

AGM 2016

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23RD JUNE 2016 - 7:45PM

AT YAXLEY FC

FA Charter Standard League of the Year 2015

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ChromaSport & Trophies Peterborough & District Football League CIC

FA Charter Standard League of the Year 2015

The Annual General Meeting of the Peterborough & District Football League will be held on 23rd June 2016 at Yaxley FC starting promptly at 7.45pm.

Item	Agenda		Page
1 2 3	Apologies To receive and confirm minutes o Matters Arising	f the 2015 AGM	2
4 5	To Receive and adopt Annual Rep	ort, Balance Sheet and Statement of Accounts and 'C' Teams to fill vacancies. (As recommended by the Board)	5
	First Teams: -	Reserves: -	
	AFC Orton	FC Peterborough 'A'	
	British School of Sports FC	Feeder Reserves	
	Cardea FC	Glinton & Northborough Reserves	
	Eunice Huntingdon FC	Kings Cliffe Reserves	
	NECI Peterborough FC	Ramsey Town Reserves	
	Orton Rangers FC	Veterans: -	
	Wisbech Town Acorns FC	Feeder Veterans	
		Moulton Harrox Veterans	
		Uppingham Town Veterans	
6	Constitution of the Competition f	or the ensuing season.	16
7		ent, Board Members, Directors and Accountants	17
8	Alteration of Rules, if any, of whic	h Notice has been given.	18
9	Fix date of the commencement o	f the playing season.	
	Commencement	6th August 2016 Premier Division and Division One	
		20th August 2016 Division Two to Four	
		3rd September 2016 Division Five	
		(Except for Groundhop weekend 30th July 2016)	
10	-	refreshments, the League Knock Out Cups draws will take place via Trophies Chairman Championship Shield, Intermediate Shield and	
	0		
11	Presentation of Awards	re Feetbell Association to Charten Standard Clubs	22
12 13		re Football Association to Charter Standard Clubs r Referee Development Officer Lincolnshire Football Association	
15 14		s President Premier Knock Out Competition	
15		ce shall have been given and accepted as being relevant to an AGM	
T O			

Clubs playing in the Premier Division during season 2015/16 are considered members unless resignations were received by 1^{st} February 2016. All other Clubs playing during season 2015/16 are considered members unless resignations were received by 31^{st} March 2016

C. B. Wilson

C D Wilcon

Registered Office: Unit 4, Wulfric Square, Bretton, PETERBOROUGH PE3 8RF. Company Reg. No.: 6817960 Telephone: (01733) 330056. Fax: (01733) 330067. Email: pdfloffice@btconnect.com





ChromaSport & Trophies Peterborough & District Football League CIC

FA Charter Standard League of the Year 2015

Minutes of the Annual General Meeting Held: Yaxley Football Club 25th June 2015 Start: 7.45pm End: 9.05pm

Directors and Board members of the League present were Mr M Starkey (President), Mr D Stapleton, Mr K Sharp (Finance/ Discipline Director), Mr C Wilson, Mr D Fogg, Mr HA Mutton, Mr K Fawcett, Mr P Spridgeon, Mr L Hartley, Mr D Watson (Facilities Director), M Boyden, G Phillips, Mr L Fedasch, Mr D Leggett and Mrs W Newey (Secretary)

The Discipline/Finance Director welcomed everyone to the 2015 AGM and gave a special thanks to our honoured guests Mr Maurice Armstrong Chairman Huntingdonshire Football Association, Mrs Hilliard, Martin England, Ian Goodhand, Mr P Camm Lincolnshire Football Association Spalding Delegate, Peter Chappell Chairman Stamford Referees' Association, Referees Shaun Gregory, Paul Gale, Stewart Francis, and Ashley Baldock-Smith, Michael Vincent and the staff from ChromaSport & Trophies, David Moore and Luke Quince of Stephenson Smart & Co, Hazel Burgess Peterborough & District Junior Alliance, Robert Windle Peterborough Referees' Association, John Weeks UCL Chairman, Paul Redgate Secretary and Paul Clarke Chairman of the Peterborough Football Association

The Discipline/Finance Director requested all present to observe a minute's silence in respect of the passing during the last year of Chris Turner former player, manager and owner of Peterborough United FC and George Whiting Vice Chairman of the United Counties League and to all friends and associates that have passed this season.

The League Secretary convened the Annual General Meeting on the 25th June 2015 at Yaxley Football Club.

Clubs and others intimating apologies were received from Mr D Barfoot (Chairman), Mr B Haigh, Mr J Morton, Mr M Frost Secretary Huntingdonshire Football Association, Mr J Marsden, Mr P Hough County Secretary Lincolnshire Football Association and Mr K Shoemake Chief Executive Northamptonshire Football Association

All Clubs attended except AFC Stanground, Huntingdon Rovers FC, Moulton Harrox FC, Wittering FC and Brotherhoods FC

The minutes of the 2014 AGM were confirmed as a true and correct record.

Matters Arising

There were no Matters Arising.

The Peterborough & District Football League's Annual Report and Accounts were presented to the meeting and unanimously accepted.

