

# From the Desk of the Executive Director

## Highlights of Rules & Regulations

Dear Members:

October 26, 2015

The following is to refresh your memories regarding some of your rules that are necessary to maintain your Frenchman's Creek lifestyle. Members are encouraged to use the facilities as an extension of their homes for everyone's enjoyment. Members, their families, and guests are responsible for the knowledge and compliance of these rules.

Employees of Frenchman's Creek have been charged with the responsibility of advising members of any breach of the rules. The staff has been instructed to politely remind the members of the rules and to request their compliance.

Thank you in advance for your cooperation.

Sincerely,  
Achal Goswami  
Executive Director



### MEMBER/EMPLOYEE RELATIONSHIP

1. Members may not request special or personal services from an employee while the employee is on duty.
2. No Member or guest may be verbally or physically abusive to any employee, may not direct any employee in his or her job functions and may not threaten an employee or threaten an employee's job. Employees are required to report any such incident to their supervisor.
3. Members and guests are prohibited from offering or paying gratuities or giving gifts to employees.

### GENERAL RULES

1. Use of cellular phones is not permitted while driving a motorized vehicle within Frenchman's Creek, except for the use of hands-free features.
2. Talking on a cellular telephone is not permitted within the Golf Courses, golf practice area, golf shop, the Fitness Center, food and beverage venues, and meeting rooms when being used for a meeting. Talking on cell phones is permitted in all locker rooms and Tennis Shop.

## GENERAL RULES (continued)

3. Smoking is not permitted in any portion of the Common Property or Recreational Facilities except as authorized by the Board of Governors in areas authorized by Florida law.
4. Relating to Pets and walking privileges:
  - a. Pets are not permitted in any facility, except in designated areas.
  - b. Members may allow their pets on the Golf Courses between the hours of 6:30 p.m. and 7:30 a.m. The Member must accompany the pet and may do so on foot or in a golf cart, provided that, in either circumstance, the pet must be on a leash.
  - c. Members are responsible for cleaning up after their pets on the Golf Courses.

## GUESTS

1. Privileges
  - a. Immediate family guest if Member is in residence:
    - i. An immediate family guest residing in the Dwelling of a Member may use the recreational and clubhouse facilities (golf, tennis, Fitness Center, Beach Club, card rooms, business center/library and dining areas) an unlimited number of times per year when accompanied by the Member and a maximum of thirty (30) days per year if unaccompanied by the Member.
    - ii. An immediate family guest NOT residing in the Member's Dwelling is restricted to using the recreational and clubhouse facilities for a maximum of thirty (30) days per year if unaccompanied by the Member, except as otherwise permitted by these Rules and Regulations.
  - b. House Guests: A house guest (other than an immediate family guest) may use the Recreational Facilities, subject to the terms of these Rules, a maximum of fifteen (15) days per year and must always be accompanied by a Member.
  - c. Outside Guests: An outside guest may use the Recreational Facilities, subject to the terms of these Rules, a maximum of fifteen (15) days per year and must always be accompanied by a Member.
  - d. Lessees of Dwellings may not use the Recreational Facilities except as specifically permitted in the Declaration.
2. **GUESTS MAY NOT BRING GUESTS.** Guests are prohibited from inviting or bringing guests who are not Members to any Frenchman's Creek facility.

## GUESTS (continued)

3. Guest Registration Procedure
  - a. All guests must be registered by the Member at the POA Office. Guest passes will be issued indicating the guest's name, his/her relationship to the Member and the time period for which the pass is valid.
  - b. Unaccompanied guests must present their passes upon arrival at the Beach Club or Fitness Center. Access to these facilities may be denied without a guest pass.
4. Guest Fees. All guest usage of the Recreational Facilities shall be subject to such fees as the Board may prescribe from time to time on a separate fee schedule.

