

Need Proof SSC has Awesome Employees? These are becoming everyday stories!

I would like to take a moment to let you know about the incredible custodial staff that we have here at Rockwall Heath High School. At the beginning of January, I came into my room to find an envelope left on my desk. The custodian that cleans my room, Karla Gutierrez, had found a card that a student had mistakenly left. The card contained a note from the student's father and a \$100 bill. I was blown away by not only her honesty, but the concern for the student that caused her to make sure I helped return it.

Jerusha

Rockwall Heath High School



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Safety Moment

2ND ANNUAL SAFETY AWARENESS DAY



“STOP THINK ACT”

is a last minute risk assessment to be completed before, during, and after every task.

The first step is to **STOP** and ask yourself:

- What hazards are visible at this moment?
- What could possibly go wrong as a result of these hazards?

The next step is to **THINK**. Ask yourself:

- Am I trained, and do I have the knowledge to perform this task safely?
- Do I need any additional tools or personal protective equipment?

Finally, it's time to **ACT**.

- Take action, and follow the proper procedures to perform the action in a safe manner.

Don't Risk Your Safety!

Safety Items to Remember for February

1. Ensure you are properly trained prior to beginning a task
2. Ensure you have & use proper Personal Protective Equipment (PPE)
3. Lead by example by following safety procedures
4. Report all injuries immediately
5. Remind each other of the importance of safety everyday

Remind your employees that their safety is critical by updating your “Why I Stay Safe” Board. Encourage everyone to bring in pictures as a personal reminder, and have fun with it!

Have you posted your OSHA Logs at each school?

[Request an OSHA 300 Log HERE](#)

You will then enter your name, email address and location. You can search by name or location number (1001-your house code).

You will then be emailed your OSHA 300/300A log overnight. Upon receiving **YOU** will need to manually update the “Establishment Information” on the right side of the 300A form and sign before posting.

Your SIC and NAICS Numbers needed for the form:

SIC: 7349

NAICS: 561720

A few details about the 300A to remember-

The 300A must be posted from February 1st to April 30th

It must be posted in a “conspicuous” area to your employees. i.e. by the time clock, break room, etc.

Only the 300A form should be posted, not the 300 log.

The form must be signed by highest ranking member of management on site. (Director, RRM, etc.)

Diversity and Inclusion



Throughout black history, a seat has been used as a means for change, and step toward inclusion.

Whether at lunch or during a meeting, consider the following:

- Who joins the next meeting or who you sit with at lunch? Consider someone new, maybe there is an opportunity for new perspective, offering a learning opportunity on all sides.
- Give everyone equal opportunity to be heard during meetings.
- Listen attentively, don't interrupt.
- Reflect on what everyone has said.

“Diversity is having a seat at the table.

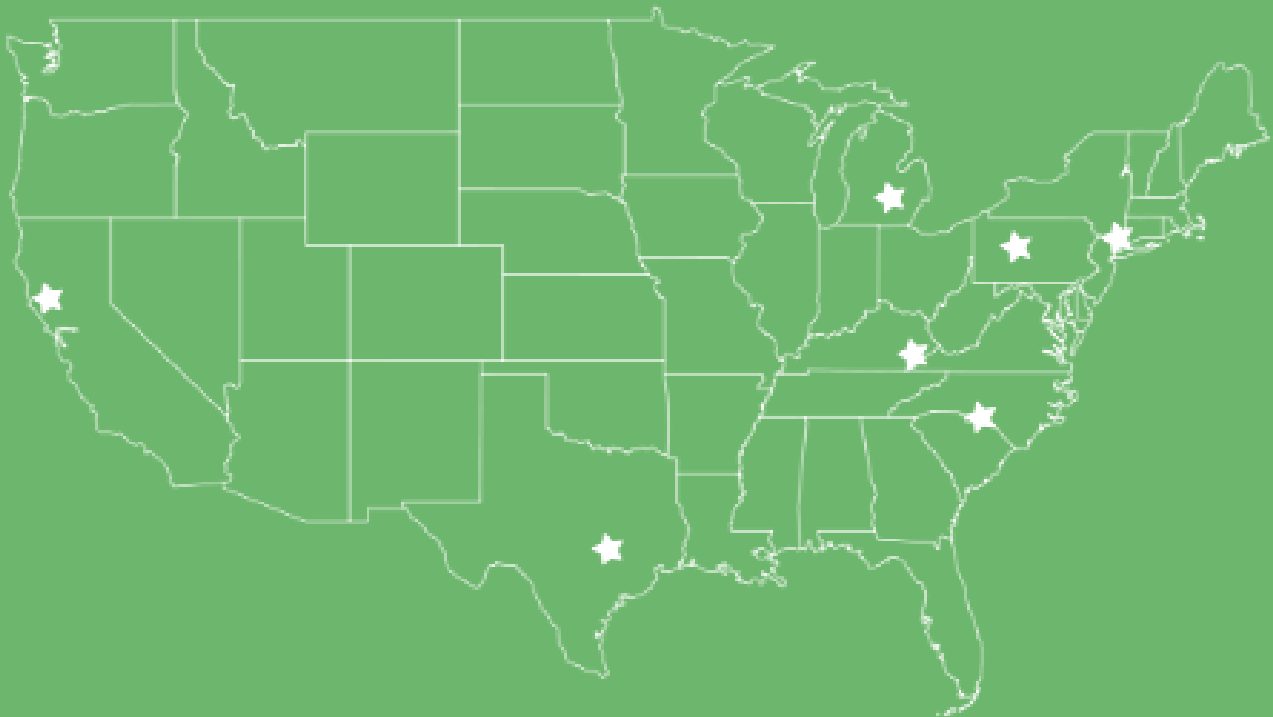
Inclusion is having a voice and having that voice be heard.”