Election of Clubs & Teams

The following Clubs/Teams were elected unanimously en bloc into the League:-

- Brotherhoods Sports FC
- Feeder FC
- KRC Deeping FC
- Limetree UTR FC
- FC Peterborough Reserves
- Harrowby United Reserves
- Stanground Sports Reserves
- Parkway Eagles 'A'

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The League Constitution

Chairman asked Clubs to accept the circulated Constitution for the 2015/16 Season – unanimously accepted. Chairman asked the clubs to give dispensation to the Board, in respect of the Veterans Development Division, to determine any issue arising throughout the season, without recourse to an EGM - unanimously accepted

Rules Revision

The Chairman asked if the previously circulated League Rule Amendments could be taken en bloc, request from the floor to discuss Rule 9 amendment. The remaining amendments were taken unanimously en bloc. Rule 9 amendment rejected by the floor.

Election of President, Vice Presidents, Board, Directors and Accountant

All of the following were unanimously elected: -

President:	M Starkey
Vice Presidents:	J Hindle, A Swepson, JR Senior, H A Mutton, T Bass, M Short, R L Evans, G Exton, D Stapleton and D Barfoot
Board Members:	D Watson, D Barfoot, H A Mutton, L Fedasch, M Boyden, K Fawcett, G Phillips, J Morton, B Haigh, L Hartley and P Spridgeon
Chairman	C B Wilson
Vice Chairman	K Sharp
Referee Secretary: Fixture Secretary: Referee Administrator: Respect Officer: Facilities Director: Disciplinary Director: Finance Director:	J Marsden D Leggett L Hartley D Leggett D Watson D Barfoot D Fogg
Accountant:	Dave Moore of Stephenson Smart & Co

Playing Season

Start: 8th August 2015 Premier Division and Division One (Except for Groundhop weekend 1st August 2015) 22nd August 2015 Division Two to Four and 5th September 2015 Division Five - unanimously accepted.

During the 10 Minutes break for refreshments, the ChromaSport & Trophies League Knock Out Cup draws took place via Full Time.

The Chairman introduced Maurice Armstrong Chairman Huntingdonshire Football Association, Maurice gave a presentation on his life in local and national football.

The Ralph Leigh Memorial Cup for Referee of the Year, presented by Mrs Hilliard	Shaun Gregory
The Owen England Shield for Administration, presented by Martin England	Michael French of Whaplode Drove FC
The Peter Goodhand Sportsmanship Shield for Team of the Season, presented by Ian Goodhand	Parkside 'A'

President Maurice Starkey presented the Chairman of the League with a League Presidential Chain of Office. The Chairman thanked Maurice on behalf of the League and ask Maurice Armstrong to present the Chain of Office to Maurice Starkey.

League Awards were presented by Maurice Armstrong Chairman Huntingdonshire Football Association, League President Maurice Starkey and Michael Vincent ChromaSport & Trophies

Club Secretaries with 5-year Service Award Premier Division Winner Veterans Division Winner

C Shuttleworth of Oakham United FC R Morley of Stamford Belvedere's Veterans

Respect Award – Premier Division Winners	Deeping Rangers Reserves
Respect Award – Premier Division Runners Up	Riverside FC
Respect Award – Division One – Five Winners	Kings Cliffe FC
Respect Award – Division One – Five Runners Up	Coates Athletic C
Young Referee of the Year Award	Ashley Baldock-Smith
The Premier Division Assistant Referee of the Year Award	K Fletcher of Crowland Town FC
The Dave Bennett Outstanding Contribution to Football Donated by Gedney Hill FC	Graham Holmes of Oundle Town FC
Referee with 20 years' Service to the League Referee with 20 years' Service to the League	A Mutton R Parker - Apologies D Stapleton S Woodbridge - Apologies R Windle P Chappell S Francis P Gale
ChromaSport & Trophies League Shield ChromaSport & Trophies Intermediate Shield ChromaSport & Trophies Chairman Championship Shield ChromaSport & Trophies President Premier Shield ChromaSport & Trophies Veterans Division Winners ChromaSport & Trophies Division Five Winners ChromaSport & Trophies Division Four Winners ChromaSport & Trophies Division Three Winners ChromaSport & Trophies Division Two Winners ChromaSport & Trophies Division One Winners ChromaSport & Trophies Division One Winners	FC Peterborough Spalding Town FC Ketton FC Oakham United FC Stamford Belvedere Veterans AFC Stanground Reserves Bretton North End FC Peterborough Sports 'A' Peterborough ICA Sports 'A' Coates Athletic Reserves Oakham United FC

The Chairman thanked Maurice Armstrong for attending the League AGM.

Any Other Business

The Chairman introduce Roger Clark of Countrywide who gave a presentation on the Leagues new Groundsman of the Year Award.

Robert Windle from the Peterborough Referees Association presented Oakham United FC, Coates Athletic FC and Ryhall United A with certificates for their hospitality towards Referees, and gave a talk on the promotion of Referees.

The Chairman thanked Yaxley Football Club for the facilities, the Clubs, Board and Directors for their support and is looking forward to his term as Chairman.

The President thanked ChromaSport & Trophies for their continued sponsorship, and asked Clubs to support ChromaSport & Trophies as their generous sponsorship is extremely valued and continues until 2018, and informed the meeting that Board members are available after the AGM for questions.

In closing the meeting the President thanked all the Clubs for their attendance and welcomed the new clubs. He gave special thanks to all the Directors and Board members of the League for all the hard work they carried out during the season, wished everyone a good season and a safe journey home.