## ATTIRE

1. Definition

All references to casual attire in these Rules and Regulations shall mean country club casual, which means trousers, which includes jeans, shorts, a polo shirt, and casual shoes (not gym shoes) for a man. Sweats, t-shirts, and other casual attire are not permitted.
2. Clubhouse
  1. Casual attire is permitted.
3. Dining Facilities
  - a. *19<sup>th</sup> Hole and Sports Bar and Deck*
    - i. Breakfast. Casual attire and exercise wear are permitted, provided that men's hats/caps may not be worn in the interior area.
    - ii. Lunch and dinner. Casual attire is permitted, provided that men's hats/caps may not be worn in the interior area.
  - b. *Beach Club (Interior and Terrace)*
    - i. Lunch. Casual and bathing attire, shoulder cover-ups for ladies and shirts for men are permitted. Footwear is required at all times. Blue denim jeans are permitted.
    - ii. Dinner. Casual attire and blue denim jeans are permitted. Shorts of any type are not permitted.
  - c. *The Grille*
    - i. Breakfast and Lunch. Casual attire is permitted.
    - ii. Dinner. Casual attire is permitted.

## ATTIRE (continued)

- d. Main Dining Room Casual attire is permitted, except for specified events listed in the monthly calendar.

### 4. Fitness Center

- a. Close-toed shoes are required at all times in the weight equipment area.
- b. Shirts are required at all times (tank tops permitted).

### 5. Golf

- a. Proper golf attire is required on the Golf Courses and golf practice facilities.
- b. Ladies are not permitted to wear tank tops, jeans, tennis or short shorts.
- c. Men are not permitted to wear collarless or sleeveless shirts, cut-offs, jeans, tennis or short shorts.

### 6. Tennis

- a. Players must wear acceptable tennis attire (bathing suits, jeans or cut-offs are not permitted).
- b. Proper tennis shoes are mandatory.

### 7. Swimming Pools

- a. All swimmers must wear appropriate swimming attire. Cut-offs, jeans and Bermuda shorts are not permitted.

## BEACH CLUB

1. Diaper changing of infants is only permitted in the locker rooms or designated areas.
2. Leaving towels and trash on the beach is prohibited.
3. A designated area may be provided at the Beach Club for card playing by the Executive Director, but since the Beach Club facility is primarily intended for dining, card playing activities may be temporarily suspended by the Beach Club manager if tables and chairs are needed for dining.

## BEACH CLUB AND FITNESS CENTER POOL

- a. There are no lifeguards on duty at the pools.
- b. Children under age twelve (12) are not allowed in the adult pool unless supervised by a parent or relative over the age of eighteen (18).
- c. Boogie boards are not permitted in the pool.
- d. Infants are only permitted in the children's swimming pool and must wear swimming diapers.
- e. Pool furniture must be covered with a towel when using lotions.
- f. Pool furniture may not be removed or relocated.
- g. Personal audio equipment is not permitted, unless used with earphones so as to be inaudible to other persons at the facility.
- h. Guests are prohibited from inviting or bringing persons who are not Members or guests of Members to the Beach Club.
- i. Pets are not permitted in the Beach Club area.

## DINING FACILITIES

1. Reservations
  - a. Members are requested to make reservations as early as possible.
  - b. Members must provide notice of changes or cancellations in a timely manner.
  - c. Reservations consisting of sixteen (16) or more Members and guests or where a request is made for a private area or room, will be considered a private party. Pricing will be subject to the applicable service charge and sales tax.
2. Children under the age of eight (8) who are guests of Members must be seated by 6:00 p.m. in the Grille Room and by 7:00 p.m. in the Main Dining Room, Beach Club and 19<sup>th</sup> Hole.
3. No person under the age of twenty-one (21) is permitted to be seated at any of the bars.
4. Pets are not permitted in the any dining areas except in the designated area outside the 19<sup>th</sup> Hole.

