property- Infranca 1A II Property -Griffith 1B Property - Murthy 1C Property - Beckerman-Rodau	Family Law - Perlin	1A Contracts - Ferrey 1B I Contracts - Wittenberg 1B II Contracts - Bishop 1C Contracts - Wittenberg MAKE UPS for 12/14, 12/15
2:00pm to 5:00pm			Federal Courts - Greabe Trademark- Curtin Law and Economics- Robertson Banking Law - Allen Patent Law- Beckerman- Rodau			Bus Entity Fund - Lipshaw Com Law Survey- Rustad Const Law/Crim- Zanini First Amendment-Sullivan Int'l Bus Trans - Gibson Int'l Tax - Polito Labor Law - Greenbaum Sec Regulations- Franco

For the Fall 2017 tentative exam schedule click [HERE](#)

For examination rules and regulations click [HERE](#)

For laptop examination rules click [HERE](#)

For examination accommodations click [HERE](#)

Any student who has three examinations in 53 hours may [request that one be rescheduled](#). Such requests are handled by the Assistant Dean for Academic Services. It is expected that students will sit for all examinations as scheduled. Examinations are rescheduled by the Dean of Students Office only in extremely limited circumstances, such as requests that relate to the health of the student, or close family member, or death of a family member. Any rescheduled examination will be administered on a date no earlier than the date originally set. Please note that ExamSoft may not be available for rescheduled examinations. **Tentative examination schedules are available to students at the time of course pre-registration. Students are therefore expected to have reviewed and considered the examination schedule for all courses in which they enroll.**