C B Wilson Chairman K Sharp Vice Chairman

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MAY 2016

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) COMPANY INFORMATION

Directors	C B Wilson (Chairman) K Sharp (Vice Chairman) D Barfoot (Discipline director) H Mutton (Development director) D Watson (Facilities director) D Fogg (Finance director) W Newey (Company Secretary)
Secretary	W Newey (Company Secretary)
Company number	06817960
Registered office	4 Wulfric Square Bretton Peterborough Cambridgeshire PE3 8RF
Accountants	Stephenson Smart & Co 36 Tyndall Court Commerce Road Lynchwood Peterborough Cambridgeshire PE2 6LR
Business address	4 Wulfric Square Bretton Peterborough Cambridgeshire PE3 8RF

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) DIRECTORS REPORT

FOR THE YEAR ENDED 31 MAY 2016

The directors present their report and financial statements for the year ended 31 May 2016.

Principal activities

The principal activity of the company continued to be that of administrator of all matters relating to the Peterborough & District Football League.

Directors

The following directors have held office since 1 June 2015:

C B Wilson (Chairman) K Sharp (Vice Chairman) D Barfoot (Discipline director) H Mutton (Development director) D Watson (Facilities director) D Fogg (Finance director) W Newey (Company Secretary)

The Directors recommend to the AGM that there be no further appointment changes.

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;

- make judgements and accounting estimates that are reasonable and prudent;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) DIRECTORS REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2016

Chairman's report on behalf of the directors

Firstly, I would like to thank everyone for their support over the last 12 months in my first term as Chairman, we now have three apprentices in the office as well as the League Secretary. The growth has been in conjunction with taking on additional work from Northants Combination League and the Peterborough & District Youth Football League, exciting times and we also continue our very successful partnership with the United Counties League.

The Board took the decision to form a Charity which will be responsible for investigating ways to development football within the area encompassing all age groups, ethnicities, gender and abilities. Also it will be tasked with delivering the Leagues Development Plan and explore possible avenues of expansion for the League. The formal launch of the 'Peterborough Football and Sports Development Foundation' will be over the closed season.

This season has seen the League launch a Corporate Development League and The FA Elevens 50-minute Summer league, to complement our main constitution. Next season sees us pilot the Division Five new format and also the Whole Game System Grassroots Player Registration. We see the Veterans Division go from strength to strength and we welcome all the new clubs and teams to the League.

The league has become the first licensed Approved Activity Provider for The Duke of Edinburgh Award. This is a great opportunity for both the young people to gain vital experience as well as to provide Clubs with much needed volunteers.

The League ethos is to lead the development of football in the Greater Peterborough Area by working in partnership with key agencies to provide quality football opportunities for players, looking for and embracing new ideas and initiatives in order to gain positive and improved outcomes. To increase the participation of players, coaches, administrators and match officials in football with an enhanced enjoyment of the game.

The League's wish is to carry the people's game forward to the next generation, we will identify and implement those improvements and not merely react to events as they occur. Our Development Plan is an ever evolving document, consistently actioned, and always looking to embrace new exciting opportunities that will point the way forward for the League for future years.

As part of the National League System the League submits its Development Plan to the Football Association for funding towards initiatives included in the plan. This year we received £11,000 from The Football Association, this includes £1,000 Charter Standard Grant, £3,000 Administration Grant, £2,000 Small Works Grant and £5,000 for the Development Plan.

The League received The FA Charter Standard League of the Year Award in 2015 which is a huge achievement and my personal thanks goes to all involved in the League, to all our member clubs, Directors and Board members who made this possible.

I would like to thank our League Sponsor ChromaSport & Trophies for their continued support and we look forward to continuing our much valued partnership with them.

Congratulations to both Warboys Town FC and Netherton United FC becoming finalists in the Huntingdonshire FA Intermediate Cup and the Northamptonshire FA Les Underwood Junior Cup. Congratulation's to Tydd St. Mary FC beating Spalding Town FC from a league above in the Spalding Inter Services Trophy Final.

Please feel free to drop by the league office in Bretton. We are extremely proud of our investment in the facility and of the work done to get it where it is today. Wendy and her small team will always be happy to meet and discuss any issues you may have over a coffee and an informal chat.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

C. B. Wilson

C B Wilson (Chairman) Director 8 June 2016

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) CHARTERED ACCOUNTANTS ' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF PETERBOROUGH & DISCTRICT FOOTBALL LEAGUE CIC FOR THE YEAR ENDED 31 MAY 2016 FOR THE YEAR ENDED 31 MAY 2016

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Peterborough & District Football League CIC for the year ended 31 May 2016 set out on pages 5 to 10 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew.com/regulations.