# FITNESS CENTER

1. All guests must sign in with the Fitness Staff prior to exercising.
2. Except as provided in paragraph 4 herein below, in season, guests may not use the Fitness Center between the hours of 7:00 a.m. and 10:00 a.m. with a further limitation applied during the period of December 17th through January 3rd when restricted use extends from 7:00 a.m. to 11:00 a.m.
3. No children under the age of thirteen (13) are permitted in the Fitness Center. Children between the ages of thirteen (13) and sixteen (16) must have direct adult supervision.
4. Subject to availability, guests are welcome to attend classes or use individual services.
5. Appointments for, or cancellations of, any fitness or spa service must be made twenty-four (24) hours in advance. Members and/or guests may be charged the full price of the service for untimely cancellations.
6. When other Members (or guests) are waiting, maximum use of all cardiovascular equipment is thirty (30) minutes. If equipment is being used, a sign-up sheet is available for time.
7. The Director of the Fitness Center, or a designated representative, is empowered to restrict or suspend any Member or guest from using equipment in an unsafe manner.
8. Close-toed shoes are required at all times in the weight equipment area.
9. Shirts are required at all times (tank tops permitted).
10. All equipment is to be returned to its proper location after use.
11. Towels and robes are to remain in the Fitness Center after completion of exercise.
12. Pets are not permitted in the Fitness Center.
13. Fitness Center Locker Rooms
  - a. Fitness Center lockers are for "day use" only. Overnight storage of a Member's or guest's personal property is not permitted.

## FITNESS CENTER (continued)

- b. Members and guests assume all responsibility for any loss of personal property deposited in the day lockers.
  - c. Shaving or lathering in steam bath/sauna is not permitted.
  - d. Locker room usage is for Members and adult guests, sixteen (16) years of age and older. Children under the age of sixteen (16) must have direct adult supervision.
  - e. Children age two (2) or older are not permitted in the opposite sex locker room.
  - f. Children age two (2) or older are not permitted in the opposite sex locker room. All locker room facilities are for the same sex only usage. Bathrooms are available for Member or guests with children age two (2) or older.
14. Spa
- a. All Members are reminded to respect the Spa Lounge and Treatment area as a "Quiet Zone."
  - b. Children receiving spa services between the ages of six (6) and sixteen (16) must be direct adult supervision. Children under the age of six (6) are not permitted in the Spa.
  - c. Appointments for or cancellations of any Spa service must be made twenty-four hours in advance. A Member will be charged the full price of the service for untimely cancellations with the approval of the of the with the approval of the Fitness Director.
4. Guest Fees. All guest usage of the Recreational Facilities shall be subject to such fees as the Board may prescribe from time to time on a separate fee schedule.

## GOLF

### Golf Courses

- 1. Golf Course Etiquette
  - a. All instructions from the Ranger must be obeyed.
  - b. All players must repair their divots using the sand provided, must fix their ball marks on the greens and must rake the bunkers.

# GOLF

- c. All players must maintain the pace of play as directed by the Ranger.
  - d. Broken tees must be placed in the receptacles provided on the tee boxes.
  - e. The use of improper language and lack of decorum on the Golf Courses is prohibited.
  - f. All players must start from either the first or tenth tees, unless otherwise instructed by the starter, or unless participating in a golf event with a shotgun start.
  - g. No group may have more than four (4) players, unless authorized by the Director of Golf.
  - h. Each player in a group must have his or her own golf bag and clubs.
  - i. Practicing on the Golf Courses is strictly prohibited, except when taking a lesson from a golf professional employed by the Association.
2. Dress Code
- a. Proper golf attire is required on the Golf Courses and golf practice facilities.
  - b. Ladies are not permitted to wear tank tops, jeans, tennis or short shorts.
  - c. Men are not permitted to wear collarless or sleeveless shirts, cut-offs, jeans, tennis or short shorts.
3. Non-golf Usage of Golf Courses
- a. The use of any portion of the Golf Courses for any purpose other than golf is prohibited except as specifically permitted by this Rule.
  - b. Jogging, running, biking and walking on the Golf Courses are permitted only between 6:30 p.m. and 7:30 a.m. each day.
  - c. No motor scooters, roller blades, roller skates, baby carriages, strollers, or skateboards are allowed on the Golf Courses or the practice facilities (including paved paths and golf cart staging area), at any time.
  - d. Any person using the Golf Courses for any activity assumes all risk of injury or damage.
  - e. If the lightning warning system is sounded, players must leave the Golf Courses and practice area immediately and only return when the



## GOLF (continued)

"all clear" signal has been given. All persons using the Golf Courses for any purpose assume all risks of injury or death caused by lightning strike.