-Unknown

Compass Community Councils

If a CCC event is being held within 3 hours of your site, please make plans to attend! These are wonderful networking events that give updates on Compass as a whole. Encourage your customers to join you as well!

2017 CCC SCHEDULE



★ TOUR STOPS ★

JANUARY 24	AUSTIN	AUSTIN CONVENTION CENTER
MARCH 7	SAN FRANCISCO	AT&T PARK
APRIL 12	PITTSBURGH	DAVID L. LAWRENCE CONVENTION CENTER
JUNE 21	CHARLOTTE	BELK THEATER & FOUNDER'S HALL
JULY 19	LOUISVILLE	CHURCHILL DOWNS
OCTOBER 4	NEW YORK CITY	ARTHUR ASHE STADIUM
TBD	DETROIT	TBD

Grounds Tips for your Home:

For our Northern friends, what time is it? It is the time of year where days start getting a little milder and the sap starts to flow in maple trees – Maple syrup! For areas not covered with snow, now is an excellent time to get control of cool season broadleaf weeds, Dandelions, Chickweed, and that pesky Henbit. As always, read the label. Something we learned this week at the STMA conference for weed control: weeds are starting to build resistance to herbicides so when treating it is a good idea to switch up chemistry, and yes, even Roundup is not working on some weeds, more on this later.

—George Bernardon,
Regional VP of
Grounds
Management



Recruiting Spotlight

External applicants:

www.compassgroupcareers.com

Internal applicants: www.altogethergreat.com

Did you know our critical open positions come with a referral bonus? Well now you do! If your referral leads to filling a high need position you could receive up to a **\$750** bonus.

Critical Open Positions under recruiter Julie Nelms:
Julie.Nelms@Compass-USA.com

Position	Location	Requisition #
Electrical Engineer	College Station, TX	JN10041667559
Mechanical Maint Mgr	Corpus Christi, TX	JN01111771032
Facilities Director	Prairie View, TX	JN12081670009
Unit Director	Rockwall, TX	JN10261668557
Unit Director	Texarkana, AR	JN12141670177
Unit Director	Charleston, SC	JN01241771524
Unit Director (Nights)	Jackson, MS	JN01241771489
Custodial Supervisor	College Station, TX	JN01241771504
Facilities Director	Galveston, TX	JN01241771522
Assistant Director	San Marcos, TX	JN01301771742
Construction Project MGR	Canyon, TX	JN01061770841
Construction Project MGR	Corpus Christ, TX	JN01111771033
Construction Project Estimator	Commerce, TX	JN01041770689
Unit Director (Floor Care - Nights)	Richmond, VA	JN01201771376
Unit Director (Housekeeping - Nights)	Richmond, VA	JN01201771379

How to Pull YOUR W-2 Online

If you have previously registered, please review the following instructions.

- Your W-2 will be available online at the following website using the login and password previously created.

Click the link [HERE](#)

- If you have forgotten your password you can retrieve or reset your password utilizing “Forgot Login Information” to the left at the bottom of the login box.
- Please be sure to input or review your email address once you login to your account. This is found under the “My Account Information” section.
- After logging into your account, please opt in to receive W-2s electronically. This is found under the “Sign up to stop receiving paper statements” section.

If this is your first time logging in, please review the following instructions to sign up for this free service.

- Your W-2 will be available online at the following website.

Click the link [HERE](#)

- Your login is your eight digit personnel number, which is located on the top left corner of your pay stub.

Login Example: 00123456

- Your password is as follows:
 - two digits of birth month (Example: 01)
 - two digits of birth date (Example: 31)
 - Last four digits of social security number (Example: 9999)

Password Example: 01319999

- Please be sure to input or review your email address once you login to your account. This is found under the “My Account Information” section.
- After logging into your account, please opt in to receive W-2s electronically. This is found under the “Sign up to stop receiving paper statements” section.

If you have any questions please contact Payroll

Contact Us

Would you like to contribute to next month's newsletter? Please contact us with your idea!

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