This report is made solely to the Board of Directors of Peterborough & District Football League CIC, as a body, in accordance with the terms of our engagement letter dated 22 March 2013. Our work has been undertaken solely to prepare for your approval the financial statements of Peterborough & District Football League CIC and state those matters that we have agreed to state to the Board of Directors of Peterborough & District Football League CIC, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Peterborough & District Football League CIC and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that Peterborough & District Football League CIC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Peterborough & District Football League CIC. You consider that Peterborough & District Football League CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Peterborough & District Football League CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Stephenson Smart & Co

Chartered Accountants

8 June 2016

36 Tyndall Court Commerce Road Lynchwood Peterborough Cambridgeshire PE2 6LR

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MAY 2016

	Notes	Year ended 31 May 2016 £	Period ended 31 May 2015 £
Turnover		90,531	89,143
Administrative expenses		(83,280)	(85,702)
Operating profit	3	7,251	3,441
Other interest receivable and similar income	2	15	13
Profit on ordinary activities before taxation		7,266	3,454
Tax on profit on ordinary activities	4	(205)	(1,660)
Profit for the year	9	7,061	1,794

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) BALANCE SHEET

AS AT 31 MAY 2016

		2016		2015	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	5		-		1,239
Current assets					
Stocks	8	13,231		13,739	
Debtors	6	3,956		4,086	
Cash at bank and in hand		35,264		22,092	
		52,451		39,917	
Creditors: amounts falling due within one year	7	(8,999)		(4,765)	
Net current assets			43,452		35,152
Total assets less current liabilities			43,452		36,391
Capital and reserves					
Profit and loss account	9		43,452		36,391
Shareholders' funds			43,452		36,391

For the financial year ended 31 May 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Board for issue on 8 June 2016

C. B. Wilson

C B Wilson (Chairman) Director

Company Registration No. 06817960

FOR THE YEAR ENDED 31 MAY 2016

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

1.3 Turnover

Turnover represents amounts receivable for services provided to its member clubs.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

2016

£

15

15

2015

£

13

13

Land and buildings Leasehold	Straight line over 3 years
Fixtures, fittings & equipment	Straight line over 2 or 3 years

1.5 Stock

Stock is valued at the lower of cost and net realisable value.

2	Investment income
	Bank interest
3	Operating profit

Operating profit	2016	2015
	£	£
Operating profit is stated after charging:		
Depreciation of tangible assets	1,239	2,962
Directors' remuneration	26,750	27,420

Directors remuneration includes Mrs Newey's remuneration of £26,750 (2015: £27,420) for her role as Secretary. An element of the secretarial remuneration has been recharged to the United Counties Football League and is included in the UCL management charge income figure.

4	Taxation	2016 £	2015 £
	Domestic current year tax		
	U.K. corporation tax	205	762
	Adjustment for prior years	-	898
	Total current tax	205	1,660

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2016

5 Tangible fixed assets

· · · · · · · · · · · · · · · · · · ·	Land and buildings	Plant and machinery etc	Total
	£	£	£
Cost			
At 1 June 2015 & at 31 May 2016	3,824	3,179	7,003
-			
Depreciation			
At 1 June 2015	2,762	3,002	5,764
Charge for the year	1,062	177	1,239
At 31 May 2016	3,824	3,179	7,003
Net book value			
At 31 May 2016	-	-	-
At 31 May 2015	1,062	177	1,239

6	Debtors	2016 £	2015 £
	Trade debtors Other debtors	2,521 1,435	2,843 1,243
		3,956	4,086

Other debtors include a rent deposit £742 (2015: £742) and prepayments of £693 (2015: £501).

7	Creditors: amounts falling due within one year	2016 £	2015 £
	Trade creditors Taxation and social security Other creditors	1,490 205 7,304	- 762 4,003
		8,999	4,765

Other creditors includes deposits held of £3,498 (2015: £3,283), accruals of £3,806 (2015: £720) and £1,490 (2015: £nil) of credit balances owed to clubs.

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MAY 2016

8	Stocks	2016 £	2015 £
	Stocks	13,231	13,739

Stock includes match football stock of £3,953 (2015: £4,979), medal stock of £5,625 (2015: £7,553) and match pads stock of £603 (2015: £1,207).

9 Statement of movements on profit and loss account

Profit and loss account £
36,391
7,061
43,452

10 Financial commitments

At 31 May 2016 the company was committed to making the following payments under non-cancellable operating leases in the year to 31 May 2017:

	2016	2015
	£	£
Operating leases which expire:		
Between two and five years	4,584	3,563

11 Share capital

The company is limited by guarantee and does not have a share capital. Each director undertakes to contribute an amount not exceeding £1 to the company in the event of the company being wound up, if required.

12 Control

No one individual has ultimate control over the company.

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) DETAILED TRADING AND PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MAY 2016

	£	Year ended 31 May 2016 £	£	Period ended 31 May 2015 £
Turnover	~	~	~	~
ChromaSport & Trophies sponsorship		6,200		3,500
Subscriptions		9,721		9,606
Fines		7,092		10,273
Football Association grants		11,000		10,625
Stationery sales		1,555		1,582
Application/entry fees		900		1,275
Apprenticeship scheme partnership funding		2,500		4,730
Player transfers		2,230		1,810
Registrations		16,020		15,445
Raffle income		1,425		1,556
United Counties management charge		24,807		22,660
League cup income		3,484		3,667
Soccer Saturday income		-		1,664
Donations received		-		750
PDYFL management charge		1,287		-
Northants Combination management charge		1,905		-
FA Elevens income		405		-
		90,531		89,143
Administrative expenses		(83,280)		(85,702)
Operating profit		7,251		3,441
Other interest receivable and similar income Bank interest received		15		13
Profit before taxation	8.03%	7,266	3.87%	3,454