- f. A resident may drive a golf cart on the Golf Courses for the purpose of travel between the Dwelling and the Clubhouse, provided such use may not interfere with those playing golf.

### 4. Starting Times

- a. The Director of Golf has the responsibility for starting times on both Golf Courses and may delegate his authority to the starter.
- b. The first available starting time is 7:30 a.m. unless otherwise authorized by the Director of Golf.
- c. In season, starting times may be requested no more than 14 days before the desired playing. Times will be assigned in the manner determined by the Director of Golf and the Board of Governors. After times are posted, Members may check with the starter for availability of any unassigned times.
- d. Singles, twosomes and threesomes may register for starting times, provided that the starter is authorized to add additional players to any group of less than four (4) players. In season, singles and twosomes will only be assigned starting times after starting times are assigned to threesomes and foursomes. Off-season, twosomes may obtain starting times with the same priority as threesomes and foursomes.
- e. Each golfer must report to the starter at least ten (10) minutes prior to his or her group's assigned starting time. The starter is authorized to reassign the starting time of a group not ready to start at its designated time slot.
- f. Players choosing to interrupt their play for an extended period, as determined by the starter, after nine (9) holes lose their turn for the second nine, and are required to advise the starter that they are stopping and, after lunch, sign in to request a time for the second nine.
- g. For the purpose of this Article III(A), the term "in season" is construed to mean the period October 1st through May 15th and "off season" the period May 16th through September 30th.

## GOLF (continued)

5. Range Use and Lessons
  - a. No person may hit balls onto the range except from the designated tee areas. No balls may be hit onto the range from the short game practice area.
  - b. Children under the age of sixteen (16) years may only use the North end of the driving range for practice and must be accompanied by an adult.
  - c. All use of the practice facilities must stop at the posted closing time.
  - d. Range balls shall not be removed from the practice facilities (range, short hole and putting greens) and may not be used on the Golf Courses.
  - e. Lessons may only be scheduled at the Pro Shop. Any lesson not cancelled at least 24 hours in advance shall be charged to the Member's account unless otherwise agreed by the Director of Golf.
  - f. The golf professionals employed by the Association are the only persons authorized to give lessons on the Golf Courses or at the practice facilities.
6. Guest Use of Golf Courses
  - a. Annual Usage
    - i. Each immediate family guest may play a maximum of thirty (30) days per year and must be accompanied by a Member unless teeing off before 8:00 a.m. or after 1:00 p.m. and are subject to the restrictions on playing times in these Rules.
    - ii. Each guest other than an immediate family guest may play a maximum of fifteen (15) days per year and must be accompanied by the Member at all times and are subject to the restrictions on playing times in these Rules.
  - b. Playing Times
    - i. In season, Members with guests may not play between the hours of 8:00 a.m. to 12:00 p.m. The Director of Golf is authorized to waive this restriction between 8:00 a.m. to

## GOLF (continued)

10:00 a.m. on Mondays, Wednesdays, Fridays and Sundays if the level of play by groups comprised entirely of Members permits, provided that no such waiver is permitted during designated holiday restricted periods.

c. Children

- i. Immediate family guests between the ages fifteen (15) through twenty-one (21), inclusive, may play only during guest hours and only when accompanied by a Member.
- ii. Immediate family guests under age fifteen (15) may only play after 2:00 p.m., and must be accompanied by a Member and only with the prior approval of the Director of Golf.

d. Members must register all guests (including immediate family guests of any age) in the Pro Shop and present the registration receipt to the starter before starting play.

e. Members are responsible for the conduct of all of their guests using the Golf Courses or practice facilities.