PETERBOROUGH & DISTRICT FOOTBALL LEAGUE CIC (A PRIVATE COMPANY LIMITED BY GUARANTEE) SCHEDULE OF ADMINISTRATIVE EXPENSES

FOR THE YEAR ENDED 31 MAY 2016

	Year ended 31 May	Period ended 31 May
	2016 £	2015 £
Administrative expenses	ž	£
Wages and salaries (inc. N.I.)	19,976	14,763
Directors' remuneration	26,750	27,420
Referee recruitment	350	350
Staff training	365	633
Office rent	3,641	4,156
Medals, ties, badges and awards	5,377	2,657
Representative match expenses	1,202	1,158
Insurance	502	494
League cup and play-off expenses	1,955	3,432
Light, heat and water	604	631
Office and trophy maintenance	721	4,038
Postage	887	1,237
Printing, stationery and office costs	1,541	1,867
Advertising and promotion	1,541	114
Telephone, internet and fax	2,968	3,497
Computer and website costs	421	1,034
Travelling expenses	2,481	3,458
Legal and professional fees	2,401	4,680
Charter standard and other company expenses	5,932	2,487
Accountancy	756	720
Bank charges	252	334
Gambling licence and raffle tickets	105	202
Respect programme costs	330	626
Sundry expenses	201	1,113
Cleaning	212	566
Pre feasibility grant SIB	212	32
Step 7 Grant contra	2,000	JZ
Flexi league expenses	2,000	1,041
Amortisation on short leasehold	1,062	1,041
Depreciation on fixtures, fittings and equipment	177	1,407
	83,280	85,702



ChromaSport & Trophies Peterborough & District Football League CIC

FA Charter Standard League of the Year 2015

Premier Division - 18 AFC Stanground Sports

Crowland Town FC **Deeping Rangers Reserves** Holbeach United Reserves Ketton FC Langtoft United FC Leverington Sports FC Moulton Harrox FC Netherton United FC Peterborough ICA Sports FC Peterborough Sport Reserves Pinchbeck United FC Sawtry FC Stamford Lions FC Stilton United FC Thorney FC Uppingham Town FC Wisbech Town Reserves

Division Three - 16 AFC Stanground Sports 'A' **Baston Reserves** Bretton North End FC Brotherhoods FC Eve United FC Farcet United FC FC Peterborough **Oundle Town Reserves** Rutland DR FC Sawtry Reserves Stamford Belvedere Reserves Stilton United Reserves Sutton Bridge United Reserves Thorpe Wood Rangers FC Uppingham Town Reserves Whittlesey Athletic 'B'

Constitution 2016/17

Division One - 16 Baston FC Glinton & Northborough FC Kings Cliffe United FC Long Sutton Athletic FC Moulton Harrox Reserves Netherton United Reserves **Oakham United Reserves Oundle Town FC** Peterborough Polonia FC **Riverside FC** Spalding United Reserves Stamford Belvedere FC Sutton Bridge United FC Warboys Town FC Whittlesey Athletic Reserves Wittering FC

Division Four - 15 AFC Stanground Sports 'B' Cardea FC FC Peterborough Reserves Feeder FC Holbeach Bank FC Huntingdon Rovers FC Long Sutton Athletic Reserves Netherton United 'B' Parkside FC Premiair FC Stamford Lions 'A' Tydd St Mary Reserves

Whaplode Drove FC Whittlesey Athletic 'C' Wittering Reserves

Division Two - 16 **AFC Stanground Sports Reserves** Crowland Town Reserves Hampton Sport FC Ketton Reserves Langtoft United Reserves Leverington Sports Reserves Netherton United 'A' Parkway Eagles FC Peterborough ICA Sports Reserves Pinchbeck United Reserves Ramsey Town FC Spalding Town FC Stamford Lions Reserves **Thorney Reserves** Tydd St Mary FC Whittlesey Athletic 'A'

Division Five - 13 AFC Orton British School of Sports FC Eunice Huntingdon FC FC Peterborough 'A' Feeder Reserves Glinton & Northborough Reserves Kings Cliffe Reserves Holbeach United 'A' Leverington Sports 'A' NECI Peterborough FC Orton Rangers FC Parkway Eagles Reserves Ramsey Town Reserves Wisbech Town Acorns FC

Promoted New Team Name Change Relegated Merged Name Change

The Board asks the floor for a mandate for the Directors in respect of the Veterans Development Section, to determine any issue arising throughout the season, without recourse to an EGM. Constitution for the Veterans to be finalized during the closed season.

Bretton North End Veterans Cottesmore Amateurs Veterans Deeping Rangers Veterans FC Peterborough Veterans Feeder Veterans

Veterans Section

Glinton & Northborough Veterans Kings Cliffe Veterans Long Sutton Athletic Veterans Moulton Harrox Veterans Netherton United Veterans

Oakham United Veterans Peterborough ICA Sports Veterans Stamford Belvedere Veterans Stamford Lions Veterans Uppingham Town Veterans



ChromaSport & Trophies Peterborough & District Football League CIC

FA Charter Standard League of the Year 2015

Election of President, Life Members, Directors and Accountants

President:	M Starkey
Vice Presidents:	A Swepson J R Senior H A Mutton T Bass D Vernum R L Evans G Exton D Stapleton D Barfoot
Honorary Life Members:	M Storti L G Malkin G Wilson T E Nash P Roberts
Board Members:	K Senth P Chappell D. Stapleton D Leggett J Marsden W Newey C B Wilson K Sharp P Clarke D Fogg
Secretary:	W Newey
Disciplinary Director:	D Barfoot
Cup Competition Director:	P Spridgeon
Accountant:	Dave Moore of Stephenson Smart & Co

Registered Office: Unit 4, Wulfric Square, Bretton, PETERBOROUGH PE3 8RF. Company Reg. No.: 6817960 Telephone: (01733) 330056. Fax: (01733) 330067. Email: pdfloffice@btconnect.com









Peterborough & District Football League

League Amendments Delete in Red

League Amendments New Rules in Blue

FA Standard Code of Rules Delete in Green - Mandatory

FA Standard Code of Rules New Rules in Purple - Mandatory

2. NOMENCLATURE AND CONSTITUTION

(F) Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee.

(G) At the Annual General Meeting or at a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

(F) This Competition and its Clubs shall support the FA's Respect programme. As such it recognises that everyone in football has a collective responsibility to create a fair, safe and enjoyable environment in which the game can take place. A Respect League values the contribution of match officials, players and spectators and ensures that they are treated with courtesy and fairness by opposing players, club officials and spectators. The League and its Clubs will seek to play fixtures in a fair, competitive but not antagonistic environment.

Member Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of F.A. and County F.A. Competitions) except with the written consent of the Board of the Competition.

(G) At the Annual General Meeting or a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the compilation of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

3. ENTRY FEE, SUBSCRIPTION, DEPOSIT

It is also a condition of acceptance that all new clubs must have read and understood the principles of the RESPECT Campaign before entry will be considered (copy to be supplied with application form).

(B) The Annual Subscription shall be in accordance with the Fees Tariff payable on or before the Annual General Meeting of the Competition, in each year.

4. MANAGEMENT, NOMINATION, ELECTION

(A) The Board shall comprise the Directors (Chairman of the Board, Vice Chairman of the Board, Company Secretary, Development Director, Facilities Director, Disciplinary Director, Cup Competition Director and Finance Director) of the Competition and 14 ordinary members who shall all be elected at the Annual General Meeting. This will be supported by the President.

This will be done with 7 Board Members elected on a 2 year cycle and the other 7 elected 2 years later on a 2 year cycle. The Chairman of the Board, Finance Director and Disciplinary Director on the first cycle, with the, Company Secretary on the second year cycle with Vice Chairman, Development Director and Facilities Director being elected on the second 2 year cycle. (Note: - Auditors are not Officers).

This will be done with Board Members elected on a 3-year cycle. The Chairman of the Board and Finance Director on the first cycle, Disciplinary Director, Company Secretary and Cup Competition Director on the second cycle, with the, Vice Chairman, Development Director and Facilities Director being elected on the third year cycle. (Note: - Auditors are not Officers).

5. POWERS OF MANAGEMENT

Any fines levied shall be in accordance with the Fines Tariff.

The maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

With the exception of Clubs playing at Step 7 of the Football Pyramid and the FA Women's Premier League, the maximum fine permitted for any breach of a Competition rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

(H) A Club having failed to comply with an order or instruction of the Board, or failing to satisfactorily attend to the business and/or the correspondence of the Competition, shall be liable to be fined or otherwise penalised at the discretion of the Board. A Club must comply with an order or instruction of the Board and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Board.

6. ANNUAL GENERAL MEETING

(A) The Annual General Meeting shall be held not later than the 30th June in each year. At this meeting the following business shall be transacted provided that at least 20 Members are present and entitled to vote:

(i) To receive and confirm the Minutes of the preceding Annual General Meeting.

(ii) To consider any business arising there from.

(iii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.

- (iv) Election of Clubs to fill vacancies (as recommended by the Board).
- (\boldsymbol{v}) Constitution of the Competition for ensuing season.
- (vi) Election of President, Vice Presidents, Directors and Board Members

(vii) Appointment of Auditor.

(viii) Alteration of Rules, if any (of which notice has been given).

(ix) Fix the date for commencement of the season and kick off times applicable to the Competitions.

(x) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.

8. QUALIFICATION OF PLAYERS

- (A) (i) Contract players, as defined in Football Association Rules, are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.
- (B) A registered playing member of a Club is one who, being in all other respects eligible has: -

A Player is one who, being in all other respects eligible, has signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club and (i) Signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club, and who has been registered with the League Office on the FA Full Time system by noon on Friday prior to playing. Failure to complete the player registration form correctly will result in a fine in accordance with the Fines Tariff

(ii) Registration forms may also be submitted to the League Office by facsimile machine or Email by noon on Friday prior to the player playing.

(iii) Veterans Division players must be 35 and over the day of the match to be eligible to play. (iv) Rule B (i & ii) only do not apply to the Veterans Development Division. Veteran's Development teams can complete Player Registration Forms on the day with a limit of 2 per team on any one match day and have 3 days after the match to register with the office. Players ideally should take ID to settle age disputes before kick-off.

(D) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played.

In the event that a Player could be required to pay a proportion of a debt due under The FA Football Debt Recovery System then, whether or not the debt has been referred to the relevant County FA, the Competition must not affect the player's registration in any way or refuse to register a transfer due to that debt being outstanding. The Competition cannot refuse to register a Player for an unpaid non-footballing debt.

(iii) Any player found guilty of registering or playing for more than one Club in the PDFL, his registration may be cancelled for a maximum period of 12 months. Subject to the discretion of the Board.