7. Use of Golf Carts

- a. No person without a valid driver's license may operate a golf cart.
- b. In season, players may not use more than two carts when playing in a threesome or foursome or more than one cart when playing as a two-some unless otherwise authorized by the Director of Golf.
- c. Golf carts must be operated in strict accordance with posted requirements and instructions from the Ranger.
- d. Members with a medical disability, attested to in writing by the treating physician, may request the use of a distinctive flag designated or accepted by the Director of Golf to display on their golf cart. Eligibility for the continued use of such a flag and the related privileges will be reviewed annually by the Golf Committee. Such flag permits the disabled Member to approach greens and tees no nearer than fifteen (15) feet to greens and tees (but must be parked to the side or rear of the greens and tees) and no nearer than ten (10) feet to bunkers and edges of water hazards. On days when cart path only signs are posted, all carts must remain on cart paths at all times (including those with disability flags).

## GOLF (continued)

- e. A fee in such amount as may be set by the Board of Governors may be imposed for any Member who retains the use of an Association owned golf cart overnight, except where such use is approved in advance by the Director of Golf.
- f. Golf carts shall be parked or kept in an enclosed garage when at the Member's residence overnight.

### 8. Ranger Operations

- a. Rangers act under the authority of the Director of Golf. They are authorized to enforce the golf rules and assist play. They may courteously remind players of course etiquette and ask them to be respectful of the courses, golf cart restrictions and other players' rights. They shall ensure that all players maintain "Pace of Play".
- b. A group shall be deemed to have slowed the "Pace of Play" if:
  - 1. On holes other than on par 3's, all players in the group ahead are on the putting green and the slow group has not teed off; or
  - 2. On Par 3's, the group ahead is off the green before the slow group reaches the tee; or
  - 3. The group behind the slow group is unable to play in a timely fashion for two (2) consecutive holes.
- c. If the Ranger determines that a group has slowed "Pace of Play", the Ranger shall request that group to speed up. If after one full hole the slow group has failed to do so, the Ranger is authorized to direct the slow group either to:
  - i. Allow the group behind to play through; or
  - ii. Pick-up their balls and move to an appropriate position closer to the group in front of them.
- d. If the slow group fails to follow the Ranger's directions, the Ranger is authorized to report the names of the players in that group to the Director of Golf and the Chairman of the Golf Committee for appropriate action, which may include referral to the Executive Director and the President of the Board of Governors. The first team off each tee has the responsibility to play at a brisk pace so as not to back-up the course.

### 9. Golf Handicap

- a. All players are required to post an accurate and properly adjusted score to the computer after each round. This includes Match Play

## GOLF (continued)

rounds as well as Medal. If a player has picked up on a hole, then that player's probable score for the hole must be recorded. A Member may post a maximum of two (2) scores per day (except when posting scores from other courses).

- b. If a player does not play a complete round, but completes or plays at least thirteen (13) holes, for handicap purposes, the remaining holes shall be recorded as par plus any handicap strokes that the player is entitled to receive on the holes not played. Any player completing at least nine (9) but less than thirteen (13) holes shall post a nine (9) hole score.
- c. A player's handicap may be referred at anytime to the Golf Committee for review and possible handicap adjustment. Failure to comply with handicap rules may result in reduction of handicap and/or being barred from competition.

### 10. Official Holes-In-One

- a. For a hole-in-one to be official, a player must:
  - i. Play with at least one other Member , and
  - ii. Play a full eighteen (18) hole round in sequence.
- b. A Member scoring a hole-in-one who is enrolled in the "hole-in-one" official program is entitled to:
  - i. Offer one (1) free drink from the bar, prior to 6:00 p.m., to every person in the Clubhouse on the day the hole-in-one is scored; and
  - ii. Receive from the Pro Shop a merchandise certificate for \$300; and
  - iii. Receive a commemorative plaque.
- c. Enrollment is automatic other than for those who specifically decline participation:
  - i. The enrolled Member will be charged \$10.00 periodically to defray the cost of the program.
  - ii. Those declining participation must notify the Accounting office of their choice.

### 11. Pets on Golf Courses

- a. Except as specifically permitted herein, pets are not permitted on the Golf Courses at any time for any reason.

## GOLF (continued)

- b. Members may allow their pets on the Golf Courses between the hours of 6:30 p.m. and 7:30 a.m. The Member must accompany the pet and may do so on foot or in a golf cart, provided that, in either circumstance, the pet must be on a leash.
- c. Members are responsible for cleaning up after their pets on the Golf Courses.