(N) Except by prior permission of the Board, a team may have a maximum of 3 2 players only, who have played more than 20 PDFL competition matches for a first team or highest team in membership of the League, in that season.

9. CLUB COLOURS - CLUB NAME

(B) Any team wishing to change its name and/or colours must obtain permission from its affiliated County Association and from the Board. Any Club wishing to change its colours during the Playing Season must obtain permission from the Board.

10. PLAYING SEASON - CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES.

All matches shall have a duration 90 minutes unless a shorter time (not less than 60 minutes) is mutually arranged by the two Clubs captains in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two teams can be played on the same day providing the total playing time is not more than 120 minutes.

The home team must provide goal nets and at least 4 (Four) official Match footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Goal nets must be used.

(D) The Secretary of Home Club must give notice in writing, by telephone or email, of full particulars of the location of, and access to, the ground and time of Kick-Off to the match Officials and the Secretary of the opposing club at least 5 clear days prior to the playing of the match. The Away Club shall seek and acknowledge receipt of such particulars. If not so provided, the away club shall seek such details and report the circumstances to the competition. Any club failing to comply with this rule shall be liable to a fine in accordance with the Fines Tariff

A Club official must be present at the ground to meet the Referee (and Assistants) at least 30 minutes prior to kick-off.

(E) In the event of a Club playing in any match with less than 11 (eleven) players in accordance with the Fines Tariff the Clubs must provide written communication (either electronically, or by post), highlighting the reasons for the shortfall of players within 48 hours of the match being played (excluding Sundays). A minimum of seven players will constitute a team for a Competition match.

(I) The Competition shall require all players and club officials to have signed the FA's Respect Codes of Conduct and produce these if so requested by the Board.

The Clubs taking part in fixture Competition Match shall identify a team captain who has a responsibility to offer support in the management of the on-field discipline of his/her team mates.

The participating clubs taking part in the fixture shall identify a team captain designated with a captain's armband who has a responsibility to offer support in the management of the on-field discipline of his/her team mates. Respect Armbands must be worn, by Captains of both teams on the day of the match. Premier Division Clubs Assistant Referees must wear the Rain Jackets or Black Tee Shirts that were supplied to all Premier Clubs. Clubs failing to observe this Rule will be fined in accordance with the Fines Tariff. Division One to Five teams must wear the League Assistant Referee bibs.

Prior to each match the participating teams and officials shall conduct the 'Respect' handshake

11. REPORTING RESULTS

(C) The match result notification, correctly completed, shall be signed by a responsible member of the Club.

12. DETERMINING CHAMPIONSHIP

(E) Promotion and relegation for the Veteran Development Divisions will be determined annually by the Board.

are development divisions and therefore promotion and relegation do not apply, Rule 12A (i) applies to the Veterans Development Divisions.

13. REFEREES

(D) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final, subject to either in the case of a ground of a local Authority or the owners of the ground, the Representative of that body is the sole arbitor and whose decision must be accepted unless the ground is declared fit for play.

(E) Subject to any limits/provisions laid down by the sanctioning Association Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff. Each Match Official may claim the total mileage travelled based on the shortest return route from home to the ground using AA Route Finder.

(P) Referees with 20 years' service to the League to be recognised and receive a suitable memento from the League.

14. CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

(A) Resignations of existing members of the A Premier Division Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 1st February each Season.

Division One and below Clubs intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31st March each Season.

Premier Division must be made in writing to the Company Secretary by the 1st February. Any Team in this Division resigning after these dates shall be liable to a fine in accordance with the Fees Tariff Resignations of existing members of other Divisions must be in writing to the Company Secretary by the 31st March otherwise all competing Clubs are considered members for the ensuing season. Any Club resigning after this date will be liable to a fine in accordance with the Fees Tariff

Should any Club, having more than one team in the League, wish to withdraw any of its teams from the League during the playing season, the MOST JUNIOR team must be withdrawn first.

After 31st December in the current Season a Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 1st February each Season or be liable to a fine in accordance with the Fees Tariff

(B) A Club shall not be allowed to withdraw any or all of its teams from the Competition after the Annual General Meeting for the following Season. Any Club infringing this Rule shall be liable to a fine in accordance with the Fees Tariff and shall also be liable for its share of any call which may be made under Rule 5(D).

(B)The Board shall have the discretion to deal with a team being unable to start or complete its fixtures for a Playing Season.

(C) In the event of a Member Club failing to discharge all its financial obligations to the Competition in excess of £50, the Board are empowered to refer the debt under The FA Football Debt Recovery provisions. The Membership for the coming season having been decided at the Annual General Meeting held not later than 30th June, the Competition shall have the right, irrespective of other provisions in this Rule, to refuse to permit a Club to withdraw its team(s) in order to join another Competition and may hold the Club to its engagements.

(D) In the event of a Member Club, which is an unincorporated association, withdrawing and/or disbanding it shall be immediately liable to discharge all its financial and other obligations to the Competition.

In the event that any such obligation remains un-discharged after a period of twenty-one (21) days then such obligation shall be met by the then current Club Members, excluding those under the statutory school leaving age. Until a Member's pro rata obligation is discharged in full the Member shall not be allowed to participate in the Competition, which may apply to the Club's Parent County Association for a suspension order.

If the debt remains unpaid after eighty-four (84) days the Competition may apply to the Club's parent County Association for the debt to be recovered in accordance with the FA Football Debt Recovery System. Once the matter has been passed to the Club's parent County Association the debt can only be cleared by payment to that County Association.