## TENNIS

1. Definitions.
  - a. Prime time is the period from 8:00 a.m. to 11:00 a.m., seven (7) days a week.
2. Guest Privileges.
  - a. Immediate Family and House Guests may use the facilities without being accompanied by a Member.
  - b. Outside Guests using the facilities must be accompanied by a Member.
  - c. During Holiday weeks, guests not accompanied by a Member are not permitted to play during prime time, unless approved by the Director of Tennis.
3. Reservations.
  - a. Preference will be given to Member only games in both singles and doubles.
  - b. No court may be reserved for children under the age of twelve (12) between the hours of 8:00 a.m. and 11:00 a.m.
  - c. All players (Members and/or guests) must check-in and be present at the Tennis Pro Shop in order to receive a court assignment.
4. Lessons.
  - a. "In Season" (October 1st through May 15th), no more than four (4) courts may be reserved for teaching between 9:00 a.m. and 10:30 a.m.
5. Conduct.
  - a. Players must conduct themselves in a manner so as not to interfere with or disturb players on adjacent courts.

## TENNIS (continued)

6. Transportation.
  - a. Golf carts, bicycles and roller blades are not permitted on the patio, on or around the tennis courts, adjacent walkways and stadium pathway, except that bicycles may use these areas to the extent necessary to park in the bicycle stands adjacent to the tennis courts.
  - b. Golf carts must be parked in the golf cart parking lot.
  - c. Bicycles must be parked in bicycle stands adjacent to the Tennis Pro-Shop.
  - d. Players must wear acceptable tennis attire (bathing suits, jeans or cut-offs are not permitted).
  - e. Proper tennis shoes are mandatory.
  - f. Pets are not permitted in the tennis court areas.

## OUTSIDE CONTRACTOR ENTRY

1. No contractors or workmen are permitted on the property before 8:00 a.m. or after 5:00 p.m., unless for emergency purposes or with prior approval of the POA Office.
2. No contractors or workmen are permitted within Frenchman's Creek on Sundays or holidays, unless for emergency purposes or with prior approval of the POA Office.

## TRAFFIC REGULATIONS

1. All drivers must comply with these Rules and posted traffic requirements. Notices of violation may be issued by Security personnel.
2. No person without a valid driver's license may drive any motorized vehicle within Frenchman's Creek.
3. Overnight parking on any street, with the exception of designated cul-de-sacs, is prohibited without prior written permission from the POA Administration or Security.
4. Parking is prohibited within ten (10) feet of mail boxes and fifteen (15) feet of fire hydrants.

## TRAFFIC REGULATIONS (continued)

5. Use of cellular phones is not permitted while driving a motorized vehicle within Frenchman's Creek, except for the use of hands-free features.
6. No person may walk a dog(s) on the roadways within Frenchman's Creek while driving in a golf cart.
7. Bicycles must only be parked in the racks provided for that purpose.
8. Speeding in excess of the posted speed limit for any motorized vehicle or golf carts will result in a speeding violation. Fine and/on suspension (please refer to the Rules and Regulations for details on speeding violations).
9. All citations issued to a Member's family, guest, invitee, agent or contractor will be treated as citations against the Member.
10. Parking is permitted on only one side of any roadway. Parking is permitted on the even side of a roadway, based on house numbers, on even numbered calendar days; and odd side of a roadway, based on house numbers, on odd numbered calendar days. Parking on Frenchman's Creek Drive is prohibited.

## CARD ROOM AND CARD PLAYING

1. The ladies' or men's card rooms may not be used for any function other than card playing without the authorization of the Executive Director.
2. No card playing is permitted in the Clubhouse, other than in the card rooms, without the approval of the Executive Director.
3. Children under the age of eighteen (18) are not permitted in the card playing areas while play is in progress.
4. Each immediate family guest may use the card rooms a maximum of thirty (30) days per year.
5. Each house guest or outside guest may use the card rooms a maximum of fifteen (15) days per year and must be accompanied by the Member.
6. No food or drink may be consumed in the card rooms except for food or drinks served in the card room by POA staff.