(D) Each club shall by 1st June, and on the Renewal application form provided by the League, supply names and addresses of all the officials of the club, and also County Affiliation Receipt Number.

Clubs changing Secretaries, and Secretaries changing addresses must immediately inform the League Secretary.

Any club failing to comply with this Rule will be liable to a minimum fine in accordance with the Fees Tariff

15. PROTESTS / COMPLAINTS

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Board unless a protest is lodged with the Referee before the commencement of the match. Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the Board.

(B) Except in cases where the Board decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged in duplicate with the Secretary within 7 days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Board. A Member of the Board who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.

24 MEDICAL

Each Club must have a suitably qualified person (Minimum FA Emergency Aid Certificate ideally FA Basic First Aid for Sport in attendance for every match day, failure to observe this Rule will be fined in accordance with the Fees Tariff

Peterborough & District Football League Knock Out Competition Rules

The Match.

Matches shall be played in accordance with the Laws of the Game. Matches shall be played to a conclusion, if after 90 minutes the scores are level extra-time of 15 minutes each way shall be played, if after extra-time the scores are level penalty kicks shall be taken, as set out by the Football Association Limited. There is no provision for replays. Matches abandoned through the fault of the clubs shall be dealt with by the League Board as provided for in League Rule 10. Reports of short teams, late starts, abandoned matches, failure to provide Assistant Referees etc. shall be referred to the League Board, who will determine any action that may be required.

Qualification of Players.

A player eligible is one who is a bona-fide registered playing member of a Club as provided for in League Rule 8 In any competition a player shall not play for more than one competing team in the same season. A player may not return to a lower competition having played in a more senior competition.

In any competition a player shall not play for more than one competing team in the same KO competition during the same season. A player may not return to a lower competition having played in a more senior competition.

A team shall not include more than 3 players who have taken part in any Step 6 or more senior competition matches during the current season unless a period of 14 days has elapsed since they played.

Except by prior permission of the Board, a team may have a maximum of 2 players only, who have played more than 20 PDFL competition matches for a first team or highest team in membership of the League, in that season.

Semi-final and Final: No player shall be allowed to play in a semi-final or final unless he has played a league game or in an earlier round for that team.

Postponed, Drawn and Abandoned matches: In cases of postponed, drawn, abandoned or replayed matches only those players shall be allowed to play who are eligible on the date originally fixed for the tie to be played, except a player who has been suspended who may play flowing the expiry of any suspension. Any Club contravening this Rule will be struck out of the competition, and may be fined in accordance with the Fines Tarff. Where a team is removed from the completion the opposing team shall be awarded a walkover.

Match Expenses

Semi-finals and finals, the home club shall be responsible for all costs and the payment of match officials. The away team to contribute £40 to the home team to cover their share of the overall costs.

Presentation of Awards

The Owen England Shield for Administration The Peter Goodhand Sportsmanship Shield for Team of the Season

The Ralph Leigh Memorial Cup for Referee of the Year

Young Referee of the Year Award

Referees that have officiated 20 games and over

Honorary Life Membership

Groundsman Award Season 2015/16 Certificate of Achievement

Runner-Up Winner

Club Secretaries with 5-year Service Award Division One Winners Division Two Winners Veterans Division Winners

Respect Award – Premier Division Winners Respect Award – Premier Division Runners Up Respect Award – Division One – Five Winners Respect Award – Division One – Five Runners Up

The Premier Division Assistant Referee of the Year Award

The Dave Bennett Outstanding Contribution to Football

Services to Football

ChromaSport & Trophies League Shield ChromaSport & Trophies Intermediate Shield ChromaSport & Trophies Chairman Championship Shield ChromaSport & Trophies President Premier Shield

ChromaSport & Trophies Veterans Division Winners ChromaSport & Trophies Division Five Winners ChromaSport & Trophies Division Four Winners ChromaSport & Trophies Division Three Winners ChromaSport & Trophies Division Two Winners ChromaSport & Trophies Pivision One Winners ChromaSport & Trophies Premier Division Winners Andrew Warner of Langtoft United FC

Whittlesey Athletic FC

Craig Hardy and Ashley Baldock Smith

Natalie Hudson

Craig Hardy Neil Smith Andy Bates Ray Smith Ashley Baldock Smith

T Nash P Roberts G Wilson M Storti L Malkin

Gary Coomes of Pinchbeck United FC Barry Woodthorpe of Langtoft United FC William Johnson of Uppingham Town FC Mike Patchett of Sawtry FC Lea Ibbott of AFC Stanground Andy Price of Moulton Harrox FC L D'Errante of Whittlesey Athletic FC

L Fedasch of Stamford Lions FC C Shuttleworth of Oakham United Reserves I Hair of Netherton United Veterans

Sawtry FC Riverside FC Limetree UTR FC Stanground Sports Reserves

Stuart Manning of Moulton Harrox FC

Tom Healey of Pinchbeck United FC

Peter Roberts of Pinchbeck United FC

Whittlesey Athletic 'C' Tydd St Mary FC Wisbech Town Reserves Pinchbeck United FC

Netherton United Veterans Limetree UTR FC Brotherhood Sports FC Stanground Sports FC Oakham United Reserves Stamford Lions FC Moulton Harrox FC

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